

Shapleigh Board of Selectmen  
Meeting Minutes  
May 3, 2022

**Call to Order:**

Chairman Bill Mageary called the meeting to order at 5:00pm with Selectman Scott Cudworth and Selectman Michael Cote both present, also present was Interim Town Administrator Michelle Rumney.

On a Motion by Mike Cote and second by Scott Cudworth the board voted to enter into Public Hearing to solicit input on the expenditure of the American Rescue Plan Act funds received by the Town, 3,0.

In attendance: Eileen Glover, Darren Rogers, Gene Streck, Nancy Small, Steve Guillemette

Michelle Rumney gave a brief explanation of what the 290,000 ARPA funds received could be used for and explained that part of the required process was to seek public input on the expenditure of those funds. After a plan is created, the expenditures must go before the voters of the Town. The meeting was opened for public comment by Bill Mageary.

Public Comment: Nancy Small reported that she would like to see funds used to expand the building with a larger meeting space for voting, Town Meetings, etc; one that would be more easily accessed than the upstairs room. Bill Mageary noted that the Town Clerk has come to the Board with concerns during voting and the need for ADA compliant voting space. Mike Cote would like to see a multipurpose room with a small kitchenette, bathroom facilities so that the space could also serve as a shelter location in emergencies. Gene Streck provided a list totaling \$8,230 for equipment for the Rescue Department that need replacement. The Board would like this list to be addressed sooner than later if the money can be found in the current accounts. Steve Guillemette suggested that if the Board was not going to move forward with a new public safety building in the near future then the electrical system and exhaust system at the Public Safety Building needs to be addressed and upgraded. He would like to see a study done on the building to keep it in compliance with code as it becomes a safety issue for those serving in the building. Darren Rogers reiterated that the building needs to be addressed, and he would like to see a plan for a new building. Eileen Glover stated that the library needed work done as far as painting and caulking around the windows and the back door, it was decided that this would be addressed in the regular meeting under the current budget. Sandra Anderson explained the recreation departments goals for upgrading the Rec Field facility. The total plan that has been developed by the committee would cost approximately \$30,000 and would include lighting, electrical work, an upgraded playground, and a pavilion.

On a motion by Mike Cote and second by Scott Cudworth, the Boarded voted to leave public hearing at 5:55pm.

Chairman Bill Mageary called the regular meeting to order at 6:00pm with Selectman Scott Cudworth and Selectman Michael Cote both present, also present was Interim Town Administrator Michelle Rumney.

**In attendance:** Gene Streck, Mr and Mrs. John Stanley, Karen Cudworth, Steve Guillemette, Darren Rogers, Nancy Small, Michael Sabine, Roland Legere, Jeff Goodwin, Sandra Anderson.

**Pledge of Allegiance** was recited

**Moment of Silence-** The Board held a moment of silence in remembrance of a long-standing pillar of the community, John (Jack) Johnson.

**Approval of minutes from previous meeting-** On a motion from Mike Cote and second by Scott Cudworth, the Board voted to accept the minutes from 04/26/22 as written, 3/0. The minutes from 4/12 were tabled until next week.

**Unfinished Business:**

- i. Emery Mills Bridge Update- Michelle Rumney reported that Consolidated has been scheduled to move their lines this week, abutters notices were mailed last week, and an ad is in this weeks edition of the Reporter.
- ii. Cruisin Infusion Liquor License for May 15<sup>th</sup> at Babbling Brook Farm- Bill Mageary spoke in support of the event and letting this new venue prove themselves and would like to not impose the requirement of extra security or police detail. Mike Cote and Scott Cudworth spoke in favor as well. On a motion by Mike Cote and Second from Scott Cudworth, the Board voted to approve the liquor license for the 5/15/2022 event, 3/0.
- iii. Town Hall Streams and Website update- Michelle Rumney updated the Board there are some technical difficulties with the Streaming, and will be working with the Town Hall Streams rep tomorrow to troubleshoot. The new town website will be up and running this week, Mike Demers and Michelle have been adding content and updating information over the last couple weeks.
- iv. Fuel Allowance- The board discussed the current policy with the Southern Road Commissioner and inquired about changing it to mirror the winter plowing contract. Jeff Goodwin explained that it would be difficult to do so, as when he fills a tank with fuel it could be only a portion of that is used for Town work, that is why the hourly increase per the increase in fuel has worked in the past.
- v. Library- Eileen Glover presented the Board with a bid for the scraping, painting and caulking of 13 windows and the back door at the library. It was explained that the current handyman could not do the work based on the extensive ladder work and recent surgery. The bid was \$1,950. Bill Mageary explained that based on policy that two more bids needed to be solicited.

**New Business:**

- i. Rescue Chief Briefing- Gene Streck explained that with the EMS program at SRTC where the deputy Chief teaches had lots of interest in students joining Shapleigh Rescue. He believes they will have a full roster this year. A quote for a new sign was obtained from PL Customs and Rising Revolution. The quote from Rising Revolution was \$225 and PL Customs was \$300. The week of May 15<sup>th</sup> is EMS week, the Rescue Department will be holding a dedication of the Ambulance to Charles Gruber, long time member and supporter of Shapleigh Rescue. The dedication will be Saturday May 21<sup>st</sup> at 2pm. Last month the department had 12 calls for service and attended 3 fires. Bill Mageary commended the Chief and his staff for their hard work and dedication to the community, he explained that there would be a proclamation presented at next week's meeting and requested that Joanne Bargioni be contacted to attend.

- ii. Teds Fried Clams liquor license renewal- Michelle explained that she had talked to Deputy Sanborn and inquired whether there were any complaints or incidents regarding the business and he said there were none, also no other complaints from the public have been submitted. On a motion from Mike Cote and second by Scott Cudworth, the Board voted to renew the liquor license for Ted's Fried Clams, 3/0.
- iii. Michelle explained that based on the Town's social media policy that any departments running their own facebook pages need to provide her with their login information so that when powers change, it is an easier transition. Two of the current departments are unable to access the current pages and will have to created new pages.
- iv. Time off Request- On a motion from Mike Cote and second from Scott Cudworth, the Board voted to approved 5 ½ days off for the Land Use Secretary in June, 3/0.
- v. The Tax Anticipation Note commitment letter was signed by the Board to start the loan process.
- vi. Southern Maine Planning and Development- on a motion by Mike Cote and second by Scott Cudworth, the Board voted to appoint Michelle Rumney as representative to the General Assembly for SMPDC, 3/0.
- vii. Covid-19 Policy- Bill Mageary would like to address the current policy that pays employees who are out sick with Covid 19 for two weeks. He reminds the Board that last year the State created an unfunded mandate that requires us to pay up to 40 hours per year of Earned Paid Leave to all employees. He would like the policy to change to paying for one week only after Earned Paid Leave and Sick Leave have been exhausted. On a motion from Mike Cote and second from Scott Cudworth, the Board voted to amend the policy to pay for one week pay after all EPL and Sick Leave have been exhausted following a positive Covid-19 test.

**Information:**

- i. Planning Board Agenda & Letters
- ii. May 17<sup>th</sup> at 7pm is the Public Hearing at Massabesic Middle School for the annual school budget, Bill Mageary reiterated that this is the only opportunity to vote on the specific dollar amount that will go to the voters in May. The Board will be in attendance.
- iii. Upgrade available for TRIO- Michelle explained that she did not believe this expense was necessary at this time.
- iv. May 3<sup>rd</sup> Public Hearing for the expenditure of the American Rescue Plan Act Funds Received at 5pm at the Shapleigh Town Hall in the upstairs meeting room.
- v. DHHS Low/No Cost Childcare program information- The Board asked Michelle to find an appropriate place to display this to the public at Town Hall.
- vi. Mousam Watershed Dam Coalition meeting to be held May 18<sup>th</sup> at Sanford City Hall at 8am.

**Signatures:**

- i. Warrants
- ii. Time off request
- iii. TANS commitment letter
- iv. RSU 57 Budget Warrant

**Public Comment:**

- i. John Stanley asked if there was any update on the recent issues with staffing with the fire department, Bill Mageary explained that it was a work in progress, Michelle stated the Fire Chief was holding interviews on the 12<sup>th</sup> for 3 candidates.
- ii. Sandra Anderson would like to see electricity run to the snack shack. She explained that they are currently running extension cords a fair distance to run their equipment. She also inquired as to whether the Rec Field/Building reserve could be used for the electrical work they want done and the lighting they would like to add. Michelle expressed that she believed that would be an allowable use of the funds. Scott explained that before any work can be done, we need to locate the irrigation lines before underground wires can be placed. Michelle will contact the irrigation company to see if they can tell us more. She also noted that the parking lot needed to be graded, Bill Mageary asked Michelle to reach out to John Burnell to have that done.
- iii. The Acton-Shapleigh Historical society had reached out to the Board to inquire who owns the dog pound on Hooper Road, if it was Town owned could it be cleaned up. Michelle will look up the property to determine the owners. Mike Sabine said it was adjacent to 7 Simon Ricker road, across from Ron Rivard's property.

**Adjourn**, on a motion by Mike Cote and second from Scott Cudworth, the Board voted to adjourn at 6:57pm, 3/0.

These minutes are not verbatim, Michelle Rumney, (Interim) Town Administrator