

Shapleigh Select Board
Minutes of Meeting – Time 6:00 p.m.
March 29, 2022

Call to Order

Chairman William J. Mageary called the meeting to order at 6:00 p.m. with Michael J. Cote and Scott E. Cudworth in attendance. Also in attendance was Matthew R. Williams, Town Administrator and Joanne Holland, Office Assistant.

In Attendance:

Karen Cudworth, John Stanley, Gene Streck, Nancy Small, Carolyn Rand, Michael Sabine, Russ Creteau, Jane Carmichael, Nancy Wakefield, Samantha Rodrigues, Jennifer Medico, Autumn Littlefield, Roland Legere, Sharon Jackson and Tom Small.

Pledge of Allegiance was recited.

Approval of Minutes from Previous Meeting:

Scott E. Cudworth made a motion to approve the BOS minutes for March 22, 2022 as presented; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

Unfinished Business:

- **"Town Hall Streams" Video/Audio Services**
The Town Administrator presented to the Board the amounts that it would cost for the "Town Hall Streams" Video/Audio Service which would be \$300.00 a month or \$3,600.00 a year. William J. Mageary stated that he spoke with the Treasurer regarding which account could be used for the payments, she stated that we have \$5,700.00 in our contingency account and recommends to pay on a monthly basis. Michael J. Cote made a motion to approve the \$300.00 a month with a 30 day trial period to be included; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.
- **RSU 57 Budget Process Review**
William J. Mageary and Michael J. Cote attended the RSU 57 Budget Process Review and found that the rates for next year to each 7 towns would be increased by 2.9%. All 7 towns stated that was unacceptable and they would need to do better.
- **Shapleigh Noise Ordinance & Complaint Form**
The Town Administrator presented to the Board a Noise Ordinance & Complaint Form that he had received from the code officer. The Board asked the Town Administrator to send a form to Mr. Dubois.
- **Letter from M.A. Bean**
Scott E. Cudworth presented to the Board a letter that he received from M.A. Bean saying that the Emery Mills Bridge project would start on May 9, 2022 and should be finished by June 2, 2022.

New Business:

- i. **Rescue Chief Briefing**
The Interim Rescue Chief, Gene Streck informed the Board that he has hired an ALS's person and is in the process of hiring an EMT basic, also he has another interview on March 31, 2022 for another ALS's person. Gene had stated that most candidates had applied from the ad placed on Indeed at no cost to the Rescue department.
- ii. **Winter Salt Bid Proposal**
The Board forwarded the winter salt bid proposal to the Road Commissioners and tabled until further notice.

iii. Earned Paid Leave Request - Deputy Town Clerk

Michael J. Cote made a motion to approve the Earned Paid Leave request by the Deputy Town Clerk for 7.5 hours on April 15, 2022; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

iv. Earned Paid Leave Request - Town Administrator

Michael J. Cote made a motion to approve the Earned Paid Leave request by the Town Administrator for 7 hours on March 30, 2022; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

v. Solicitation Policy Discussion

William J. Mageary presented to the Board a Shapleigh Transfer Station Hold-Harmless Agreement Form. The form states the person(s) must:

- a. Maintain a distance of at least 25' from the compactor
- b. Wear, at all times, a reflective safety vest (provided by the Town)
- c. Be aware of their surroundings at all times, in particular vehicular traffic
- d. Respect the public's privacy and not harass them

The reflective safety vests that the Town would purchase are \$3.97 each. The Board will review and stated that a policy would need to be made.

vi. Recreation Committee Update

Chairman Samantha Rodrigues brought before the Board requesting \$1,000.00 to come out of the Recreation's appropriation account for the purchase of concession stand items and the purchase of two adjustable basketball hoops for the start of their mini sessions. Jane Carmichael and Nancy Wakefield told the Board that they would like to make a donation to the Recreation department in the amount of \$1,000.00. The Board thanked Jane Carmichael and Nancy Wakefield for their donation. The Town Administrator will look into options for lighting on the fields and parking lot (possible motion detected lights).

vii. TANS Bid

The Board of Selectmen opened the sealed bids for the TANS, Partner's Bank bid was at 2.37% interest fixed and can be used as needed. Androscoggin's Bank bid was at 2.53% interest fixed and can be used as needed. Scott E. Cudworth made a motion to accept Partner's Banks bid at 2.37% to use as needed; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

viii. Sports/Soccer Field

The Board received a field maintenance invoice from Sports Fields Inc. for the year of 2022. The sports field was in the amount of \$4,740 and the soccer field was in the amount of \$2,260 for a total of \$7,000.00. Scott E. Cudworth made a motion to approve the Sports Fields, Inc.'s invoice for a total of \$7,000.00; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

Information:

i. Planning Board Agenda & Letters

ii. Shapleigh Noise Ordinance & Complaint Form

iii. County Budget Committee Caucuses Information

The County Budget Committee Caucuses is scheduled for Wednesday, April 13, 2022 at 6.:30 p.m. at the York County Courthouse.

Signatures:

i. Warrants

ii. Earned Paid Leave - Deputy Town Clerk

iii. Earned Paid Leave - Town Administrator

Public Comment

Tom Small inquired about Emery Mills Bridge and wanted to know once it is replaced if there would be no load limits. The Board said that the bridge will meet federal standards and no restrictions. The bridge life span is 100 +/- years.

Roland Legere informed the Board that Mindee Goodrum has invited them to attend a Zoom meeting on April 7, 2022 at 1:00 p.m. The topic is Mousam Lake Steering Committee and Mr. Legere would like for the Board to attend.

Jane Carmichael thanked the Board for all that they do.

Scott E. Cudworth asked if we have received an update on the contract deputy. Michael J. Cote stated that he had talked with Acton and they said that Sheriff King called and stated that the contract for the deputy will not be ready until around April 15, 2022.

Any other business that the Chairmen may wish to bring before the meeting: None

Adjourn:

A motion was made by Michael J. Cote to adjourn at 6:58 p.m.; seconded by Scott E. Cudworth. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.