

Shapleigh Board of Selectmen
Meeting Minutes
June 21, 2022

Call to Order:

Chairman William J. Mageary called the meeting to order at 6:00pm with Selectman Scott E. Cudworth and Selectman Michael J. Cote both present, also present Town Administrator, Michelle Rumney and Office Assistant Joanne Holland.

In attendance: Doug Clarke from All State Asphalt, Tom Small, Joe Stanley, Gene Streck, Sharon Jackson, Steve Guillemette and Jeff Goodwin.

Pledge of Allegiance: was recited

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve the Board of Selectmen meeting minutes for June 7, 2022 as presented; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

Public Comment:None

Unfinished Business:

i. Paving Bids

There were three sealed bids opened for paving;

	ROSS CORNER RD.	BACK RD.	21st ST.	TOTAL
All States Asphalt	\$275,235.25	\$276,880.00	\$78,567.60	\$630,682.85
Pike Industries	\$324,801.25	\$330,925.00	\$92,836.00	\$748,562.25
LibbyScott Inc.	\$309,201.25	\$300,475.00	\$86,595.00	\$696,271.25

The Town Administrator will put on a spreadsheet for the next week's meeting to revisit.

ii. Salt bids from State of Maine and SMPDC

The Board of Selectmen received 2 Salt bids, one from State of Maine and one from SMPDC CO-Op. The State of Maine came in at \$80.68 a ton and the town needs 1,000 tons for a total of \$80,680.00 and the SMPDC CO-OP came in at \$78.00 a ton for a total of \$78,000.00 which is 35% higher than last year. Michael J. Cote made a motion to approve SMPDC CO-OP in the amount of \$78,000.00; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

iii. Recreation Reserve Criteria for Use/Basketball Hoops/Electrical

The Recreation Committee asked the Board if they could use the Recreation Reserve account which has \$19,655.58 in it for fencing, basketball courts, playground, lighting and running electricity to the concession stand. After discussion William J. Mageary asked the Town Administrator to contact the Recreation committee and have them prioritize the list.

iv. Policy Review update

The Board has stated that the review of the policy has been completed and the Town Administrator will update the policy and have a draft of it for next week's meeting.

New Business:

i. Fire Chief - PSB lighting quotes / briefing

Fire Chief Guillemette stated that the re-certifications of the pumps on the engines and tanker passed. It does need some valves and pressure gauges replaced which have been ordered.

Fire hydrant testing will continue next week with inspections.

Fire Chief, Steve Guillemette presented to the Board one quote for the PSB lighting. He stated that he sent out five requests and only one came back from Normand Electric; their quote for both floors was \$11,500.00 with a rebate of \$2,144 so the total would be for \$9,356.00 that will come out of the Public Safety Building reserve fund. Scott E. Cudworth made a motion to approve the quote for Normand's Electric to not exceed \$11,500.00; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

Fire Chief Guillemette came before the Board stating that he would like to fine unpermitted burns, the fine would go by the states rates. After discussion Michael J. Cote made a motion to bill for unpermitted burns at the state rates; seconded by Scott E. Cudworth. William J. Mageary opposed. Motion carried 2-1 (Mageary).

Chief stated that the contract between Treasure Island Owners Association and the Town, is in the TIOA's court now based on information provided by the Town's insurance company.

The Fire Chief also has brought to the Boards attention that he has responded to a couple of calls with a resident with COPD flare up that has been caused by a neighbor that is burning in a barrel and the smoke is going into the neighbor's yard which is a violation of the town ordinance and he would like to mail a letter to the resident that is in violation. The Board asked the letter that is going to be sent go to the Town Administrator first before mailing.

ii. Rescue Chief Briefing

Rescue Chief Gene Streck notified the Board that the Rescue department has hired 3 more people and has an interview tonight for another, with the 4 new people the Rescue department will be staffed at 80 - 85%. At this time the department is only looking for Advanced EMT's and Paramedics.

iii. Forest Committee update and interested parties

Joe Stanley and Tom Small updated the Board on the Forest Committee stating that at the beach there is a new picnic table and they are addressing a small erosion problem and is looking for old fire hoses to fill to help slow down the erosion problem. William J. Mageary had stated that if the committee would need any stump grindings then there is plenty at the Transfer Station and also discussed putting up a rope in the water to prevent boats from going up on the beach and would be much safer for the people at the beach.

Mr. Stanley stated that over the last three to four years there has been some summertime parking issues along Cedar Drive with parking right on the edge of the forest and they are thinking of putting signs up. The Board had stated that the CEO has sent out letters to residents in that area.

Mr. Stanley has stated that Bill Hutchins may be interested in being on the Forest Committee, the Town Administrator stated that she would reach out to him.

iv. Appointments/Re-appointments: EMA Director, Mousam Watershed Coalition, Zoning Board and Fair Hearing

Michael J. Cote made the motion to re-appoint EMA Director, Darren Rogers, Mousam Watershed Coalition, William J. Mageary, Zoning Board, Harold Cebulla and Katherine Fagan and Fair Hearing, Katherine Fagan; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

v. CEO - PTO Request

Michael J. Cote made a motion to approve the PTO request from CEO, Mike Demers for 7/31/22 - 8/7/2022; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

vi. 906 Order

Michael J. Cote made a motion to sign the 906 order instructing the Tax Collector and Treasurer to apply any tax payments to the oldest tax on record; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

vii. Parks and Recreation Director Vacancy

The Board asked the Town Administrator to interview the applicant for the Parks and Recreation Director and if hired to offer \$15.00 an hour.

Information:

- i. June 14th School Budget Validation Referendum Results/Assessment Warrant
- ii. Letter from M.A. Bean - The Board asked the Town Administrator to contact Joanne Bargioni and see if she would like to run the letter and picture regarding the Emery Mills Bridge.
- iii. Community Day Minutes 06/01/2022
- iv. Planning Board Notices and minutes from 05/24/2022
- v. Volunteer BBQ - Friday July 15th at 5:30 p.m. invitations/list
- vi. SMPDC Annual Report

Executive Session - (if necessary) - None scheduled

Signatures:

- i. Warrants
- ii. Appointments: EMA Director, Public Information Officer, Mousam Watershed, Fair Hearing and (2) Zoning Board
- iii. 906 Order

Any other business the Chairman may wish to bring before the meeting –An executive session will be had in conjunction with the Town of Acton, June 30, 2022 at 6pm at the Acton Town Hall for contract negotiations on the Deputy Contract

Michael J. Cote made at motion to adjourn at 7:35 p.m.; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant