

Shapleigh Board of Selectmen
Meeting Minutes
July 26, 2022

Call to Order:

Chairman William J. Mageary called the meeting to order at 6:00 pm with Selectman Scott E. Cudworth and Selectman Michael J. Cote both present, also present Town Administrator, Michelle Rumney and Office Assistant Joanne Holland.

In attendance: Michael Sabine, Steve Guillemette, Gene Streck, Sharon Jackson and Andrew Auger.

Pledge of Allegiance: was recited

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve the Board of Selectmen meeting minutes for July 19, 2022 as presented; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

Public Comment: None

Unfinished Business:

i. Forest Trustee Applications/Interviews follow up

The Board interviewed the two applications for the Forest Trustee Committee, Scott E. Cudworth made a motion to appoint John Hutchins to the vacancy, Forest Trustee position that expires in March 2023; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

ii. Lexipol contract update

Rescue Chief Gene Streck stated that he has not heard back from Lexipol. The Board tabled until next week's BOS meeting.

iii. Town Administrator updates

- The irrigation system nozzles, there still are a few to be replaced. The problem with the nozzle heads, they are too far down in the ground which is causing them to clog and corrode. The Irrigation design company will be sending an estimate to bring up all the nozzles and he is in the process of creating a schematic for the Board. The Director wants to install a camera to monitor the outfield. The Board stated that is fine as long as it is at his cost.
- Property Tax Stabilization applications have been placed in the hallway and up on the town website, the resident has had to have had the homestead for ten years in the State of Maine and must be 65+ years old to qualify. If you have lived in another town in Maine it is up to the resident to provide proof from the other municipality. Applications have to be filled out every year by December 1st.
- The Tax Commitment per town meeting is due by August 16, 2022 to commit.
- August 22 and August 23, 2022, Trio is holding a free conference in Portland at the Holiday Inn regarding upgrades, etc. in our software. The Town Administrator will be attending some of the sessions.
- The Town of Shapleigh Personnel Policy and the Fire department by-laws are conflicting on the hiring/firing and back ground checks and who is responsible

during the process. The Town Administrator has an application for the Fire Department, after a long discussion the Board is holding off on any hiring for the Fire Department and Rescue Department until the Town Administrator can reach out to legal for clarification and the Board and Department Heads can collaborate on verbage changes.

New Business:

i. Rescue Chief Briefing

Rescue Chief Gene Streck told the Board that Community Day went well regardless of the heat. He also presented to the Board a national newspaper for Rescue departments and it featured pictures of the Towns new ambulance in it. Gene Streck introduced a new hire EMT Andrew Auger.

ii. Fire Chief Briefing

The Fire Chief Steve Guillemette presented to the Board that he has a new hire who is Firefighter 1 & 2 certified. He also stated that he has six fire hydrants left to inspect. He informed the Board that he has a 10am meeting with safety works tomorrow at the station.

iii. Postage meter lease - renewal/update

The Town Administrator presented to the Board that the postage meter lease has expired and we need to renew it with an upgraded postage meter because the one that we have is no longer up to date with new Postal Service Guidelines.. The Town Administrator stated that the price has increased by \$21.00 per month since the last contract. Michael J. Cote made a motion to approve the purchase of a basic postage meter and the leasing price rising from approximately \$55.00 a month to \$76.00 a month; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

iv. Burn Pits at the Transfer Station

The Board reviewed the burn pits at the Transfer Station and stated that the stuff to be burned isn't in the pit but around the outer part of it. The Board asked the Town Administrator to contact the Road Commissioner and have him push the piles into the hole.

v. Transfer Station/Beach Stickers

The Board had a discussion regarding the Transfer Station stickers being used as the Beach stickers as well. The Board asked the Town Administrator to contact the Forest Trustees and inquire what they think about it. Tabled until next week's meeting.

Information:

- i. Community Day Minutes
- ii. Planning Board Agenda
- iii. Meeting with Acton Selectmen, Wednesday, July 27, 2022 @ 8am in Acton
- iv. Recreation Agenda
- v. Notice of Violation for Map 016 Lot 037

Executive Session *pursuant to 1 MRSA 405(6)(a), Personnel Matters, Fire Department*

Michael J. Cote made a motion to enter into executive session pursuant to 1 MRSA 405(6)(a), Personnel Matters ; seconded by Scott E. Cudworth. No further discussion. Motion carried at 7:04 pm. The Board came out of the executive session at 8:05 pm.

Signatures:

- i. Warrants
- ii. Certificate of Appointment

Any other business the Chairman may wish to bring before the meeting – None

Michael J. Cote made a motion to adjourn at 8:05 p.m.; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant