

Shapleigh Board of Selectmen
Meeting Minutes
July 19, 2022

Call to Order:

Chairman William J. Mageary called the meeting to order at 6:00 pm with Selectman Scott E. Cudworth and Selectman Michael J. Cote both present, also present Town Administrator, Michelle Rumney and Office Assistant Joanne Holland.

In attendance: Michael Sabine, Steve Guillemette and Gene Streck via telephone.

Pledge of Allegiance: was recited

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve the Board of Selectmen meeting minutes for July 12, 2022 as presented; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

Public Comment: None

Unfinished Business:

i. Forest Trustee Applications

The Board reviewed the two applications for the Forest Trustee Committee, William J. Mageary asked the Town Administrator to set up an interview for July 26, 2022 one for 5:30pm and one for 5:45pm.

ii. Lexipol contract - legal opinion

The Board reviewed the Lexipol contract with suggestions from the legal department. There was only a few minor adjustments.

iii. Volunteer Cookout

The Board had stated that the volunteer cookout was a success, there were around 50 people that had attended. William J. Mageary thanked everyone that helped out.

New Business:

i. Rescue Chief Briefing - via telephone

Rescue Chief Gene Streck, via telephone updated the Board. Training has started for two of the new hires. Gene also said that last month the Rescue department responded to all calls except for one because they were already on a call. The last time that the Rescue department had all calls responded to was back in March of 2020. William J. Mageary noted that last week the schedule had 100% coverage. Preventive maintenance on the cardiac monitor was completed.

ii. Fire Chief - quotes/updates

The Fire Chief Steve Guillemette presented to the Board two quotes for the cascade system. The Board stated that where the quotes were over two thousand dollars that it would need to go out for sealed bids and would need to be advertised. Steve asked if the Town could hire someone to shovel the Bay doors and sidewalks at the public Safety building. It was

discussed asking any bidders to give a price for shoveling with the plowing contract, or asking the handyman. The Town Administrator will reach out to the handyman first. Steve had stated that the Fire department has 2 new drivers. Steve requested the conference room for Monday night. The Board will make sure that the Town Hall will be open to him.

iii. Harry Alfond Workforce Development Grant for frontline workers

The Town Administrator presented to the Board the Harry Alfond workforce development grant information, stating that for the first year the grant will pay 100% up to \$1,200.00 and the second year the grant will pay 50% up to \$600.00 for all frontline workers.

iv. York County Hazard Mitigation Plan Resolution

The Board reviewed the York County Hazard Mitigation Plan Resolution. Michael J. Cote made a motion to adopt the resolution in to the Town Policy; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0. The Fire Chief requested a copy, the Town Administrator will email the download link to the Fire and Rescue Chiefs.

v. Request for vacation time - Transfer station/Code Enforcement Officer

Maurice Hupe requested Wednesdays off for the months of October and November for a total of 54 hours. Michael J. Cote made a motion to approve Maurice Hupe's request; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

Mike Demers request July 30, 2022 off for a total of 4 hours. Michael J. Cote made a motion to approve Mike Demers request; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

vi. Appointments: Capitol Improvement Committee / Alternate CEO

Scott E. Cudworth made a motion to reappoint Katherine Fagan to the Capitol Improvement Committee until July 20, 2023; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried 3-0.

Michael J. Cote made a motion to reappoint Jesse Winters as the Alt. CEO/LPI until July 28, 2023; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

vii. Town Administrator updates

The Town Administrator informed the Board on updates:

- John Burnell will pick up the Oil from the Transfer Station and will dispose of it
- Reminder of Meeting with Acton Board of Selectmen, at the Town Hall on July 27, 2022 at 8am
- The wiring upstairs for live streaming will be completed Thursday
- The Town Administrator stated she went to the movie night that the recreation committee put on and it was a huge success.

Information:

- i. Planning Board Minutes/Abutters Letters
- ii. Conservation Minutes
- iii. Community Day Minutes
- iv. Policy memo: website access for up-to-date policies

- v. Community Day Friday/Saturday: Spirit of America Tribute 10am Saturday, Boston Post Cane 10:15am at the Gazebo
- vi. Thank you card

Executive Session - *(if necessary) - None scheduled*

Signatures:

- i. Warrants
- ii. York County Hazard Mitigation Plan Resolution of Adoption
- iii. Appointments

Any other business the Chairman may wish to bring before the meeting – None

Michael J. Cote made a motion to adjourn at 6:50 p.m.; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant