

Shapleigh Board of Selectmen
Meeting Minutes
August 23, 2022

Call to Order:

Chairman William J. Mageary called the meeting to order at 6:00 pm with Selectman Scott E. Cudworth and Selectman Michael J. Cote both present, also present Town Administrator, Michelle Rumney and Office Assistant Joanne Holland.

In attendance: Rescue Chief Gene Streck, Andrew Auger and Mike Sabine.

Pledge of Allegiance: was recited

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve the Board of Selectmen meeting minutes for August 16, 2022 as presented; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

Public Comment: None

Unfinished Business:

i. Municipal Lots Plowing Bids

The Board received one bid for the Municipal Lot Plowing from C & D Landscaping; the bid was for one year in the amount of \$16,900.00 or three years for \$50,700.00 which is a 13% increase from the last contract. After discussion Michael J. Cote made a motion to award the Municipal Lots Plowing bid to C & D Landscaping for the three years in the amount of \$50,700.00; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

ii. Town Administrator updates

- The Town Administrator updated the Board on the RSU#57 vacancies for Board of Directors, she stated that the gentleman that is interested in the position will be coming in next week and she has a lady that may be interested in the position as well; she will contact her and try and set up a interview for next week.
- MMA Complaint policy; The Town Administrator informed that she has not heard back from MMA yet. In doing some research on her own she found that a lot of places treat external and internal complaints the same way. The Board does not see how the Town can work that way as they are two totally different things. The Town Administrator will do some research with other municipalities and will update the Board.
- The security camera's are on order. When the TA went to order the computers they were on backorder; now that they have come off backorder they are \$200.00 more than before so she reached out to our IT guy and he can get the computer equal to the other ones for around the same price. The computers have been ordered.
- The Town Administrator informed the Board that the Benches have been ordered for the Recreation Committee along with the Hot Dog Steamer and Nacho Cheese dispenser. It was stated that the Basketball Hoops would cost \$400.00 extra for shipping. Dick's Sporting Goods in Portsmouth, NH has two in stock; Michael J. Cote stated that he would go and pick them up.

- The Board was informed that the Conservation Committee is hosting a workshop called Project Wild being held by Maine Department of Inland Fisheries and Wildlife will be held on September 15, 2022, 9 am to 4 pm at the Town Hall.
- The Board was informed that the Career Center in Springvale is having a career day for Home and Healthcare job fair from 3:00pm to 5:30 pm on August 24, 2022.
- The Vacuum cleaner is broken; Town Administrator will check if a warranty plan was purchased. Michael J. Cote offered to take a look at it.
- Jack from the Transfer Station stated that there needs to be a covered bulletin board up there as the postings get wet and blow away. The Town Administrator had two quotes, one for 2' x 3' for \$170.00 and 4' x 3' for \$370.00. Michael J. Cote made a motion to approve the purchase of the 2' x 3' bulletin board in the amount of \$170.00; seconded by Scott E. Cudworth. Motion carried 3-0.
- The cork backing is warped in the bulletin board located at the Town Hall, Town Administrator will reach out to the Handyman and have him take a look at it.
- The Town Administrator reminded the Board that there is a workshop next week for the Fire and Rescue departments regarding By-laws and Town policy at 4:00 pm.
- The Town Administrator brought before the Board the video recording discussion for the Planning Board meeting, after discussion the Board asked the Town Administrator to reach out to the Planning Board Chairman and see what they want to do because if they record one then they would need to record all meetings.

iii. Special Town Meeting vs Referendum deadlines

The Board of Selectmen and Town Administrator had a discussion on special town meeting verses referendum regarding the York County Deputy contract; the Board feels that they would reach more residents going with the referendum. The Town Administrator informed the Board that the deadline for the referendum will be September 24, 2022. Michael J. Cote made a motion to go with the referendum by secret ballot on November 8, 2022; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

New Business:

i. Rescue Chief Briefing

Rescue Chief Gene Streck told the Board that the department has now put the Lexipol training in use and it is working great. He also stated that he has the October schedule up for shift signup and it is already half full.

ii. Conservation Committee re-appointment

Michael J. Cote made a motion to re-appoint David Mann to the Conservation Committee; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

iii. Information:

- i. Community Day Agenda 8/31
- ii. Planning Board Agenda 8/23, Conditional Use approval
- iii. Letter of appreciation from Caring Unlimited
- iv. Note of thanks, Ernestine Lovell

Executive Session *pursuant to 1 MRSA 405(6)(a), Personnel Matters, Fire Department*

Michael J. Cote made a motion to enter into executive session pursuant to 1 MRSA 405(6)(a), Personnel Matters ; seconded by Scott E. Cudworth. No further discussion. Motion carried at

6:36 pm. The Board came out of the executive session at 6:58 pm. Michael J. Cote made a motion to take no action; seconded by Scott E. Cudworth. All in favor. Motion carried 3-0.

Signatures:

- i. Warrants
- ii. Certificate of Appointment, Conservation Committee

Any other business the Chairman may wish to bring before the meeting – None

Michael J. Cote made a motion to adjourn at 6:59 p.m.; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried 3-0.

These minutes are not verbatim, Joanne Holland, Office Assistant