

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
September 7, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Also in attendance was Karla B. Wilcox the Town Administrator and Joanne Holland Office Assistant.

In Attendance:

Darren Rogers

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Selectman Michael J. Cote made a motion to approve the minutes for August 31, 2021; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.

Public Comment:

- Darren Rogers, EMA Director and member of the Public Safety Building Committee came before the Board of Selectmen and presented 3 price quotes to replace the garage doors at the Public Safety Building. One of the garage doors is now non functional and is asking the Board to approve the replacement of the doors to come out of the reserve building account which has \$21,000.00 in it. The three quotes received were from DP Installation for \$10,477.85, Overhead Door Co. for \$11,293.00 and Bryson Torr in the amount of \$11,600.00. Darren Rogers recommended DP Installation. After discussion Michael J. Cote made a motion to approve DP Installation quote in the amount of \$10,477.85 less the sales tax; seconded by Scott E. Cudworth. William J. Mageary opposed as for the purchasing policy states that it would need to go out for bid, Scott E. Cudworth stated that there is an emergency clause in the policy and this is an emergency since one of the doors is non-functional. Motion carried 2 - 1 (Mageary).
- The Board had a discussion regarding the Ambulance that hit the Public Safety Building, it was suggested that we have personnel take driver training possibly with MMA. Darren Rogers stated that he has trained the drivers and it was an error in judgment. The Town Administrator had stated that she has pictures and an incident report and has filed an insurance claim with MMA.

Unfinished Business:

None

New Business:

I. Abatement for Map 5, Lot 6A

The veterans exemption was left off of the assessment of Map 5, Lot 6A. The veteran is 100% disabled and does qualify for the exemption. William J. Mageary made a motion to approve the abatement for Map 5, Lot 6A; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

II. Transfer Station Demo Disposal Charges

The Town Administrator informed the Board that it is time to reprint the Transfer Station Demo Disposal forms and asked the Board if they would like to make any changes. The Board stated that they had no changes.

- III. The Board discussed the application that was submitted for the Transfer Station Disposal Attendant position and Scott E. Cudworth stated an applicant may also be interested in the handyman position as well. The Board asked the Town Administrator to reach out to the applicant and set up an interview with the Board for September 14, 2021 at 6:30pm.
- IV. The Town Administrator informed the Board of Selectmen that the General Assistance yearly ordinance amendment is due by October 1, 2021, she scheduled a public hearing for September 28, 2021.
- V. The Town Administrator informed the Board of Selectmen that the treasury department with the rescue plan funds money was approved for the Town of Shapleigh in the amount of \$290,000.00. \$145,000.00 is approved for now and \$145,000.00 for next year, the funds have to be used in 2023. The Town needs to submit a plan on how the funds will be used, the Town Administrator presented to the Board what is allowed by the department for the funds to be used. A public hearing has to be scheduled asking the public for their input on how the funds are to be spent.

Information:

None

Signatures:

- i. Warrants
- ii. Abatement

Any other business that the Chairman may wish to bring before the meeting

None

Adjourn :

A motion was made by Michael J. Cote to adjourn at 6:32 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.