

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
September 14, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Also in attendance was Karla B. Wilcox the Town Administrator and Joanne Holland Office Assistant.

In Attendance:

Kathy Fagan, Duffy Gold, Nancy Small, Bill Mann, Patrick Coyne, Ronald Rivard, Roger Allaire and Jim Foster from Maine DOT.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Selectman William J. Mageary made a motion to approve the minutes for September 7, 2021 as presented; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

Public Comment:

Ronald Rivard, Superintendent of Cemeteries and Patrick Coyne the contractor addressed the Board regarding the Veterans Memorial landscaping area where there is a concrete pad. It was stated that the concrete pad would need to be jack hammered down 6" and then filled in and place loam over the top of it. The jack hammering would be an additional cost from the quote that was received. Patrick Coyne will put together an estimate and the Board will review at the September 21, 2021 BOS meeting.

Unfinished Business:

- Emery Mills Bridge Project
After discussion with Maine DOT Jim Foster, the Capital Improvement Committee and the Board of Selectmen, the conclusion was, if the Emery Mills Bridge warrant does not pass then the Town might have to close the Emery Mills bridge. Jim Foster will follow-up with the Town Administrator with the information on the bridge and if it has been inspected yet. It was supposed to be inspected in August 2021. The Town Administrator will forward the pictures and reports from the engineering company to Jim Foster.

New Business:

I. Performance Evaluation for Deputy Town Clerk

The Town Administrator presented to the Board the completed evaluation for the Deputy Town Clerk. William J. Mageary made a motion to approve a 3% hourly pay increase based on a positive employee evaluation; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

II. Performance Evaluation for Librarian

The Town Administrator presented to the Board the completed evaluation for the Librarian. William J. Mageary made a motion to approve a 3% hourly pay increase based on a positive employee evaluation; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

III. Solar Array

Roger Allaire asked if the Town was charging taxes on Solar Arrays. At this time there is not a personal property tax. William J. Mageary asked the Town Administrator to contact the Town assessing firm in regards to the Solar Array.

IV.Earned Paid Leave - Rescue

Michael J. Cote made a motion to approve the 2 Rescue personnel request for earned paid leave; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.

V.Atlantic Broadband

William J. Mageary made the Board aware that Atlantic Broadband has had 3 price increases.

VI.Amazon

William J. Mageary had stated that any purchases need to be charged on the Town's account and not personal credit cards.

VII.Public Safety Building

William J. Mageary asked if the Town Administrator had reviewed the video of the ambulance accident incident that occurred at the Public Safety Building. She had reviewed the footage and all you could see was the ambulance leaving the building. The Town Administrator will forward the video to the Board. The Town Administrator informed the Board that the ambulance repair is \$1,900.00 with a \$1,000.00 deductible.

VIII.Complaints

Scott E. Cudworth had informed the Board that there was a couple of complaints, one being a huge pot hole on Owl's Nest Road and asked the Town Administrator to contact the Road Commissioner and have it patched. Scott E. Cudworth requested to make a warrant article to make the Road Commissioner positions be appointed instead of elected. Will discuss further in the budget season.

IX.Town Projects

William J. Mageary had stated that Town projects needs to be completed in a timely manner and if not then the town should hire a contractor and take it out of the department's budget.

The Budget Committee has invited the Board of Selectmen to their Monday night meeting September 20, 2021 at 7pm.

Information:

- i.Planning Board Agenda
- ii.York County Sheriff's Monthly Report
- iii.CMP Solar Summary

Signatures:

- i. Warrants

Any other business that the Chairman may wish to bring before the meeting

None

Adjourn :

A motion was made by Michael J. Cote to adjourn at 6:52 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.