

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
October 19, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Also in attendance was Karla B. Wilcox the Town Administrator and Joanne Holland Office Assistant.

In Attendance:

Jeff Goodwin and Roland Legere.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Selectman William J. Mageary made a motion to approve the minutes for October 12, 2021; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

Public Comment:

- Roland Legere thanked the Board of Selectmen who attended the Planning Board meeting on October 12, 2021.
- Roland Legere asked the Board if a resident that has land that is under tree growth that is taxed at a lower rate than someone who is not, and withdrew from the tree growth are there a penalty. The Town Administrator stated that there is different levels and there is a penalty to withdraw from the tree growth. She also stated that once we get a building permit for it that would generate the assessor to reevaluate.
- Mr. Legere asked if the Town set aside monies for the Bridge Project every year and how much, the Board stated that last year it was \$75,000.00 and the year before that it was \$100,000.00 which was approved by the voters.
- Road Commission South informed the Board that the paving crew for Deering Ridge road had a delay because some of the crew had Covid-19 and paving is going to be starting at the end of this week. The guardrails for Emery Mills bridge is hopefully going to be done the same time.

Unfinished Business:

- i. **Emery Mills Bridge Project - Update**
The contractor that did the bridge for Acton went and took a look at Emery Mills bridge and he will be sitting down and going over what he can do for the Town of Shapleigh and let us know.
- ii. **Invoice from Sports Field**
The Town Administrator updated the Board that the sports field had been de-thatched and the sprinkler heads were replaced on Wednesday October 13, 2021. Invoice was signed.
- iii. **Commons Pond**
The Town Administrator informed the Board that the Fountain at the Commons Pond had been winterized as of today's date.
- iv. **Letter of Resignation from Town Administrator**
A motion was made by Michael J. Cote with regrets to accept the Town Administrator's letter of resignation; seconded by William J. Mageary again with regrets. Chairman Scott E. Cudworth did not accept the resignation. The Board thanked her for all that she had done. No further discussion.

Motion passed 2 Approved 1 Disapproved.

New Business:

I. Alcohol Application for Keepin' It Local

The Town Administrator stated a public hearing was done last year because this was the initial applications. Michael J. Cote made a motion to approve the alcohol application for Keepin' it Local; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.

II. Recreation Request to use to use the Commons Form

William J. Mageary made a motion to approve the Request form from the Recreation Committee to use the Commons on October 29, 2021; seconded by Michael J. Cote.

II. Reimbursements

The Board of Selectmen had a discussion about using personal credit cards to make purchases for reimbursements. The Board asked the Town Administrator to follow up on what the purchasing policy is and supervisor's approval is needed for this reimbursement.

Information:

- i. Letter from SMVC
- ii. Letters from Planning Board

Signatures:

- i. Warrants
- ii. Recreation Request for the Common's

Any other business that the Chairman may wish to bring before the meeting: None

Adjourn :

A motion was made by Michael J. Cote to adjourn at 6:27pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.