

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
November 9, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00pm with William J. Mageary and Michael J. Cote in attendance. Also in attendance was Joanne Holland Office Assistant.

In Attendance:

Steve Guillemette, Roland Legere, Mike Demers, Jeff Goodwin and Darren Rogers.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Michael J. Cote made a motion to approve the minutes for October 19, 2021 and October 26, 2021; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.

Public Comment:

Fire Chief Guillemette came before the Board to clarify using his personal credit card for purchases and being reimbursed, for example gas. After discussion the Board had stated in situations like that pay cash and the Treasurer will reimburse out of petty cash. Mr. Guillemette also brought up his concerns of residents dumping hot ashes from their woodstove at the Transfer Station. Chairman Cudworth stated that he would talk with Mr. Anderson and have him on alert of the situation. The Board asked the Office Assistant to order a 2' x 2' sign stating no hot loads. The Office Assistant asked the Board about the Transfer Station Budget. Scott E. Cudworth will look into it.

Jeff Goodwin Road Commissioner, South informed the Board that Deering Ridge Road had been tarred but the top coat would not be put down until spring. Scott E. Cudworth asked Jeff if he had welded the guard rails on Emery Mills Bridge yet and he responded not yet he has been busy but would get to it.

Darren Rogers EMA Director asked the Board if they could find someone to empty the trash at the Public Safety Building on Wednesdays. The Board of Selectmen asked the Office Assistant to reach out to the Handyman and asked him to do it.

Unfinished Business:

i. Emery Mills Bridge Reconstruction

The Board set a workshop for Tuesday November 16th at 5:00 pm to go over options for the Emery Mills Bridge reconstruction.

ii. Interviews for Town Administrator

The Board of Selectmen had received 15 applications for the Town Administrator position and selected 5 candidates for a job interview. The Board will be interviewing 3 candidates on Monday November 15, 2021; one at 4:00pm, one at 4:30pm and one at 5:00pm. They will be interviewing 2 candidates on Tuesday November 16, 2021; one at 4:00pm and one at 4:30pm.

New Business:

I. Earned Paid Leave Request

William J. Mageary made a motion to approve the Earned Paid Leave Request for the EMA Director for November 15, 2021 through November 19, 2021; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

- II. Appointment - Harold Cebulla - Assessment Review Board**
Michael J. Cote made a motion to reappoint Harold Cebulla to the Assessment Review Board; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.
- III. Appointment - Jim Driscoll - Animal Control Officer**
William J. Mageary made a motion to reappoint Jim Driscoll as the Animal Control Officer; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.
- IV. Appointment - Saco River Corridor Commission - Anna Desmond (Alt)**
William J. Mageary made a motion to reappoint Anna Desmond at an alternate to the Saco River Corridor Commission; seconded by Michael J. Cote. The Board also asked the Office Assistant to advertise for a regular person. No further discussion. All in favor. Motion carried.
- V. Public Safety Building Repair Bid**
The Board received a quote to repair the ceilings in both stairwells at the Public Safety Building as the tiles are falling down, the quote came in at \$2,400.00 per stairwell for a total of \$4,800.00. Michael J. Cote made a motion to approved the quote in the amount of \$4,800.00; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.
- VI. Town Report Printing Bid**
The Office Assistant informed the Board that the Town Report Printing Bid is due and asked if they wanted to send out to all the companies from previous year. They stated that yes send to all companies from previous years.
- VII. Gallant Account# 938/Kelly Account# 2123 Supplementals**
William J. Mageary made a motion to approve the Supplements for Gallant and Kelly due to incorrect information; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.
- VIII. Request Letter from CEO**
The CEO presented to the Board a request for a Town owned vehicle for the CEO. Discussion ensued regarding price, etc. Michael J. Cote was not in favor of it. The request will need to be put on a Warrant and let the residents decide.
- IX. Holidays**
After discussion the Board had stated that because Christmas day this year is on a Saturday the employees that are scheduled for that day will be paid for the hours that they are scheduled for.
- William J. Mageary requested the Office Assistant to look into the snowplowing contracts to see if the plowing vehicles are registered, has inspection stickers and fuel stickers etc. William also stated that he had attended a webinar on American Rescue money due to the pandemic and what it could be used for and it is very complicated and stated that maybe the Board should think about hiring someone to administer it.

Information:

- i. Planning Board Agenda, Letters & Minutes
- ii. General Assistance Certificate for Office Assistant

Signatures:

- i. Warrants
- ii. Appointments for Harold Cebulla, Jim Driscoll and Anna Desmond
- iii. Earned Paid Leave Request
- iv. Supplements for Account #'s 938 and 2123

Any other business that the Chairman may wish to bring before the meeting: None

Adjourn:

A motion was made by Michael J. Cote to adjourn at 7:01 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.