

**Shapleigh Select Board
Minutes of Meeting – Time 6:00 pm
November 16, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00pm William J. Mageary and Michael J. Cote in attendance. Also, in attendance was Joanne Holland, Office Assistant.

In Attendance:

Ronald Rivard, Roland Legere, Jeff Goodwin, Lindsey Lacourse and Jeffrey LeDuc.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

William J. Mageary made a motion to approve the minutes for November 9, 2021; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

Public Comment:

Ronald Rivard informed the Board that the Veterans Memorial next to the Town Hall has spots where the grass seed did not sprout, Mr. Rivard contacted the Contractor and was told that he would come back in the spring to address the issue. Ron also requested concrete curbs to be placed near this memorial because people are parking their cars on the grass. Ron called several vendors for a price and stated that Pepin was most cost effective at \$50.00 per curb and would need between 4 - 5. The Board was fine with this, Ron would like for the funding to come out of his Veterans Cemetery account.

Roland Legere informed the Board that he attended a zoom meeting that the Mousam Lake Watershed Committee. He stated that at the meeting the Shapleigh Road Commission South was highly praised for the work that he has been doing. Roland asked the Board if they had heard of the project that York County Soil and Water Conservation District was working on at 15th Street and Goose Pond Road, Chairman Cudworth stating he was not aware. Roland is going to contact Mindee Goodrum at the YCSWCD and get more information on it.

Unfinished Business:

- i. **Emery Mills Bridge Reconstruction**
Tabled until next week's meeting November 23, 2021.

New Business:

- I. **Shapleigh Rescue**
The Select Board received a letter from Sanford EMS Department stating starting immediately any response to Shapleigh by our emergency medical services as the initial responder will result in a direct bill to the Town of Shapleigh in the amount of \$2,000.00 per call for the response only, and will then bill the patient for the transport. The Board had a discussion with the Rescue Chief, Lindsey Lacourse and Asst. Rescue Chief Jeff LeDuc. They informed the Board that this is only if Sanford is toned out as the first respondent and that it was a dispatch issue, they did talk with the dispatch company and explained how it should be handled. Rescue Chief Lacourse also informed the Board that Maine is requiring Rescue's to have a Medical Director as of January 1, 2022 or they will not be able to respond. She is recommending Dr. Robert Brown for this position and Lindsey presented a draft contract for the Select Board to review. The Board asked the Office Assistant to reach out to legal and have them go over the contract.
- II. **Family Health Insurance and Retirement Benefits**

Chairman Scott E. Cudworth made a motion to offer family coverage at 85% for the 6 eligible employees starting January 1, 2022 not to exceed \$15,600.00; seconded by Michael J. Cote. William J. Mageary wanted to discuss stating that there was a second proposal of 75%, Chairman stated that he made a motion for 85% to be competitive with other municipalities. After discussion Scott E. Cudworth made the motion for 85%; seconded by Michael J. Cote. No Further Discussion. All in favor. Motion carried.

The Board of Selectmen asked the Office Assistant to make a Warrant Article for Employment Retirement Benefits at a Town contribution rate of 7%.

III. Saco River Corridor Commission Opening

William J. Mageary stated that the Saco River Corridor Commission has an opening and made a motion to appoint Michael J. Cote; seconded by Scott E. Cudworth. Michael J. Cote abstained from voting. Motion carried.

IV. Budget Review

The Board asked for the Budget requests to be reviewed at the BOS meeting on November 23, 2021.

V. York County Sheriff Deputy Sevigny

The Board had a discussion about the promotion of Sheriff Deputy Sevigny our contracted Deputy. The Board asked the Office Assistant to pull the contract that the Town has with the York County Sheriff's Department and put on the Agenda for November 23, 2021.

VI. Town Administrator position

After discussion the Board of Selectmen made the decision to hire Matthew Williams as the Town Administrator with a starting pay of \$24.00 per hour and at the six month review increase to \$26.00 based on performance.

Information:

- i. Planning Board Minutes & Letters
- ii. CMP Usage Report
- iii. Axion Business Tech

Signatures:

- i. Warrants

Any other business that the Chairman may wish to bring before the meeting - None

Adjourn:

A motion was made by Michael J. Cote to adjourn at 7:04 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.