

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
May 18, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Also in attendance was Karla B. Wilcox, Town Administrator and Joanne Holland, Office Assistant were also in attendance.

In Attendance:

Michael Reid, Natasha Reid, Joshua Knox, and Roland Legere.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Selectman William J. Mageary made a motion to approve the minutes for May 11, 2021 as presented; seconded by Michael J. Cote. All in favor. Motion carried.

Public Comment:

Michael Reid mentioned to the Board of Selectmen that he has a meeting scheduled with the fire Chief on Wednesday of this week. Michael Reid asked the Selectmen if they had received the follow up information from the fire Chief. Scott E. Cudworth replied the Selectmen had received the information but hadn't had time to review prior to this meeting.

Roland Legere mentioned he had heard from a non resident that his taxes were going up. Not knowing what exactly he was referring to, the Town Administrator stated that since they don't live in Maine more than six months out of the year, they don't qualify for the Homestead exemption.

Unfinished Business:

1. Emery Mills Bridge

The Town Administrator had stated that she had spoken with the Engineering Firm, Engineering Firm will be reaching out to MDOT to verify that they will take over maintenance of the bridge once the construction is completed. The bridge design should be good for 75 years. Road Commissioner South Jeff Goodwin had stated that he feels it would be much more cost effective and quicker to close the road instead of having one lane of traffic open. Selectman Cote stated that he thinks the Road Commissioner may have misunderstood the email. The Town Administrator will contact MDOT to have the speed limit lowered. The Town Administrator also reached out to Alex Hammerle, Director of Facilities with the City of Sanford and briefly had an overview of the project. Explained about the permanent easement. The Town Administrator emailed the bridge report and the preliminary bridge design. Alex stated once he has a chance to review he will involve the public works department along with the Town Manager, Steve Buck. The Town Administrator will follow up with him in a week or so.

William J. Mageary asked the Town Administrator to do some research on Loans, Bonds, Grants, and assessment, etc. William J. Mageary gave an overview if the bridge was funded through taxation.

2. Schedule Executive Session

Executive Session was scheduled for Thursday May 27, 2021 at 5 pm, the Town Administrator will reach out to all parties and confirm.

3. Policy Handbook

The Town Administrator had suggested that we add to the policies an adopted and review date and to eliminate the Boards signatures. Double side policies and posting on the website as well. The Board was all in favor.

New Business:

I. Pine Springs Neighborhood Association Letter

Received a bill from Pine Springs Association for 3 years of road maintenance for 2013 - 2016 tax acquired property. The Town Administrator reached out to legal and they stated that they could not answer any legal questions due to a conflict of interest. The Town Administrator reached out to Maine Municipal legal and they stated that the town procedure is not exempt, the Administrator also stated that we do have money in the Auction account to pay but will reach out to the association to find out why it took them so long to present a bill.

II. Covid-19 new Regulations

The Town Administrator brought to Board the new Covid-19 Procedure effective May 24, 2021. After discussion the Selectmen decided that any person entering the building must wear a mask, if they do not have a mask the Town will provide one to them. No social distancing will be required. This rule is subject to change as events and information is updated from the CDC.

Information:

- i. Planning Board Minutes, Letters, and Public Hearing Notice
- ii. Conservation Minutes

Signatures:

- i. Warrants

Any other business that the Chairman may wish to bring before the meeting - None

Adjourn :

A motion was made by Michael J. Cote to adjourn at 6:24 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.