

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
May 11, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Also in attendance was Karla B. Wilcox, Town Administrator and Joanne Holland, Office Assistant were also in attendance.

In Attendance:

Steve Guillemette, Natasha Reid, Michael Reid, aAron Sabine, Joshua Knox, Michael Sabine, Brian Rand, Carolyn Rand, Ryan Sabine, Autumn Littlefield, and Chuck Starbird.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Selectman William J. Mageary made a motion to approve the minutes for May 4, 2021 as presented; seconded by Michael J. Cote. All in favor. Motion carried.

Public Comment:

Michael Sabine presented in front of the Board and stated that he had returned his fire gear in question. The gear was reissued to Michael Reid. Michael and Natasha Reid turned the gear in at the Shapleigh Town Hall, the Town Administrator Karla B. Wilcox and former Selectman Roux was present. The Town Administrator acknowledge this to be correct, Chairman Cudworth said case was closed. Michael Sabine requested a letter stating that this matter is resolved and no legal action will be taken. Fire Chief will verify.

Carolyn Rand had brought to the Boards attention that Fire Chief Steve Guillemette had sent her a letter requesting a meeting, the meeting is to be held on May 12, 2021.

Ryan Sabine, Knathan Sabine, and Autumn Littlefield have requested fair hearings regarding their terminations. Chairman Cudworth stated the Board would do an inquiry following policy and they would be notified.

Scott E. Cudworth had asked the Fire Chief Steve Guillemette and Town Administrator Karla B. Wilcox for a membership list, a call list of who has responded, and a training list for the Shapleigh Fire Department.

Joshua Knox had voiced his concern of less volunteers.

Fire Chief Guillemette stated that he still wanted fire gear to be returned Wednesday evening from the three terminated individuals.

Steve Guillemette stated that the State Forest Service had cancelled the appointment with him regarding chipping brush on Treasure Island.

Unfinished Business:

1. Performance Evaluation - CEO

After discussion William J. Mageary made a motion to approve a 3% pay increase for the CEO; seconded by Michael J. Cote. All in favor. Motion carried.

2. Emery Mills Bridge Project

It was noted the Board of Selectmen met with members of the CIC committee prior to tonight's BOS meeting. Design plans, permanent easements, traffic control along with other areas were discussed. The Board would like the Town Administrator to contact the City of Sanford concerning the project along with discussing the easement that is needed. Lowering the speed limit was discussed as well. It was discussed that the Town does not qualify for many of the grants that are available for such a large project because our comprehensive plan is out of date. CIC has taken on the responsibility of updating the Comp plan. In the proposals it was noted that the following items are not included in the overall construction price: environmental resources (2 potential species of concern), vertical geometry, utilities, rights of way impacts and permitting. The Board would like MDOT to be contacted regarding reducing the speed limit. The easement process will need to be pursued as well with at least 2 property owners.

3. Response to emails regarding Owls Nest Road

Board of Selectmen signed letter to respond to emails regarding Owls Nest Road drainage culvert.

4. Rescue/Asst. Rescue Chief

A discussion ensued regarding the Rescue/Deputy Chief being paid for both the Deputy Chief and Chief positions while the Rescue Chief is on leave. The Town Treasurer stated that the Town has to pay for current payroll and would need to notify the Deputy Chief that going forward from Wednesday May 12, 2021 he would not be paid for both positions and would be paid for the Rescue Chief position as needed for the absence of the chief as per policy job description (provides coverage as Deputy Chief as requested). Michael J. Cote made a motion to send out the letter; seconded by William J. Mageary. All in favor. Motion carried.

New Business:

No new business.

Information:

- i. Planning Board Agenda
- ii. Rescue Follow Up Incident Report
- iii. Certificates of Training - Joanne Holland
- iv. York County Sheriff's Dispatch Log

Signatures:

- i. Warrants

Any other business that the Chairman may wish to bring before the meeting - None

Adjourn :

A motion was made by William J. Mageary to adjourn at 7:10 pm; seconded by Michael J. Cote. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.