

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
March 30, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Karla B. Wilcox, Town Administrator and Joanne Holland, Office Assistant were also in attendance.

In Attendance:

Joanne Rankin and Roland Legere.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Selectman William J. Mageary made a motion to approve the minutes for dates March 16, and March 23, 2021; seconded by Michael J. Cote. All in favor. Motion carried.

Public Comment:

Joanne Rankin, Town Clerk updated the BOS on the recent election that was held in March 2021. The Budget Committee had three vacancies that were up for election. After calculating all of the write in votes and contacting the various people this is the final results: Joshua Lewis has accepted the one-year term, Jennifer Roux has accepted the three-year term. Motion was made by Michael J. Cote, Seconded by William J. Mageary to appoint Liam Connelly to the Budget Committee for a term of two years. All in favor. Motion carried.

Unfinished Business:

1. TANS Bid Review

The Board of Selectmen received a recommendation from Michelle Rumney, Treasurer that we accept the bid from Partners Bank at a fixed rate of 2.15%. Partners Bank has all of the Town's primary depository accounts. William J. Mageary made a motion to go with Partners Bank on the recommendation of the Treasurer at the 2.15% fixed rate; Michael J. Cote seconded. All in favor. Motion carried.

New Business:

A. Bid Opening for the Town's Auditing Services

Mailed out several requests, also posted on website and advertised in The Reporter and the Selectmen received one bid. RHR Smith and Company bid the amount of \$9,000.00 (will not exceed). William J. Mageary asked if this amount included the pre-audit as well and the Town Administrator said yes. William J. Mageary made a motion to award the bid for the towns auditing services to RHR Smith and Company in the amount not to exceed \$9,000.00; seconded by Michael J. Cote. All in favor. Motion carried.

B. Transfer Station Stumps Discussion

William J. Mageary asked the Town Administrator to contact Jeff Simpson and invite him to the Transfer Station for a price on the removal of the stumps, she will contact Jeff. William J. Mageary also stated that Road Commissioner North had told him that there is a resident in N. Shapleigh that would like to privately hire him to bring the stumps to his resident, Mageary is concerned because there have been problems in the past. The Town Administrator will contact the resident to see what their intent for the stumps are.

C. Certificate of Appointment

Darren Rogers, EMA Director, Lindsey Lacourse, EMA Deputy, Madge Baker, William's Property Advisory Committee, Bruce Lamb, William's Property Advisory Committee, and Melissa Ann Parnham, Recreation Committee; Michael J. Cote made a motion to approve the certificates as presented; seconded by William J. Mageary. All in favor. Motion carried.

D. Maine Municipal Association Election of Process for MMA Executive Committee and Vice President

For informational purposes.

E. Review of Town Hall Policies

The Board of Selectmen stated that it is expensive to keep reprinting every year and wanted to know if there is a way to stamp it (ex: no changes)? The Town Administrator will look into it and the Board will discuss further at the next BOS Meeting.

F. Transfer Station

Chairman Cudworth stated the Transfer Station Attendant who also does the spring clean up at the Town Beach inquired to when the Spring clean up is to be scheduled. The Town Administrator mentioned that the maintenance of the Town beach is the duty of the Town Forest Trustees. Since the March 2021 election there is a new member to the Forest Trustees. She believes they are in the process of scheduling a meeting to discuss the upcoming summer.

G. Public Safety Building Refuse

It was mentioned that the person who was handling the disposal of the refuse and recycling at the PSB can no longer continue. For the meantime, Darren Rogers has offered to bring the refuse/recycling to the Transfer Station. A meeting of the EMA, Fire and Rescue Chief's will be scheduled to work out a plan for the disposal of the rubbish.

H. Shapleigh Commons

The Town Administrator informed the BOS that the Shapleigh Baptist Church has filled out a reservation form for sunrise service on Easter morning at the Shapleigh Commons. Motion was made by William J. Mageary, Seconded by Michael J. Cote to approve the Shapleigh Commons Reservation form as presented. No further discussion. Motion carried.

I. Demo Debris Disposal

William J. Mageary wanted to discuss the disposal of mattresses at the Transfer Station and the cost to the Town for each mattress. Currently, the Town charges \$7.00 per mattress to dispose of. Our Contractor charges the Town \$15.00 to dispose of each mattress. Tire disposal is \$5.00 per tire and the Town charges the residents \$3.00 per tire for disposal at the Transfer Station. William is recommending changing the price on the current disposal fee form to \$15.00 per mattress. The Attendant would cross out the old price and write in the new price. William would like to hold off making any changes to the tire disposal at this time. Motion was made by William J. Mageary, Seconded by Michael J. Cote to update the disposal fee for the mattress from \$7.00 to \$15.00. No further discussion. Motion carried. Also, the Transfer Station Attendant will no longer dispose of one or two tires in the bins. The Town will investigate getting a container for tires in the future.

J. Education

The Rescue Chief Lindsey Lacourse requested an approval from BOS to spend \$260.00 from her rescue education account for a one day online class for Infectious Control Program, if approved by the board the account would have a balance of \$1,500.00. William J. Mageary made a motion to approve \$260.00 for

the rescue chief for the online training; Michael J. Cote seconded. All in favor. Motion carried.

Information:

- i. PB Minutes
- ii. PB Letters
- iii. York County Proposed 2022 Budget

Signatures:

- i. Warrants
- ii. COA
- iii. Shapleigh Commons

Any other business that the Chairman may wish to bring before the meeting - None

Adjourn :

A motion was made by Michael J. Cote to adjourn at 6:32pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.