

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
March 23, 2021**

Call to Order

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Karla B. Wilcox, Town Administrator and Joanne Holland, Office Assistant were also in attendance.

In Attendance:

Samantha Rodriguez, Brittany Lampe, and Skip Bartosch.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Tabled until next week's BOS meeting.

Public Comment:

Recreation Committee Members Samantha Rodriguez and Brittany Lampe presented to the Board of Selectmen a proposal for a Spring Sports Mini Session. The Spring Sports Mini Session would be held May 12, 2021 - June 16, 2021 (6 weeks) from 5:30 pm to 6 pm at sports fields at 1402 Shapleigh Corner Road. COVID protocol will be followed. They would reduce physical closeness or contact between players by allowing the players to focus on building individual skills (like dribbling and kicking), keeping children in small groups, putting signs and cones on the playing fields to ensure that coaches and players stay 6 feet apart, discouraging unnecessary physical contact (such as high-fives, handshakes, fist bumps, and hugs). There would be hand sanitizers for use before and after practices. Also, All coaches, players, parents, and spectators will be required to wear face coverings. Scott E. Cudworth, William J. Mageary, and Michael J. Cote thanked the Committee Members for doing such a thorough and great job putting this event together. Program was approved.

Unfinished Business:

1. **TANS Bid Opening**

Town Administrator stated that only one bid was received from Partners Bank at a rate of 2.15%. William J. Mageary made a motion to refer it to the Treasurer for her recommendation; seconded by Chairman Cudworth. Motion carried. This matter will be discussed at next week's regular BOS meeting.

New Business:

A. **GIS Mapping Agreement**

GIS is a digital mapping that can be acquired online. It is a yearly contract and is budgeted for this year. William J. Mageary had asked if we have a overlay of the fire hydrants, the Town Administrator stated that she does not believe that we do. Michael J. Cote made a motion to accept the GIS Mapping Agreement in the amount of \$2,500.00; seconded by William J. Mageary. All in favor. Motion carried.

B. **Sports Fields Price Quote for seeding Sports Fields**

The Town of Shapleigh received a quote for the soccer and softball fields in the amount of \$3,420.00 which includes a starter fertilizer to make sure that the grass grows. William J. Mageary asked if it was the same company as last year and the Town Administrator replied yes. Also, William J. Mageary asked if we had to go out for bid, the Town Administrator stated that where it was a specialty bid we did not have to. William J. Mageary made a motion to approved \$3,420.00 for seeding of the sports fields; seconded by

Michael J. Cote. All in favor. Motion carried.

- C. **Certificates of Appointment:** Susan Marcoux & Anna Desmond - Conservation Commission; Mark Jacobs, Joseph Mastraccio & William Sleight - Williams Property Advisory Committee
William J. Mageary made a motion to approve the appointments for Susan Marcoux & Anna Desmond - Conservation Commission; Mark Jacobs, Joseph Mastraccio & William Sleight - Williams Property Advisory Committee; seconded by Michael J. Cote. All in favor. Motion carried.
- D. William J. Mageary had a question on a Fire Department bill and wanted to know what it was for, The Town Administrator stated it was for the evaluation on the fire truck. William J. Mageary stated that he would like the evaluation to be shared with the BOS and Chairman Cudworth agreed. Town Administrator will follow up.
- E. Selectman Mageary recommended to start working on the policy that is done every year. The Town Administrator stated that it is on the agenda for next week's BOS meeting. Also, she stated that she would make copies for the BOS except for Michael J. Cote because he has the updated book.

Information:

- i. Planning Board Agenda
- ii. York County Budget Committee Caucus Meeting
William J. Mageary had stated that he will not be able to attend the York County Budget Committee Caucus meeting this year and made a motion to elect Michael J. Cote to be appointed to the Budget Committee Caucus; seconded by Scott E. Cudworth. All in favor. Motion carried.
- iii. Letter re: Map 7, Lot 016-003-A - Information Only

Signatures:

- i. Warrants
- ii. GIS Mapping Agreement
- iii. Certificates of Appointments: Susan Marcoux, Anna Desmond, Mark Jacobs, Joseph Mastraccio & William Sleight.

Any other business that the Chairman may wish to bring before the meeting - None

Adjourn :

A motion was made by Michael J. Cote to adjourn at 6:17pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.