

**Shapleigh Board of Selectmen  
Minutes of Meeting – Time 6:00 pm  
March 16, 2021**

**Call to Order**

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Karla B. Wilcox, Town Administrator and Joanne Holland, Office Assistant were also in attendance.

**In Attendance:**

Penny Mills, Suzanne Gagnon, Skip Bartosch, and Roland Legere.

**Pledge of Allegiance** was recited.

**Election of Chairman**

William J. Mageary made a motion to elect Scott E. Cudworth as Chairman; seconded by Michael J. Cote. All in favor. Motion carried.

**Approval of minutes from previous meeting:**

Selectman William J. Mageary made a motion to approve the minutes for dates March 2, and March 9, 2021; seconded by Scott E. Cudworth. Michael J. Cote abstained from voting. Motion carried.

**Public Comment:**

Penny Mills and Suzanne Gagnon members of the Shapleigh Community Day Committee spoke to the Board regarding their concerns on having Shapleigh Community Days 2021. They are concerned that it would not be safe with COVID-19 and with the restrictions, they would have to eliminate some activities. They feel that there is too many challenges to overcome with lack of volunteers and to short of time for planning, they feel it would be safer to wait until next year. Selectman William J. Mageary asked "what if we were to scale back and modified to the point where we invite non food vendors and to set up around the commons?" After discussion about how there would be no food, no bouncy house for the kids, social distancing, and the Community Day Scholarship makes it money from selling food and silent auctions. The concern is would the community be disappointed and/or even shop up for the events. Chairman Scott E. Cudworth asked Selectman Michael J. Cote his thoughts on the event and he stated that he sees both sides but feels that it should be all or nothing and suggested to wait until next year. After further discussion the Board of Selectmen decided to postpone the Shapleigh Community Day until next year.

Chairman Cudworth welcomed newly elected Selectman Michael J. Cote to the Board.

**Unfinished Business:**

**1. RFP for MSW and Recycling Draft - For Review**

Scott E. Cudworth and William J. Mageary had stated that there were typo's that needed to be corrected and Page 6 Items 2 and 3 should be reworded, also make some additions to the RFP regarding contractor is responsible for employee. Michael J. Cote had mentioned about bringing the employee in question on as a town employee and have a supervisor on premises to hold the employee accountable to the job description. William J. Mageary and Scott E. Cudworth want to keep the employee as a contracted employee. The Town Administrator will correct the typo's, add additional responsibilities to the job description, and reword Page 6 Items 2 and 3. Roland Legere stated that he thinks the town thinks this employee is a town employee and it reflects badly on the town. William J. Mageary suggested maybe wear a uniform

with the company name that he is contracted by or to post a sign indicating any issues with this area call contractor@\_\_\_\_\_. Will further discuss at a later time.

**New Business:**

**A. Recreation Committee Request**

Town Administrator Karla Bergeron Wilcox brought to the Board that the Recreation Committee would like to have their Easter Bunny Meet & Greet on Saturday March 27th, from 10am to 12pm in the Shapleigh Commons due to school restrictions. A motion was made by William J. Mageary to approve the reservation from the Recreation Committee; seconded by Michael J. Cote. All in favor. Motion carried.

**B. Deputy Town Clerk Certification Classes**

The Deputy Town Clerk would like to obtain her Lifetime Certification with the Maine Town & City Clerks' Association in the amount of \$200.00 that would come out of the Town Clerks Education budget. The Deputy Clerk will apply for a \$60 Scholarship. A motion to approve the certification classes was made by William J. Mageary; seconded by Michael J. Cote. All in favor. Motion carried.

**Information:**

- i. Rescue Incident  
The Board reviewed the incident report as presented which noted that there was no damage to the ambulance and no injuries and the report was filled out later than policy dictates.
- ii. PB Minutes

**Signatures:**

- i. Warrants, Commons Reservation

Any other business to bring before the meeting - The Town Administrator reminded the Board that there is a workshop with the Fire Warden next Tuesday at 5:30pm.

**Adjourn :**

A motion was made by Michael J. Cote to adjourn at 6:27pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.