

**Shapleigh Board of Selectmen  
Minutes of Meeting – Time 6:00 pm  
July 20, 2021**

**Call to Order**

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Also in attendance was Karla B. Wilcox the Town Administrator and Joanne Holland the Office Assistant.

**In Attendance:**

Mike Reid, Natasha Reid and Mike Sabine.

**Pledge of Allegiance** was recited.

**Approval of minutes from previous meeting:**

Selectman William J. Mageary made a motion to approve the minutes for July 13, 2021 as presented; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

**Public Comment:**

Mike Reid asked the Board of Selectmen if they had made a decision on the United States Veteran Reserve Corps., the Town Administrator stated that she had reached out to York County EMA and the three officers at the Public Safety Building and they stated they would take under advisement with no further action at this time. Mr. Reid stated that it was presented to the Board and wanted to know if this was their decision as well and Chairman Cudworth stated "yes".

**Unfinished Business:**

**i. Rescue Squad By-Laws**

After discussion William J. Mageary made recommendations on the proposed Rescue By-Laws. The Town Administrator will update and the by-laws were tabled until next week's BOS meeting. No further discussion.

**ii. Bid Opening for work around the Veterans Memorial**

Bid was sent out to nine locations and only received one bid back from Lakes Region. William J. Mageary stated that he was uncomfortable using the cemetery fund, the Town Administrator will reach out to Cemetery Superintendent Ronald Rivard, it is tabled until next week's BOS meeting so that Mr. Rivard can attend.

**iii. Bid Opening for Installation of Septic System**

The Town Administrator presented to the Board two bids received for the installation of septic system in the shoreland zone that is funded by a grant from the State of Maine. After discussion the Board asked the Town Administrator to reach out to one of the bidders to see if their quote included the leach field, tabled until next week's meeting.

**iv. Bid Opening for Gravel Pit Reclamation**

We received one bid for the gravel pit reclamation. The Town Administrator is going to look into and asked for it to be tabled until next week's BOS meeting. Tabled.

**v. Draft Policy Remote Participation**

After discussion the Town Administrator stated that she would schedule a public hearing. This is a required policy.

**vi. Returnable at the Shapleigh Elementary School**

Mike Sabine stated to the Board that JMS has not had a chance to pick up the returnable's from the Shapleigh Elementary School, the returnable's will be picked up on July 21, 2021.

**New Business:**

**I. Certificate of Appointments: Capital Improvements Committee: Nancy Small and Kathy Fagan**

William J. Mageary made a motion to reappoint Nancy Small and Kathy Fagan to the Capitol Improvement Committee; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

**II. State Bridge Inspection**

William J. Mageary asked the Town Administrator to reach out to Ben Foster regarding getting the Emery Mills Bridge August 2021 inspection ASAP so that it can be available for the public hearing that is scheduled.

**III. Williams Property Bush Hogging**

The contractor that does the bush hogging at the Williams Property is requesting to up his rate from \$45/hr to \$55/hr. The Town Administrator stated that she will obtain more information as to how many hours it will take, etc. and will bring to next week's BOS meeting. The current state standard rate is \$65-\$75/hr.

**Information:**

- i. Planning Board Agenda
- ii. CMP Monthly Report
- iii. Housing Affordability Report
- iv. Contract Report from York County Sheriff's Department
- v. Conservation Minutes
- vi. ZBA Notice of Decision
- vii. CIC Meeting Agenda

**Signatures:**

- i. Warrants
- ii. Certificates of Appointments

Any other business that the Chairman may wish to bring before the meeting - None

**Adjourn :**

A motion was made by Michael J. Cote to adjourn at 6:31 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.