

**Shapleigh Board of Selectmen  
Minutes of Meeting – Time 6:00 pm  
August 10, 2021**

**Call to Order**

Chairman Scott E. Cudworth called the meeting to order at 6:00 pm William J. Mageary and Michael J. Cote in attendance. Also in attendance was Karla B. Wilcox the Town Administrator and Joanne Holland the Office Assistant.

**In Attendance:**

None

**Pledge of Allegiance** was recited.

**Approval of minutes from previous meeting:**

Selectman William J. Mageary made a motion to approve the minutes for August 3, 2021 as presented; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

**Public Comment:**

None

**Unfinished Business:**

**i. Review of Tax Bill 2021**

It was presented to the Board by the Town Administrator an ad to recruit firefighters and members of the rescue squad onto the 2021 tax bill. The Board was all in favor.

**ii. Williams Property Bush hogging - Extension**

After discussion Michael J. Cote made a motion to increase the original cap of \$1,000.00 to \$2,000.00 for the Williams Property bush hogging; seconded by Scott E. Cudworth. No further discussion. All in favor. Motion carried.

**New Business:**

**I. Public Hearing on the Policy Regarding Remote Participation**

The Board opened the public hearing on the policy regarding remote participation. The Town Administrator presented to the Board a draft of the policy. The new State law went into effect as of June 21, 2021. After discussion the Board made a couple of minor changes to the policy. William J. Mageary made a motion to close the public hearing; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

**II. MMA Annual Election - Vice President and Executive Committee Members**

William J. Mageary made a motion to vote for the slate as presented; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

**III. Employee Performance Evaluation - Parks Director**

The Town Administrator presented to the Board the completed evaluation for the Parks Director. Michael J. Cote made a motion to approve a 3% hourly pay increase based on a positive employee evaluation; seconded by William J. Mageary. No further discussion. All in favor. Motion carried.

**IV. Earned Paid Leave Request - Deputy Town Clerk**

The Town Administrator presented to the Board a earned paid leave request for Saturdays in November and December 2021 for the Deputy Town Clerk. William J. Mageary made a motion to approve the earned paid leave request as recommended by the Town Clerk for the Deputy Town Clerk; seconded by Michael J. Cote. No further discussion. All in favor. Motion carried.

**V. Bond - Emery Mills Bridge Project**

The Town Administrator informed the Board that the application for the bond on the replacement of the Emery Mills Bridge project on Deering Ridge Road has been submitted. The Town Administrator talked with Toni Reed from MMA Bond Bank and was advised that the application should be submitted in the spring because we don't have the voters approval and they will save the application until the spring so that we will not need to re-apply. The Board will move ahead with the November 2, 2021 referendum. Our bond bank counsel is Bill Fletcher and he will be overseeing the application process. He stated that he would like to go over the article wording so that it is not so structured so if there is a problem the Board would still be able to move ahead. The Town Administrator informed the Capitol Improvement Committee Chair Duffy Gold. Michael J. Cote asked about the August and September meetings that had been set, they are cancelled and will have a Public Hearing in mid October.

**Information:**

- i. Planning Board Agenda
- ii. American Rescue Plan Act was delayed

**Signatures:**

- i. Warrants

Any other business that the Chairman may wish to bring before the meeting - None

**Adjourn :**

A motion was made by Michael J. Cote to adjourn at 6:16 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Joanne Holland, Office Assistant.