

**Shapleigh Board of Selectmen  
Minutes of Meeting – Time 6:00 pm  
September 8, 2020**

**Call to Order**

Chairman Jennifer J. Roux called the meeting to order at 6:00 pm with Scott E. Cudworth in attendance. William J. Mageary was absent. Karla Bergeron, Town Administrator and Cheryl Drisko, Office Assistant were also in attendance.

**In Attendance:** Roland Legere

**Pledge of Allegiance** was recited.

**Approval of minutes from previous meeting:**

A motion was made by Scott E. Cudworth to approve the minutes of September 1, 2020 as written; seconded by Jennifer J. Roux. All in favor. Motion carried.

**Public Comment:**

Roland Legere inquired of the Board whether they knew why there was private surveying work being done on Rt. 109 and Rt. 111. The Board responded they did not.

**Unfinished Business:**

1. **Rescue Chief Continued Discussion on Security Cameras** - Tabled.
2. **Fee Schedule for Transfer Station** -  
For review, the Board needs both the collected versus payout figures; the Town Administrator will email to the Board. Tabled.
3. **2020 Policies as Amended**  
The Transfer Station and Personnel policies remain to be reviewed. All other policies were ready to be signed.

**New Business:**

**A. Member for the Mousam Watershed Dam Coalition Committee**

Selectman William J. Mageary was appointed to the Watershed Dam Coalition Committee on April 30, 2020. Selectman Mageary had not been sworn in as of yet because he questioned his role now that he was a Selectman. The Town Administrator clarified his role as a committee member. He was on this committee as a Selectman for Shapleigh and not as a resident. Selectman Mageary was willing to accept the appointment under these terms and will be sworn in this week. There remains one opening on this committee.

Discussion ensued as Roland recommended Selectman Cudworth be appointed to the committee as he was a resident, business owner and property owner on the lake. The Chairman's concern was two Selectmen meeting together (even though not in a Selectmen's meeting, having 2 Selectmen produces a quorum and any topics observed as discussed might have the Selectmen doing an illegal meeting which Maine State Law prohibits). The Board recommended a reach out to the Lake Associations be done. The Town Administrator will send an email to the lake groups and advertise opening; Roland will also reach out through his contacts. If more than one person is interested, the Board will hold interviews.

Alex Hammerle (Sanford) has asked the Chairman (Roland Legere) to call a meeting via Zoom in the near future.

**B. Certificate of Appointment for Sandra Anderson**

A motion was made by Scott E. Cudworth to appoint Sandra Anderson to the Recreation Committee effective until April 30, 2023; seconded by Jennifer J. Roux. All in favor. So moved.

**C. Animal Control Officer (ACO)**

The Board of Selectmen received the ACO's mileage, however, he didn't charge for travelling to Saco. The Town Administrator will speak to the ACO. The mileage will be added to next month's ACO mileage.

**D. Code Enforcement Hour Change Request**

The CEO asked the Board if he could change his hours to reflect working Tuesday evenings and Thursday days. The new hours would be: Wednesday, Thursday and Friday from 8:30 am - 4:30 pm; Tuesday evening from 4:00 pm - 8:00 pm; and the first and last Saturday from 9:00 am - 1:00 pm. This does not change his standard number of hours to work. The Board of Selectmen approved his request.

**E. Miscellaneous Updates from the Town Administrator**

- Town email accounts - there was an issue last week with the mail account which has been resolved.
- Department of Labor case is closed. All issues were resolved with minimal fine thanks to the Town Administrator and Fire Chief.
- The Recreation Committee will meet in person, however, a Zoom meeting will be set up for the public to listen.
- The Capital Improvement Committee is meeting on Thursday, September 10, 2020; meeting will be held outside.
- The work at the Sand & Salt building was done on Sunday, September 6, 2020 and everything looks good.
- The Planning Board is meeting via Zoom tonight.  
Chairman Roux asked why the meeting was being held by Zoom as the Board decided and announced the Town was open for regular business and committee meetings could resume at the Town Hall with social distancing and protocols in place. The Town Administrator indicated this meeting was scheduled prior to announcement email being received by the Chairman. Discussion ensued. The Chairman will follow up with the Committee Chairman.

**Information:**

- i. Planning Board Agenda
- ii. Capital Improvement Agenda and Meeting Minutes

**Signatures:**

- i. Warrants
- ii. 2020 Policies
- iii. Certificate of Appointment - Sandra Anderson

Any other business that the Chairman may wish to bring before the meeting.

**Adjourn :**

A motion was made by Scott E. Cudworth to adjourn at 6:20 pm; seconded by Jennifer J. Roux. Motion passed unanimously.

These minutes are not verbatim. Cheryl L. Drisko, Office Assistant.