

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
September 29, 2020**

Call to Order

Selectmen Scott E. Cudworth called the meeting to order at 6:00 pm with William J. Mageary and Karla Bergeron in attendance. Chairman Jennifer J. Roux and Cheryl Drisko, Office Assistant were absent.

In Attendance: Lindsey Lacourse

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

A motion was made by William J. Mageary to approve the minutes of September 22, 2020 as written; seconded by Scott E. Cudworth. All in favor. Motion carried.

Public Comment:

Lindsey Lacourse approached the Board of Selectmen to ask them to approve holiday overtime pay for Thanksgiving, Christmas Eve and Christmas Day. There is money available from Per Diem account to cover the expenditure. Discussion ensued.

A motion was made by William J. Mageary to approve holiday overtime pay at a rate of 1.5 for Thanksgiving, Christmas Eve and Christmas Day; seconded by Scott E. Cudworth. All in favor. So moved.

PUBLIC HEARING: General Assistance Amended Ordinance

Selectman Scott E. Cudworth opened the General Assistance Public Hearing at 6:03 pm. The Town Administrator recapped the General Assistance Ordinance and State mandated changes; there were 3 areas which were increased. Generally, the Town receives 1 or 2 requests per year and the State generally reimburses 50%. The program is State (Department of Health Human Services) audited for compliance. Discussion ensued. A motion was made by William J. Mageary to close the Public Hearing at 6:07 pm. All in favor. So moved.

A motion was made by William J. Mageary to accept the amended ordinance as stated; seconded by Scott E. Cudworth. All in favor. So moved.

Unfinished Business:

1. Draft 2021 Ground Maintenance bid specs for Recreational Sports Fields and Draft 2021 Ground Maintenance for Commons, Town Hall and Library bids.

A motion was made by William J. Mageary to approve the 2021 Ground Maintenance bid specs for the Recreational Sports Field and Ground Maintenance for Commons, Town Hall and Library as written; seconded by Scott E. Cudworth. All in favor. So moved.

2. Personnel Policy - Tabled

3. COVID/Pandemic Draft Policy - Tabled

New Business:

A. Local Road Assistance Program (LRAP) - Certification Form for Fiscal 2021

The Town Administrator explained the LRAP program and verification of information was completed by the Treasurer; the Board is required to sign.

A motion was made by William J. Mageary to sign the Local Road Assistance Certification Form; seconded by Scott E. Cudworth. All in favor. So moved.

B. Tax Abatements and Supplemental Assessments

Tax Abatements for the following accounts were reviewed:

1359	Allen	Land value was adjusted land from 42.19 to 24.79 acres	\$ 115.87	abatement
2151	Rawnsley	Land value was adjusted land from 4.56 to 2.08 acres	\$ 139.81	abatement
2169	Remick	Homestead was missed in original commitment	\$ 256.25	abatement
2248	Ciocco	Travel trailer removed prior to 4/1/2020	\$ 96.81	abatement
2789	Wilson	Homestead was missed in original commitment	\$ 256.25	abatement
2843	Howard	Home was adjusted to reflect 72% completion	\$ 444.29	abatement

Tax Supplemental s for the following accounts were reviewed:

0168	Folsom	Original bill was sent to wrong owner	\$2,875.11	supplemental
0168	Piper	Original bill was sent to wrong owner	\$2,557.36	abatement
0169	Folsom	Original bill was sent to wrong owner	\$341.27	supplemental
0169	Piper	Original bill was sent to wrong owner	\$341.27	abatement
0276	Durant	Original bill was sent to wrong owner	\$496.68	supplemental
0276	Brine	Original bill was sent to wrong owner	\$496.68	abatement
0348	Buettner	Original bill was sent to wrong owner	\$3,615.69	supplemental
0348	Sevigny	Original bill was sent to wrong owner	\$3,615.69	abatement
0813	Mills	Original bill was sent to wrong owner	\$1,709.06	supplemental
0813	Fecteau	Original bill was sent to wrong owner	\$1,452.81	abatement
0867	Caudill	Original bill was sent to wrong owner	\$1,741.13	supplemental
0867	Fonesca	Original bill was sent to wrong owner	\$1,741.13	abatement
0903	Babkirk	Original bill was sent to wrong owner	\$1,015.25	supplemental
0903	Freehan	Original bill was sent to wrong owner	\$1,015.25	abatement
1184	Carter	Original bill was sent to wrong owner	\$1,174.22	supplemental
1184	Hart	Original bill was sent to wrong owner	\$1,174.22	abatement
1187	Morrison	Original bill was sent to wrong owner	\$3,250.48	supplemental
1187	Hewitt	Original bill was sent to wrong owner	\$2,994.23	abatement
1196	Gauveau	Original bill was sent to wrong owner	\$ 417.56	supplemental
1196	Meiklejohn	Original bill was sent to wrong owner	\$ 417.56	abatement
1398	Hart	Original bill was sent to wrong owner	\$2,058.10	supplemental
1398	Kozak	Original bill was sent to wrong owner	\$2,058.10	abatement
1466	Daigle	Original bill was sent to wrong owner	\$2,220.29	supplemental
1466	Williams	Original bill was sent to wrong owner	\$1,964.04	abatement
1600	Bradley	Original bill was sent to wrong owner	\$1,546.16	supplemental
1600	Mackenzie	Original bill was sent to wrong owner	\$1,546.16	abatement
1619	Broughton	Original bill was sent to wrong owner	\$1,469.73	supplemental
1619	Mahoney	Original bill was sent to wrong owner	\$1,469.73	abatement
1723	Bradley	Original bill was sent to wrong owner	\$ 315.50	supplemental
1723	Mackenzie	Original bill was sent to wrong owner	\$ 315.50	abatement
1743	Heffler	Original bill was sent to wrong owner	\$2,635.32	supplemental
1743	Mcmillan	Original bill was sent to wrong owner	\$2,635.32	abatement
1759	Blouin	Original bill was sent to wrong owner	\$1,146.43	supplemental
1759	Melanson	Original bill was sent to wrong owner	\$1,146.43	abatement
1809	Cram	Original bill was sent to wrong owner	\$ 150.98	supplemental
1809	Thurlow Trust	Original bill was sent to wrong owner	\$ 150.98	abatement

2153	Hegarty	Original bill was sent to wrong owner	\$2,728.10	supplemental
2153	Reddington	Original bill was sent to wrong owner	\$2,728.10	abatement
2272	Haberman	Original bill was sent to wrong owner	\$2,240.56	supplemental
2272	Rousseau	Original bill was sent to wrong owner	\$1,984.31	abatement
2377	Buettner	Original bill was sent to wrong owner	\$645.45	supplemental
2377	Sevigny	Original bill was sent to wrong owner	\$645.45	abatement
2672	Breton	Original bill was sent to wrong owner	\$2,296.12	supplemental
2672	Varney Trust	Original bill was sent to wrong owner	\$2,296.12	abatement
2673	Breton	Original bill was sent to wrong owner	\$245.02	supplemental
2673	Varney Trust	Original bill was sent to wrong owner	\$245.02	abatement
2926	Newton	Original bill was sent to wrong owner	\$4,248.74	supplemental
2926	Batson	Original bill was sent to wrong owner	\$4,248.74	abatement
2934	Vermette	Original bill was sent to wrong owner	\$3,034.48	supplemental
2934	Fernald	Original bill was sent to wrong owner	\$3,034.48	abatement

Motion made by William J. Mageary to approve the September 29th tax abatements and supplemental assessments as presented; details to be listed individually in the minutes; seconded by Scott E. Cudworth. No further discussion. Motion carried.

C. Vacation Request for Land Use Secretary

A motion was made by William J. Mageary to approve the Land Use Secretary's requested vacation time as recommended by the Town Administrator; seconded by Scott E. Cudworth. All in favor. So moved.

D. Mousam Watershed Dam Coalition (MWDC) Zoom Meeting Recap

Selectman Mageary recapped the Mousam Watershed Dam Coalition (MWDC) Zoom meeting and presented the budget figures to the Board to review. Decision tabled until next week.

Selectman Mageary updated the MWDC about the Emery Bridge project; this was good as they are willing to work in tandem to reduce costs when water needs shut off.

Selectman Mageary also asked that minutes of the MWDC be given out; MWDC was receptive to the idea.

Information:

- i. Planning Board Minutes and Letters
- ii. Notice of Intent/Saco River Corridor Commission

Signatures:

- i. Warrants
- ii. LRAP Certification
- iii. Abatements & Supplementals
- iv. General Assistance Amended Ordinance

Any other business to bring before the meeting - None.

Adjourn :

A motion was made by Scott E. Cudworth to adjourn at 6:24 pm; seconded by William J. Mageary. Motion passed unanimously.

These minutes are not verbatim. Cheryl L. Drisko, Office Assistant.