

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
October 6, 2020**

Call to Order

Chairman Jennifer J. Roux called the meeting to order at 6:00 pm with Scott E. Cudworth and William J. Mageary in attendance. Cheryl Drisko, Office Assistant was in attendance. Karla Bergeron, Town Administrator was unable to attend meeting.

In Attendance: Steve Guillemette, Brittany Lampe, Samantha Rodriguez, and Roland Legere.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

A motion was made by Scott E. Cudworth to approve the minutes of September 29, 2020 as corrected; seconded by William J. Mageary. Chairman Jennifer J. Roux abstained. Motion carried.

Public Comment:

Brittany Lampe, Recreation Committee Member approached the Board to inform them that the Recreation Committee has been formulating a community lighting of pumpkins event and with the Board's approval, would seek permission from the Shapleigh Memorial Elementary School to hold the event there; the Recreation Soccer fields would be their back up location. The Shapleigh Memorial Elementary School administration was in support of the event. The event will be held on Saturday, October 31, 2020 from 6 - 7 pm. The Board was happy to support this event and if there was anything they could do further please let them know. Brittany stated she would love for the Board to be judges; costumes are encouraged. **Note:** All COVID-19 safety protocols will be followed.

Fire Chief Steve Guillemette approached the Board with the following updates:

- Rescue Chief was injured while responding to a call. The Fire Chief commended the Rescue Chief for finishing patient care before attending to her own self.
- The social media site Shaking in Shapleigh has had a lot of activity recommending the Fire Station as a source for water for those whose wells are dry. The Fire Chief asked the Board if the Town had a policy to refer to. The Board indicated no such policy was in effect and that the Fire Chief should use his best judgment on whether to permit the release of water or not. The Fire Chief indicated that he had no familiarity or information on the Station's well capacity to make such a call; he recommended that the Fire Station not be used. The Board would consider developing a policy but would need more information before doing so; the Town Administrator will be asked if there is any history available on the well. Meanwhile, the Board reminded residents that there is a spring in Newfield which is running in abundance.

Unfinished Business:

1. Fire Chief Definition of Fire Suppression/Rescue Response

Fire Chief Steve Guillemette appeared before the Board because the Town Administrator had asked him to express how he would define fire suppression as it related to the use of Rescue department personnel. Chief Guillemette indicated he was both confused and concerned regarding this request. Chairman Jennifer J. Roux explained that discussions had ensued on cross training Rescue personnel so that a 52 hour work week being paid straight time could be permitted if Rescue personnel also worked fire suppression for the Fire Department. Rescue's definition indicated that if Rescue personnel were trained in the use of fire extinguishers, then they would be covered under fire suppression.

The Fire Chief explained to the Board that fire suppression to him deals not only with extinguishers but al-

so the use of hoses to keep fires down. His fear is that someone who is trained only in the use of fire extinguishers, would then believe they can go in and fight fires. Fighting fires requires much more training and the proper gear to perform that task. If Rescue personnel want to get interior Fire Fighter training which meets the Department of Labor standards, then this proposition can be considered.

The Board recommended the Fire Chief sit down with the Assistant Fire Chief and Rescue Chief and iron out expectations and requirements and then come to a mutually agreeable resolution to bring back to the Board as a recommendation for review.

2. Transfer Station

Chairman Jennifer J. Roux asked the Board members to consider reopening the Transfer Station back up to two lines to expedite lines on the weekends or extending hours. Safety is a concern as people are waiting on the side of the road for admittance. Discussion ensued. Selectman Mageary asked those in attendance for their input into the discussions. The outcome was to ask the Town Administrator to schedule a meeting with Herrick so that the Board can discuss concerns, procedures, hours of operation and contract renewal and put on the agenda for next week.

3. Personnel Policy - Tabled

4. Pandemic Draft Policy -

The Health Officer has reviewed this draft policy and approved. All changes were accepted. The Board will ask the Town Administrator if there are any other modifications to present and finalize next week.

New Business:

A. Mousam Watershed Dam Coalition (MWDC) Zoom Meeting Recap

Selectman Mageary recapped the Mousam Watershed Dam Coalition (MWDC) Zoom meeting and presented budget figures to the Board. Further discussions were tabled until next week to question whether Sanford ran on a calendar or fiscal year, and if the credit had yet been received by the Treasurer.

B. Speed Trailer

Selectman Mageary asked if the Speed Trailer was going to be brought in for the winter or moved to a new location. Discussion ensued on frequency of trailer movement and recommended areas to be monitored. It was recommended by Samantha Rodriguez to have it moved to in front of the Shapleigh Memorial Elementary School. The Board favored that recommendation. The Board asked that the Town Administrator reach out to the Deputy.

Information:

- i. Recreation Committee minutes and Community Lighting of Pumpkins proposal

Signatures:

- i. Warrants

Any other business to bring before the meeting - None.

Adjourn :

A motion was made by William J. Mageary to adjourn at 6:48 pm; seconded by Scott E. Cudworth. Motion passed unanimously.

These minutes are not verbatim. Cheryl L. Drisko, Office Assistant.