

Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
March 10, 2020

Call to Order

Chairman Jennifer J. Roux called the meeting to order at 6:00 pm with Scott E. Cudworth in attendance. Michael S. Perro sat in as an advisor. Karla Bergeron, Town Administrator and Cheryl Drisko, Office Assistant were in attendance.

In Attendance: Bill Mageary, Skip Bartosch, Duffy Gold, Nancy Small, Jeff Goodwin, Denise DeAngelis, Chuck Starbird, Carolyn Rand, Mike Sabine, Knathan Sabine, and Steve Guillmette.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

A motion was made by Scott E. Cudworth approve the minutes of February 25, 2020 and March 5, 2020 as written; seconded by Jennifer J. Roux. No further discussion. Motion carried.

Public Comment:

- Duffy Gold brought 3 items to the Board
 - Capital Improvement Committee update -
 - Expected letter from the Maine Department of Transportation (DOT) was received. Duffy asked the Board when the bid package would be posted and whether the letter would also be posted. Response: By the first of the week. Duffy further inquired how the posting weight affected school buses and emergency vehicles. Discussion ensued.

Outcome was that letter and bid package would both be posted next week. The weight limit to be posted for the State is 44,000 lbs which does not affect school buses nor Shapleigh owned emergency response vehicles. Denise DeAngelis will follow up with neighboring towns with regards to their emergency vehicles. Town Administrator will follow up with DOT regarding receiving signs for posting.
 - COV-19 (Coronavirus)
 - As a concerned resident of Shapleigh, Duffy asked if first responders had all the gear and supplies needed to handle COV-19 if called upon. Discussion ensued regarding steps being taken. Duffy was informed that all key personnel have been notified and all affected departments were all set with procedures and supplies.
 - Media Contact
 - Duffy suggested to the Board that they should nominate 1 person as spokesperson to deal with media contact in the future. She further expressed said person should receive appropriate training so that a unified front be presented. The Chairman of the Board did not agree as it was the responsibility of the Selectmen, but suggestion is so noted and the Board will take it under advisement once elections are complete and the full Board meets.
- Mike Sabine as regarding the Fire Department issues being handled. Chairman Jennifer J. Roux indicated an update is on the agenda under New Business.
- Denise DeAngelis gave a brief update received from the Fire Chief on things being worked on. This prompted a question from the floor and discussion on bylaws. The Board asked the Town Administrator to find out what the protocol is for amending the bylaws.

Unfinished Business:

1. 2020 TANS Bid Opening

The Board received 2 bids:

- Partners Bank - \$1,000,000 tax anticipation note at 2.15% fixed as either a lump sum or on an as needed basis.
- Biddeford Savings - \$1,000,000 tax anticipation note at 3.10% for a lump sum; commitment fee is \$1,500

Rate changes were discussed; the Board will submit TANS bids to the Treasurer for review and her recommendations. Closing needs to be completed by May 1st.

2. Animal Control Officer Job Applicants

The deadline for applications to be received was Friday, March 6, 2020; over ten (10) applications were received. The Board will review and set up interviews. Acton's Animal Control Officer is temporarily filling in until the position is filled; compensation for these temporary duties needs to be determined. It will be on the agenda for next week.

New Business:

1. Tax Abatements

Account 1488	Lee	Property value was adjusted	\$359.84 abatement
Account 2258	Romano	Property value was adjusted	\$323.85 abatement
Account 2899	Roubo	Homestead was omitted	\$203.00 abatement

A motion was made by Scott E. Cudworth to approve the abatements as presented; seconded by Jennifer J. Roux. No further discussion. Motion carried.

2. York County Sherriff's Request

A proposal was received from Sherriff King asking the Town of to take on the financial responsibility of two (2) of the School's deputies during the summer when school is out of session at a prorated rate in exchange for their services. Discussion ensued. The Board will revisit once elections are complete and the full Board meets.

3. Atlantic Broadband Franchise Review from Legal

Karla presented to the Board the legal's review of the Atlantic Broadband cable franchise inquiry and ordinance. Suggested items tasked were a public hearing with an Atlantic Broadband representative, coverage map and filing fee; cost would be covered by Atlantic Broadband. Contract doesn't expire immediately; the Board will review and revisit in 2 weeks.

4. Rescue Squad Memo - Orientation

A memo from the Rescue Chief was presented to the Board for review regarding orientation training of new hires and payment for attendance. Discussion ensued with a suggestion that payment would only be to those who can provide care under supervision during these exercises. The Board will review and meet next week with the Rescue Chief to discuss during their regular BOS meeting.

5. Trash Haulers

Selectmen Scott E. Cudworth broached the subject of Trash Haulers having spillage while traveling on Shapleigh's roads. Discussion ensued. Michael S. Perro, Consultant, advised the Board on how the matter was handled in the past and suggested the same process be revisited. There was also further comments from the floor regarding DEP solid waste handlers licensing and Commercial Haulers Agreement states all loads must be covered. Chairman Jennifer J. Roux will pursue further.

6. Sanford's Response to Dam Coalition Inquiries

Chairman Jennifer J. Roux received an email response from the City of Sanford that there will be a reimbursement back to the town based on projected costs were lower than expected. Email was forwarded to the entire Board for review.

7. Plowing Contractors

The Board received and signed the final invoice from the plowing contractors. The Board asked the Town Administrator to reach out to the Road Commissioners to review the performance of these contractors before the 10% being held is released.

8. Fire Department Issues

Chairman Jennifer J. Roux stated that the Board was thoroughly looking into all questions and comments received regarding the Fire Department. This is an ongoing investigation.

9. Executive Session Pursuant to Title 1 MRSA 405(6)(a) - Personnel Matter

- A motion was made by Scott E. Cudworth to go into Executive Session pursuant to Title 1 M.R.S.A. 405(6)(a) personnel matter at 6:45 pm; seconded by Jennifer J. Roux. All in favor. Motion carried.
- A motion was made by Scott E. Cudworth at 7:05 pm to come out of Executive Session pursuant to Title 1 M.R.S.A. 405(6)(a) personnel matter; seconded by Jennifer J. Roux. All in favor. Motion carried.

The Board is scheduling two (2) executive sessions pursuant to Title 1 MRSA 405(6)(a) - Personnel Matters. One on Tuesday, March 17, 2020 and the other on Thursday, March 19, 2020 at 9 am.

10. Town Meeting Preparation

- The Town Administrator prepared a preface for the Board to have at hand on the Comprehensive Plan Committee and purpose for any questions that may be presented at Town Meeting.
- The Board worked together to prepare for the Town Meeting scheduled on Saturday, March 14, 2020. Other representatives expected to be in attendance: Planning Board Member, Fire Chief, Rescue Chief, EMA Director, Road Commissioners, York County Sherriff's Office, and Jen Harris of York County Soil and Water Commission (YCSWC). Social Services Warrant was discussed and more information will be sought out regarding what neighboring towns are committing.

Information:

1. Planning Board Agenda for 3/10/2020
2. Planning Board Minutes for 1/28/2020
3. Planning Board Notice of Public Hearing for March 10, 2020
4. ECO Maine Summary for 2019
5. Treasurer and Town Administrator Training Certificates
6. York County Soil & Water Conservation Steering Committee Meeting Notes 2/19/2020
7. CIC Meeting Minutes for September 19, 2019 and December 19, 2019

Signatures:

1. Warrants
2. Abatements (3)

Any other business that the Chairman may wish to bring before the meeting: None

Adjourn –Motion made by Jennifer J. Roux to adjourn at 7:27 pm; seconded by Scott E. Cudworth. Motion passed unanimously.

These minutes are not verbatim. Cheryl L. Drisko, Office Assistant.