

**Shapleigh Board of Selectmen
Minutes of Meeting – Time 6:00 pm
January 28, 2020**

Call to Order

Jennifer J. Roux, Chairman Pro tem called the meeting to order at 6:00 pm with Scott E. Cudworth in attendance; Chairman Michael S. Perro was absent. Karla Bergeron, Town Administrator and Cheryl Drisko, Office Assistant were in attendance.

In Attendance: Bill Mageary, Roland Legere, Jeff Goodwin, Nancy Small, Duffy Gold and Library Board Members, Kim Gendreau and Pam Snowe.

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

A motion was made by Scott E. Cudworth to approve the minutes of January 21, 2020; seconded by Jennifer J. Roux. No further discussion. Motion carried.

Public Comment:

- Roland Legere asked the Board of Selectmen two questions for his clarification on the upcoming ordinance restricting vehicle weight in relationship to Goose Pond Road; there will be a public hearing on February 11, 2020 at 6:00 pm on the Traffic Ordinance.
- Duffy Gold , Budget Committee and Capital Committee member received correspondence from Jen Harris, York County Soil & Water Conservation (YCSWD) relating to Emery Bridge grant writing and wanted to know where the Board stood. The Board just completed its document review of the Emery Bridge bid project. A draft of the bid package will be forward to Duffy for review by the Capital Improvement Committee members. The Board is still waiting on letter from the state; the Town Administrator will reach out again for the letter. Duffy reminded the Board that engineering drawings will be needed to pursue the federal grant.

Unfinished Business:

- a. **Winter Plowing Contract Discussion on Amending the Contract**
Tabled until next week when both Road Commissioners are available to comment.
- b. **Transfer Station Fill In Employee**
A motion was made by Scott E. Cudworth to hire Carol Boothby as a temporary Transfer Station fill in as needed employee; seconded by Jennifer J. Roux. All in favor. Motion carried.

New Business:

- a. **Review of Draft 2020 Warrant**
Kim Gendreau, Chairman of the Library Trustees approached the Board to discuss the articles on the warrant related to the library building. The first article was on roof repairs. The Trustees received three (3) quotes regarding the roof repairs. The Trustees were seeking the Board's support in presenting their article. The Board reminded the Trustees they would need to go back out to bid once the article was approved. The Board also recommended when writing the article to cite \$35,000 to cover contingencies for the roof repairs, etc.

The second article the Library Trustees presented was explained to the Board that it is was for the replacement of the back door (including handicap accessibility, fire retention, platform, stairs to driveway) for \$11,200 (paper quote), and painting of the buildings trim for \$6,000 (verbal quote). This is needed to bring that exit up to fire code.

The Board asked the Town Administrator to ask the Treasurer her recommendations on using Capital Improvements account for funding of both articles.

The Board reviewed the draft 2020 warrant articles. More follow up is needed. This item will remain under unfinished business.
- b. The Town Administrator informed the Board that the Rescue Chief requested a workshop with the Board to discuss some ideas she had and seek the Board's support before developing further. The Board will meet with her on Tuesday, February 7, 2020 at 5:30 pm.

Information:

1. Budget Committee Draft Minutes and Agenda
2. Planning Board Agenda

Signatures:

1. Warrants

Any other business that the Chairman may wish to bring before the meeting:

Adjourn –Motion made by Scott E. Cudworth to adjourn at 6:32pm; seconded by Jennifer J. Roux. Motion passed unanimously.

These minutes are not verbatim. Cheryl L. Drisko, Office Assistant.