

Shapleigh Board of Selectmen
Minutes of Meeting – Time 10:00 AM
April 30, 2020

Call to Order

Chairman Jennifer J. Roux called the meeting to order at 10:00 am with Scott E. Cudworth and William J. Mageary in attendance. Karla Bergeron, Town Administrator was also in attendance. This meeting was held in the BOS room.

In Attendance: Joanne Rankin, Town Clerk and Michelle Rumney, Treasurer

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Motion made by Scott E. Cudworth, Seconded by William J. Mageary, to approve the minutes from April 21, 2020 as written. No further discussion. Motion carried.

Public Comment: Given the state of emergency the State of Maine is in COVID 19 – no public comment was allowed at this meeting.

Unfinished Business: None at this time

New Business:

1. **Covid 19 – Town Hall Re-opening** – A lengthy discussion took place with the Town Clerk, Treasurer, Town Administrator and Board of Selectmen regarding how we can re-open and what safety measures need to be implemented. Suggestions regarding doing transactions by appointment only, transactions processed via mail and limiting the number of people in the building at one time. Maintaining social distancing while in the building. Keeping the building closed to the public at this time or at least until the Governor releases the State of Emergency for Maine. It was determined that at this time the Town Hall and Transfer Station will remain as is. The BOS will revisit this matter the week of May 12th. A staff meeting has been scheduled via Zoom at 11:30 am today – the BOS will update staff on their recent decision.
2. **Appointments for Community Day, Planning Board, Mousam Watershed Dam Coalition, Recreation Committee and Williams Property Advisory Committee** – Motion made by William J. Mageary, Seconded by Scott E. Cudworth to approve the appointments of:
 - a. **Planning Board** – Roland Legere
 - b. **Williams Property Advisory Committee** - William Sleight, Michael Roux, Sr., Joseph Mastraccio, Mark Jacobs, Pat Kaye-Schiess, Bruce Lamb and Madge Baker
 - c. **Emergency Management Agency** – Director – Darren Rogers and Deputy – Lindsey Lacourse
 - d. **Conservation Commission** – Susan Marcoux
 - e. **Community Day Committee** – Suzanne Gagnon, Penny Mills and Gale Michaud
 - f. **Recreation Commission** – Kristen Bennett
 - g. **Mousam Watershed Dam Coalition** – Roland Legere and William J. Mageary
3. **Abatement for Brian & Janice Paul** – Motion made by William J. Mageary, Seconded by Jennifer J. Roux to approve the abatement in the amount of \$76.30, property owners: Brian and Janice Paul. Reason for abatement was a garage was assessed to them and they do not have a garage at this time. A follow up supplemental will be forthcoming.
4. **Shapleigh Community Day's** – Motion made by William J. Mageary, Seconded by Scott E. Cudworth - unfortunately the 2020 Shapleigh Community Day will be cancelled. This decision was not made lightly but given the COVID 19 crisis and while trying to keep everyone safe this is the only decision that could be made. The BOS appreciates all the efforts of the Community Day Committee has done. Motion carried unanimously.
5. **Hazardous Waste Day** – Motion made by William J. Mageary, Seconded by Scott E. Cudworth to cancel the Hazardous Waste Day scheduled for June 2020 at this time. No further discussion. Motion carried unanimously.
6. **2020 Scholarships** – The BOS have requested the scholarship applications be scanned and emailed to them for review.
7. **Town Beach** – At this time the Selectmen were in agreement the Town Beach will be closed similar to the “Foot of Mousam” lake being closed as well.
8. **Animal Control Officer** – After careful review, Motion was made by William J. Mageary, Seconded by Scott E. Cudworth to appointment the current fill in Animal Control Officer, Jim Driscoll for 6 months. A certificate of appointment will be prepared for the BOS signatures.
9. **Snowplowing Bid** – The BOS made the decision to begin to advertise for the snowplowing contract for the Town of Shapleigh the whole month of May. Notice will be posted around Shapleigh, Website, Social Media and a mailing will go out to local contractors as well.

10. Shapleigh Burn Permits – Chairman Roux updated the BOS regarding the online process for acquiring a burn permit. After a conversation with the Shapleigh Fire Warden it was determined residents can use the State of Maine online website, call the Fire Warden or the Public Safety Building to fill out a burn permit application.
11. Executive Session for a Personnel Matter – Motion made by William J. Mageary, Seconded by Scott E. Cudworth to enter in to an executive session pursuant to 1 MRSA 405(6)(a) Personnel Matter at 10:58 am. No further discussion. Motion carried unanimously. The BOS came out of the executive session at 11:23 am,

Signatures:

1. Warrants
2. Appointments

Adjourn – Motion made by William J. Mageary, Seconded by Scott E. Cudworth to adjourn at 11:24 am. Motion passed unanimously.

These minutes are not verbatim. Karla Bergeron, Town Administrator