

Shapleigh Board of Selectmen
Minutes of Meeting – Time 10:00 AM
April 21, 2020

Call to Order

Chairman Jennifer J. Roux called the meeting to order at 10:00 am with Scott E. Cudworth and William J. Mageary in attendance. Karla Bergeron, Town Administrator was also in attendance. This meeting was held outside at the Town Hall parking lot area due to the COVID-19 virus.

In Attendance: Darren Rogers

Pledge of Allegiance was recited.

Approval of minutes from previous meeting:

Motion made by William J. Mageary, Seconded by Scott E. Cudworth to approve the minutes from April 10, 2020 as written. No further discussion. Motion carried.

Public Comment: Given the state of emergency the town is in – no public comment was allowed at this meeting.

Unfinished Business:

1. 2020 TANS Resolution – Motion made by William J. Mageary, Seconded by Scott E. Cudworth to approve the 2020 TANS Resolution as written. No further discussion. Motion carried.

New Business:

1. EMA Director, Darren Rogers – The EMA Director updated the BOS regarding COVID 19 Personal Protection Equipment (PPE) supplies. Currently, the EMA Department is looking to have at least 2 weeks on PPE inventory on hand. That is the recommendation from the York County EMA. Currently, there is PPE suits that can be laundered and worn again. This now can be done at the Public Safety Building since the washer and dryer have been installed. EMA Director spoke about budgeting for the Extractor washing machine which can wash the heavy duty Fire Department turn out gear. This is something that needs to be discussed further.
2. Snowplowing Amended Contract – Chairman Roux mentioned the BOS needs to review the amended contract. This contract needs to go out to bid in May. Selectman Mageary stated he reviewed his changes (grammar, spelling, etc) with the Town Administrator. Chairman Roux asked the Town Administrator to email the BOS the revised contract for review. Selectman Cudworth stated that the BOS had met with the Road Commissioner previously and their recommendations have been included in the revised contract.
3. Fire Permit – Chairman Roux reviewed with the BOS the issues people were having with trying to obtain a fire permit from the Town. After contacting various people, it was determined the Fire and Rescue personnel can issue fire permits over the phone. The Fire Warden for Shapleigh discussed the procedure with Chairman Roux. Contact information has been added to the Shapleigh website and emails have been sent to the appropriate people regarding what needs to happen when someone would like to obtain a fire permit. While discussing this the subject of accessibility to the Public Safety Building was mentioned. A lengthy discussion took place where the decision was made at this time during the COVID 19 crisis the building will remain closed. A notice will be displayed on the entry door explaining to residents how they can contact someone at the PSB. The notice will also explain how to obtain a fire permit. Once the crisis is over the BOS would like to meet with the EMA Director, Fire and Rescue Chief to discuss procedure to allow the PSB to be open to the public during the day while keep personnel and equipment safe.

Signatures:

1. Warrants
2. 2020 TANS Resolution

Adjourn – Motion made by William J. Mageary, Seconded by Scott E. Cudworth to adjourn at 10:28 am. Motion passed unanimously.

These minutes are not verbatim. Karla Bergeron, Town Administrator