

Shapleigh Community Day Committee

Shapleigh Library

June 14, 2023

Minutes

Those present: Penny Mills, Suzanne Gagnon, Monica Lemaire, Linda Haley, Nancy Hodgsen

Meeting called to order at 6:15p.m.

Event Date: Saturday July 22, 2023

Next meeting Wednesday 6/28/23 at 6:00 p.m.

Reviewed and approved the 5/24/23 meeting

No new volunteers

Friday evening events

Food truck - Howling Hunger Food Truck

Kona Ice will be there - both days

Need to figure out parking for Kona and food truck. Need to put out no parking signage Friday night

Parade

Penny created new parade posters

Theme of parade will be Community Spirit

Legends radio station will do free publicity

Mike Cote to help with the lineup of the parade

Rolling Thunder will not be attending the parade

Silent Auction

Veterans Cemetary will donate a basket

Will use the (2) gift cards from Shaws as silent auction items

Vendors

We have about 10 paying vendors

Concessions

Propane tanks are at Penny's house

Kids Area

Need to replenish the face painting and supplies for crafts

Currently have 5 volunteers for the kids area

Dana Perkins will do a magic show, etc.

South System/Music
using same system as last year
any musicians will bring their own sound systems

Marketing
Make large poster (or dry erase board) to notify people what/when events are happening
Possibly make way finding signs

Miscellaneous
2 Std 1 handicap port-a-potties have been ordered \$275 to be delivered Friday night

To Do:

Penny will create a parade page on FB and ask local businesses to attend

Penny will change the parade form

Nancy is going to put the parade info and need for vendors in the reporter. Fill out the forms on the town website or call Nancy

We will meet at the town shed on Monday June 19th at 5:30 p.m.

Check in shed for prop for pictures

Get coolers and concession stuff

Get sandwich board for food prices

Next meeting: Wednesday, June 28th, 2023 at Shapleigh Library 6:00 p.m.

Meeting adjourned 7:50 p.m.