

Shapleigh Community Day Committee

Shapleigh Library

July 6, 2022

**MINUTES**

**Those present:** Katie Richards, Suzanne Gagnon, Nancy Hodgdon, Penny Mills, Bethanne Harmon, Shawn Richards, Gene Streck, Bob Kirton, Curtis Mills

**Meeting was called to order at 18:05.**

**Event Date:**

**Saturday, July 23<sup>rd</sup> 2022 9:00 am-3:00 pm**

This year's event is planned to take place on the fourth Saturday in July. This weekend was agreed upon and voted on in 2019 because it did not interfere with Alfred or Waterboro. The theme of the event is "Once upon a time..."

**Guest speaker Gene Streck-Shapleigh Rescue Chief**

Shawn to ask Fire Chief about Sparky costume. Rescue to participate in parade and plan to park at the town hall parking lot after as long as they have access to leave in emergency. Will have two tables set up, blood pressure screening for adults

**Assignments:**

Marketing- Penny picked up 1,000 brochures. Penny will drop off brochures at town hall, post office, Boonies, Country Goods and groceries, etc. Road signs will be posted 7/1. Penny will get posters made up this week.

Music- Penny purchased speaker and microphone from Sams. Curtis Mills to announce parade and play music. Bagpiper Alisdair Halliday will perform at gazebo and possibly some local guitar enthusiasts. Stephanie Campbell is interested in singing.

Parade- Will drop poster off at post office and other places around town. Nancy to help Shawn contact businesses for participation. Shawn to contact Shapleigh School to see if they can advertise parade on sign. Sue has not heard from Brooks Dance Center in Waterboro. Nancy has not heard back from Jazz Tappin Dance Studio in Sanford. Nancy to reach out to Elias (EXIT Key Real Estate) and Duffy about parade sponsorship and

participation. Shawn to email Judy Kelley to see if she has a master list of parade participants from 2019. Shawn sent emails to White's Logging, Real Estate 2000, and Knox Autobody. Sheriff to lead, then sponsor Elias, then bagpipes, then Grand Marshall, politicians, walkers, animals, old cars, floats, fire trucks, ambulances.

Car show- Gale ordered banner for Partners Bank sponsorship. Gale to recruit helpers to direct cars where to line up, turn around, and park. Penny to set up event on Community Day's facebook page. Penny to type up instruction cards to hand out to eliminate confusion.

Silent Auction- Monica Lemaire, Beth Harmon, Penny Mills. Stacie Parker from Partners Bank to donate basket. Penny to contact-Harris Turkey Farm, Boonies, Thurston & Peters, Gneiss Brewery, Wakita Electric. Nancy to contact-Teds, The Soup Shack, Beadle's Bait, 4 Seasons Crafts, Iron Tails Saloon. Beth would like forms and donation items by the 16<sup>th</sup>. Veterans Cemetery is making donation for silent auction.

Vendors- Nancy Hodgdon, Carie McMahon. Carie picked up 4 picnic tables and put in shed. Nancy has 21 paying vendors and 5 non-paying so far. Nancy needs Carie's help planning placement of booths.

Concessions(food)- Need to discuss worker schedules for day of event and relief volunteers. Sue left voicemail for Carol Morin but hasn't heard back. Monica asked Hannaford to donate hamburgers, hot dogs, and buns. Waiting to hear back. Monica purchased condiment holder with utensils. Breakfast sandwiches, hamburgers, cheeseburgers, Shapleigh burger, hot dogs, sausages, chips, cotton candy, cold drinks. Carie to supply bottled water.

Kids area- Sue needs updated parent waiver form. Will purchase stamp for hands so kids' hands will be stamped before being allowed into bouncy house to ensure parents have signed waiver. Wild Life Encounters will perform from 11-noon. Penny is going to ask Puppeteer-Dana Perkins to do two 20 minutes shows, one before the Wild Life Encounters at 10:00 and one after. Bethanne to drop off large cut outs such as a tractor for photo opportunities for kids on Friday, 7/22. Puppeteer to set up in kids area.

Clean up crew (scheduled times)- Nancy to call Dave Wade to lockdown Boy Scouts.

Volunteers- Shawn to speak to fire chief about volunteering on July 22<sup>nd</sup> helping with set up.

**The meeting adjourned at 19:45.**

Respectfully submitted,

Katie Richards

**Upcoming Dates:**

**Next meeting will be held on Wednesday, July 13 at 6:00 at the Shapleigh Community Library.**