

Shapleigh Community Day Committee

Shapleigh Library

June 22, 2022

MINUTES

Those present: Katie Richards, Suzanne Gagnon, Nancy Hodgdon, Penny Mills

Meeting was called to order at 18:05.

Event Date:

Saturday, July 23rd 2022 9:00 am-3:00 pm

This year's event is planned to take place on the fourth Saturday in July. This weekend was agreed upon and voted on in 2019 because it did not interfere with Alfred or Waterboro. The theme of the event is "Once upon a time..."

Assignments:

Marketing- Penny Mills will drop off posters and brochures next week at the library. Road signs will be posted 7/1.

Music- Penny priced out speaker and microphone from Sams Club for less than \$200. Board voted to purchase. Curtis Mills to announce parade. Nancy to check father/daughter act. Need to think about food for Friday night's concert because there will be no Lion's supper like in the past.

Parade- Michelle has posted parade and vendor flyers on town website and facebook page and will continue to boost weekly in hopes of getting more local businesses to participate. Will drop poster off at post office and other places around town. Nancy to help Shawn contact businesses for participation. Nancy will call Dave Wade about Boy scouts walking in parade.

Car show- no update

Silent Auction- Monica Lemaire, Beth Harmon, Penny Mills. Penny to update tax form and get to town hall for approval. Beth needs 3-4 tables and one canopy for the silent auction set up. Beth has 3 checks for Carie. Nancy will get shed key from Carie and meet Beth this weekend at the shed to get red bags.

Vendors- Nancy Hodgdon, Carie McMahon. Carie ordered 4 picnic tables. Carie left voicemail for fire department to discuss their Community Day participation plans. Nancy has 17 paying vendors and 4 non-paying so far.

Concessions(food)- Need to discuss worker schedules for day of event and relief volunteers. Sue will check with Carol Morin to see if she's available to help with concessions since she has helped in the past. Lion's Club will NOT be serving popcorn this year.

Kids area- Sue needs updated parent waiver form. Will purchase stamp for hands so kids' hands will be stamped before being allowed into bouncy house to ensure parents have signed waiver. Sell found Shapleigh Commons coffee mugs for \$5 for general fund. Penny waiting on bill from puppeteer.

Clean up crew (scheduled times)- Dave Wade has Boy Scouts available.

The meeting adjourned at 19:54.

Respectfully submitted,

Katie Richards

Upcoming Dates:

Next meeting will be held on Wednesday, June 22nd at 6:00 at the Shapleigh Community Library.