

Shapleigh Community Day Committee

Shapleigh Library

April 6, 2022

**MINUTES**

**Those present:** Shawn Richards, Katie Richards, Suzanne Gagnon, Gale Michaud, Tracey Levasseur, Monica Lemaire, Penny Mills, Nancy Hodgdon, Ken Baratta, Beth Harmon (via Zoom)

**Meeting was called to order at 18:00.**

**Event Date:**

**Saturday, July 23<sup>rd</sup> 2022 9:00 am-3:00 pm**

This year's event is planned to take place on the fourth Saturday in July. This weekend was agreed upon and voted on in 2019 because it did not interfere with Alfred or Waterboro. The theme of the event is "Once upon a time..."

**Assignments:**

Marketing- Penny Mills - Porta potty need to be ordered. Penny to get tax certificates for Beth and leave at the library.

Music- Suzanne Gagnon - Need to contact member of Lions Club to confirm times. Penny to contact radio station in Sanford- The Legend's to see if they will participate on Community Day.

Tracey Levasseur- Open house for Pavilion on Community Day. Planning on having a concert to raise funds for the restoration of a stage curtain at the Pavilion. Bilodeau family to perform. Concert to start around 6-7:30 Saturday evening.

Parade- Shawn Richards - The theme of the parade will coincide with the theme of Shapleigh Community Day once it has been decided. Shawn to speak with Marissa Penny at Shapleigh Memorial School about advertising bicycle parade contest for children. Shawn designed parade flyers and forms. Judy Kelley is unable to help with the parade this year due to a conflict in scheduling. Penny Mills volunteered husband Curtis for help with parade in her place. Shawn suggests road signage to warn drivers of parade and Community Day up ahead. Grand Marshal possibly Duffy Gold, Nancy to ask.

Car show- Gale Michaud to determine categories for cars. It was discussed that 1<sup>st</sup> place for each category would receive a voucher for a custom slate plaque made by Mikini. All participants would receive a small plaque. Gale will confirm cost. Do away with 2<sup>nd</sup> and 3<sup>rd</sup> place but add more categories was discussed. Need budget for prizes. Need to look into sponsor for car show- in the past it is thought to have been Partner's Bank. No entry fees.

Silent Auction- Susan Marcoux, Monica Lemaire, Beth Harmon, Penny Mills. Monica Lemaire will have a gift basket of "Life is Good" products for the auction.

Vendors- Nancy Hodgdon, Carie McMahon. Pony ride vendor has confirmed \$5 charge, \$1 to community day. Wildlife Encounters has confirmed their attendance, need to set time, possibly 11:00. Nancy needs blank vendor form from Penny. \$20 per table, \$30 for table + power. Nancy would like more farmers market vendors. Outlets need to be checked in park. Ken suggests farmers pay 10% of sales up to \$20 to participate in Community Day.

Concessions(food)- Monica Lemaire made food list: hamburger patties, hot dogs, sausages with pepper & onions, snow cones, cotton candy, individual bags of chips, bottled water, can sodas, and baked goods donated by locals. Monica will reach out to Sharper Events and Tents to reserve hot dog steamer, cotton candy machine, and snow cone maker. Monica to look into food suppliers to purchase from, possibly piggy backing on a local restaurant such as Paul's Market. Beth would like to know which vendors are helping with concessions, so she does not contact them for additional donations. Monica and Beth to discuss in person. Monica to talk to Shaw's or Hannaford about food donations such as bagels and buns.

Kids area- Sue Gagnon confirmed Bouncy house Giant Kingdom Castle combo \$399 + \$45. Sue paid \$50 deposit. Balance due at delivery. Sue Gagnon has plenty of kids crafts on hand but will need to purchase new face paints. Sue will reach out to Real Estate 2000 for a \$250 donation for the Kid's area that we have received in years past. David Wade will reach out to boy scouts to see if the inflatable obstacle course is available. Sue has reached out to the Shapleigh Rec Department, and they are unavailable to participate but would like to contribute some money. Shawn left voicemail for ROTC, might find volunteers for kids' area as well.

Clean up crew (scheduled times)-David Wade should be able to secure some boy scouts to help with set up and clean up. Shawn Richards left voicemail person in charge of JROTC at MHS.

**The meeting adjourned at 19:56.**

Respectfully submitted,

Katie Richards

**Upcoming Dates:**

**Next meeting will be held on May 4th Wednesday, at 6:00 at the Shapleigh Community Library. \*Gale Michaud cannot attend.**

**Scholarship applications due Friday, April 22<sup>nd</sup>.**

**Shed visit Friday, April 15<sup>th</sup> 10:00 am with Penny, Monica to take inventory.**

**Correction: Committee to meet privately on **Wednesday, May 11<sup>th</sup>** to determine scholarship recipients (not May 4th as previously reported).**