

**Town of Shapleigh
MASS GATHERING
Application Permit**

At least 20 days before a mass gathering is to be held, the promoter of the mass gathering shall file with the Town Clerk an application of permit. A nonrefundable permit fee of \$250.00 must be submitted with completed application form.

1. Promoter:
Name: _____

Address: _____

City/State/Zip Code: _____

Phone () _____ Fax: _____

E-mail: _____ Cell: _____

Name of the Event: _____

2. Property Owner
Name: _____

Address: _____

City/State/Zip Code: _____

Phone:() _____ Fax: _____

E-mail: _____ Cell: _____

3. Address of mass gathering: _____

4. Dates of proposed gathering: _____

5. Type of gathering: _____

6. Total capacity of facility to be used for entertainment: _____

7. Number of restrooms available within the facility: _____

8. Time and hours of the mass gathering: _____

9. Number of persons the promoter will allow to attend the mass gathering, submit a plan which the promoter intends to use to limit attendance to this number: _____

10. Health and Sanitation Compliance:

- a. Describe the steps taken to ensure that minimum standards of health and sanitation will be maintained during the gathering:
- b. Describe the steps taken to ensure the physical health and safety of the persons attending:
- c. Describe the preparations taken to provide adequate medical and nursing care:

11. Public Safety Compliance:

- a. Describe how attendance will be limited to be maximum number stated in the gathering description above:
- b. Describe the preparations you will take to provide traffic control:
- c. Describe the steps you will take to ensure that the mass gathering will be conducted in an orderly manner:
- d. Describe the preparations you will take to supervise minors who may attend the mass gathering:
- e. Identify the locations on the grounds where promoter or representative will be available at all times during the event:

Promoter's signature

Date

Valid Insurance and Bond has been received _____

Approved or Denied

Conditions: _____

Michael S. Perro, Chairman

Date

Mark R. Cobb

William J. Mageary
Shapleigh Board of Selectmen

Shapleigh Fire Chief

Date

Shapleigh Health Officer

Date