

## Shapleigh Select Board

### Meeting Minutes

**April 9, 2024**

#### **I. Open Meeting**

Chairman Scott E. Cudworth called the meeting to order at 6:00pm, Selectman Tom J. Small was also present. Also present, Town Administrator, Michelle Rumney, and Office Assistant Brooke Stuart. Selectman Shawn J. Cavanaugh was absent.

#### **II. Attendance:**

Gene Streck, Kody Lagasse Darren Rogers, Bill Mageary, Wayne, and Gloria Pillsbury, Russ Creteau, John Bedard, Michael Demers, Jeff Goodwin, Elliott and Nicholas Payne, Steve Guillemette.

#### **III. Approval of minutes from 04/02/2024**

- *Tom J. Small made a motion to approve the minutes as presented, seconded by Scott E. Cudworth. Motion carried 2/0.*

#### **IV. Public Comment**

Scott E. Cudworth extended his gratitude for the fire, rescue, and road commissioners. Their work was exemplary, and the town could not have done it without their tireless work.

#### **V. Unfinished Business**

##### **i. Updates from the Administrator**

- Special thanks to the Road, Fire, and Rescue departments for all their hard work during and following the aftermath of last week's storm. There were approximately 35 calls for service over a 3-day period. Most of the power has been restored in Town, however there is still a lot of work to do for the road crews for debris clean up. A tree fell on the library's back porch.
- 4696 DR-ME Fema storm from December 2022 is complete. Total reimbursement will be 38,906.22 from FEMA and MEMA. Total direct expenses were \$43,229.13. I do expect that this past storm will meet FEMA threshold, will need detail on all employee/equipment used to respond to storm related issues: Roads, Fire, EMS
- It is time to go out to bid for the annual Tax Anticipation Note. Treasurer requires the Board make a formal vote to allow the bid process to

commence for up to \$1.2 million dollars with bids due by April 30, 2024, and signatures of the Board on the bank letters.

- *Tom J. Small made a motion to adopt the Tax Anticipation as written, seconded by Scott E. Cudworth. Motion carried 2/0.*

- Clarification needed from the Architect on a list of items.
- Comcast is interested in running fiber-optics in Shapleigh, a representative will attend the next Board meeting to give a presentation.

#### ii. **Noise Monitoring system**

- The Board has received copies of proposed noise monitoring system for the pit related noise complaints submitted by Tom Small.
- Shawn Cavanaugh had requested pricing from the Town Administrator on detail coverage from York County. The price is \$85/hour with a 4-hour minimum of \$340.
- *Tom J. Small made a motion to get the noise monitor for one month, seconded by Scott E. Cudworth. Motion carried 2/0.*

#### iii. **Transfer Station Shed - next steps.**

- *Tom J. Small made a motion to send out for bid for insulation/ sheetrock/ and electricity on the shed, seconded by Scott E. Cudworth. Motion carried 2/0.*

## VI. **New Business**

### i. **Department Head Briefings**

- **Road Commissioner North – Darren Rogers + Road Commissioner South – Jeff Goodwin:** Darren and Jeff have been very busy with this past storm. They have been clearing trees from the side of roads and pushing back snow banks to widen the road. All the logs the RCs are collecting are being brought to the transfer station.
- **Fire Chief – Steve Guillemette:** Steve would like to thank his team for their excellent work during this past storm. Steve would like to stress the importance of keeping your generators away from all buildings the emissions from the generator can get into your building. Steves next storm zoom with CMP he would like to ask them if they could have a team dedicated to keeping the roads clear for emergencies. Steve would like to remind the community to be respectful to the SFD while they are out taking care of roads, and emergencies.
- **Rescue Chief – Gene Streck:** Gene would like to thank his team as well as Chief Guillemette and his team for their help and hard work during this storm. Shapleigh rescue will have some training opportunities coming up.

- ii. Rescue Department- Employment application.
  - Tyler Huff comes to Shapleigh Rescue as a very well experienced Paramedic. He currently is full-time Paramedic at York Fire Department and is looking to be Per-diem at Shapleigh. Hiring Tyler would make Shapleigh Rescue have a full roster with no openings.
  - *Tom J. Small made a motion to hire Tyler Huff, seconded by Scott E. Cudworth. Motion carried 2/0.*

- iii. Planning Board Member- Application
  - *Tom J. Small made a motion to appoint Penny Theriault as Planning Board Member, seconded by Scott E. Cudworth. Motion carried 2/0.*
  - Appointing Penny makes the Planning Board full, for the first time in a long time.

**VII. Information**

- a. Planning Board Agenda and Public Hearing Notices 4/9/24
- b. County Budget Committee Caucus 4/10/24 6:30pm- Select Board Members should attend.
- c. PSB Insulation Bids due 4/16, Community Building Bids due 4/16
- d. The Town Clerk's Office Closed Thursday, April 18<sup>th</sup> for a training event.

**VIII. Executive Session**

*\*\*not needed\*\**

**IX. Signatures**

- i. Warrants

**X. Any other business the Board may wish to present.**

The Board did not have any other business to present.

**XI. Adjourn**

- *Tom J. Small made a motion to adjourn at 6:30pm, seconded by Scott E. Cudworth. Motion carried 2/0.*