

Town Of Sandwich, NH - Sandwich Children and Youth Fund

Frequently Asked Questions

What is the Sandwich Children and Youth Fund?

The Sandwich Children and Youth Fund (SCYF) provides scholarships/grants for Sandwich children and youths for participation in a wide range of educational and enrichment programs.

What kinds of programs can the grants be used for?

Just a few examples of grants we have provided are: day/overnight camps, athletic programs and sports lessons, driver's education, advanced educational programs, arts/music/dance lessons, licensed child care, student trips, lifeguard certification, and college.

Who is eligible for grants?

The Fund for Sandwich Children and Youth is available to any and all residents of Sandwich. Students may be up to 26 years old, and must be children of legal residents of the Town of Sandwich. Situations where the parents/guardians and children reside at different addresses will be reviewed on a case-by-case basis.

There is no need to provide financial information. Thanks to the Alfred Quimby Trust and the Town of Sandwich Trustees of Trust Funds, the community is able to financially support enrichment and educational opportunities for children up through age 26.

How much are the grants?

Each student may receive up to \$500 per scholarship cycle, for a total of up to \$1,000 per cycle year.

The two scholarship cycles are:

- School year - September 1st to June 30th
- Summer programs - July 1st to August 31st

How do I apply?

Use the application form with instructions is available on the Town of Sandwich Trustees of Trust Funds [webpage](#).

Some tips to facilitate processing of your application:

- Applications *must be submitted prior to the beginning of the program* for which the grant is requested.
- You may submit a single application form for multiple children in the same family attending the *same program*

EXAMPLE 1 - Submit one application for 3 siblings attending the same summer camp program.

If a single child is attending multiple programs, submit a separate application for each program

EXAMPLE 2 - Submit two separate applications if requesting \$400 for music lessons and \$100 for a sports clinic for the same child.

- Submit your fully completed application via email, if possible. This will expedite the approval process.

Once I apply, what can I expect?

Your application will be reviewed for completeness and compliance with the Fund's requirements. Once approved, you will be contacted via email. A copy of the approval letter is also emailed to the program provider to alert them to send an invoice required before payment is made.

How are grants paid?

Payments are made by the Trustees of Trust Funds directly to the program provider via check, after receipt of an invoice, as well as confirmation that the program occurred and the student attended.

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In order to ensure prompt payment, Invoices must include:

- Date of invoice
- Program provider's information: business name, street address, payment mailing address, phone number, email, how to make the check payable including include the program's website address and a contact person name and their phone number and mail address.
- Name of the student(s) attending and the dates of attendance. Invoices for multiple members of the same family, should be itemized for each child.
- Full amount of the program, the amount already paid by parent/guardians (if any), and amount due.

The Trustees may consider reimbursements to parents/guardians who have already paid for programs that require deposits to secure enrollment, Parents/guardians must submit acceptable proof of payment, including a paid invoice and information confirming who paid the invoice. However, the strongly preferred method is to pay the Program Provider directly.

I still have questions, who do I contact?

For more information, send an email to sandwichchildrenandyouthfund@gmail.com