

**SANDWICH POLICE DEPARTMENT**  
**PO BOX 272**  
**68 MAPLE ST**  
**SANDWICH, NH 03227**  
**TELEPHONE: (603)284-7777**  
**FAX: (603)284-9209**  
**EMAIL: sandwichpd@cyberpine.net**

**Request for Information**

In accordance with the provision of New Hampshire Revised Statutes Annotated, Chapter 91 A:4, I hereby submit my request for copies of records relating to:

**Name(s) of Involved:** \_\_\_\_\_

**Incident Type:** \_\_\_\_\_ Incident \_\_\_\_\_ Arrest \_\_\_\_\_ Accident (RSA 260:14)

**Report # (if known):** \_\_\_\_\_

**Date of Incident(s):** \_\_\_\_\_

**Briefly explain reason for request of these records (for Accident requests you must list your involvement with the accident):**  
\_\_\_\_\_  
\_\_\_\_\_

I am fully aware that prior to the release of these records, they must first be viewed by the Chief of Police, or his authorized representative to make certain that any disclosure is in accordance with guidelines set forth in the case of Lodge v. Knowlton, 11B NH 574 (1978). I am also fully aware that these records may not be supplied immediately, but as soon as time and personnel allow. Further, I understand that there is a minimum \$15.00 fee and possible additional charges for copies of records released for my benefit and I have included said minimum fee.

\_\_\_\_\_ I request that I be contacted at the number below when the records are available.

\_\_\_\_\_ I request that the records be mailed or emailed to the address below when available.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Full Name**

Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Phone Number:  
\_\_\_\_\_

\_\_\_\_\_  
Email Address:  
\_\_\_\_\_

Updated 02/16/2022