

CERTIFICATE OF APPROPRIATENESS APPLICATION
HISTORIC DISTRICT COMMISSION
TOWN OF SANDWICH
PO Box 194
Center Sandwich, NH 03227-0194

The Historic District Commission (HDC) has an obligation to the citizens of Sandwich who voted for its existence. We want to work with applicants to accommodate their needs as much as possible within the Guidelines attached to this application. The HDC meets at 5:30 PM on the 3rd Tuesday of each month when there are applications before the Commission. Complete applications are due fifteen (15) days before the meeting to give members a chance to acquaint themselves with the property to be considered.

The presence of the Applicant or Agent at the meeting and a Complete Application are prerequisites for the HDC to consider the submitted application. The HDC encourages prospective applicants unfamiliar with the process to contact the chairperson to informally discuss proposed projects. Please call Sandwich Town Hall at (603) 284-7701 for contact information.

**PLEASE CAREFULLY READ THE ATTACHED GUIDELINES
BEFORE PROCEEDING WITH THE APPLICATION**

Date of Application 1/16/24 Tax Map Page U-1 Lot # 21
Street Address of Property 2 Church Street

Property Owner (Applicant):

Name Community Church of Sandwich
Address P.O. Box 207
CENTER SANDWICH, NH
Telephone # 603-284-6151
Email sandwichchurch@gmail.com

AGENT for Applicant:

Name Peter W. Pohl
Address P.O. Box 49 350 Maple Ridge Rd
Center Sandwich, NH 03229
Telephone # 603-284-6666
Email peter.w.pohl@msn.com

The following are required by the HDC to be made part of this application:

1. A general description of the proposed project. This description must address, in order, each of the structural and non-structural features listed in the GUIDELINES that are applicable for the proposed project. Attach specific supporting documentation, such as paint chips, manufacturer's literature and specifications, photographs, drawings, etc. If listed feature is not applicable, then note: N/A.
2. A copy of a Site plan showing the location of the proposed activities relative to existing building(s) and property lines. ("To scale" Site plans are required when there is a change in the footprint to existing building(s) or there is new construction.)
3. A sketch or scaled drawing showing in cross sectional view(s) the architectural style of the structural and nonstructural features of proposed project.

The Applicant must fill out the checklist on the backside of this application and sign as confirmation of completeness. Please be aware that the first order of business at the HDC meeting will be to check the completeness of the application. Any application found to be incomplete will be tabled.

Commission Use: Date: _____ Approved _____ Disapproved _____
Special Conditions listed on back _____

Co-Chair, Historic District Commission

Co-Chair, Historic District Commission

Description of the Community Church of Sandwich Project

This year, we plan to complete the work on the bell tower of the Baptist Meeting House. This work entails completing the painting of the tower from the area just above the clock to the base of the steeple. The metal covering on the steeple is exhibiting rust. We plan to replace this covering with copper shingles (see attached photo). Copper is rust resistant and should have a lengthy lifespan. Initially, the copper is very shiny but will quickly oxidize and adopt the color that is exhibited by the copper roof on the post office and the round dome on the Methodist Meeting House. The maintenance of these two historic churches located in the heart of the Historic District represents a significant financial burden. The trustees wish to use materials that have a long lifespan and thus reduce the costly expenses to maintain these iconic buildings.

HDC APPLICATION CHECKLIST

DATE OF APPLICATION: 7/16/24
 PROPERTY OWNER: Community Church of Sandwich
 ADDRESS: P.O. Box 1267, Center Sandwich, NH 03227
 MAP: 15-1 LOT: 21
 HDC MEETING DATE: 2/20/24

APPLICATION SECTION	APPLICABLE	NOT APPLICABLE	APPLICANT TO FILL OUT THIS SECTION	HDC REVIEW	
				MEET GUIDELINES	EXCEPTION REQUIRED
COMMENTS (Reference Section of Attached Application Materials)					
STRUCTURAL FEATURES					
1. ARCHITECTURAL STYLE	<input checked="" type="checkbox"/>				
2. SIDING	<input checked="" type="checkbox"/>				
3. COLOR	<input checked="" type="checkbox"/>				
4. ROOF	<input checked="" type="checkbox"/>				
5. WINDOWS	<input checked="" type="checkbox"/>				
6. SHUTTERS	<input checked="" type="checkbox"/>				
7. DOORS	<input checked="" type="checkbox"/>				
8. CHIMNEYS	<input checked="" type="checkbox"/>				
9. PORCHES	<input checked="" type="checkbox"/>				
10. GARAGES	<input checked="" type="checkbox"/>				
<p><i>We are replacing the soffits material on the steep with copper shingles. The current material is metal. In meeting at the church, the church board will decide to a steel color. See attached photo.</i></p>					
NON-STRUCTURAL FEATURES					
1. FENCES	<input checked="" type="checkbox"/>				
2. SIGNS	<input checked="" type="checkbox"/>				
3. OUTDOOR LIGHTING	<input checked="" type="checkbox"/>				
4. LANDSCAPING	<input checked="" type="checkbox"/>				
5. RECREATIONAL FACILITIES	<input checked="" type="checkbox"/>				
6. LAND USE	<input checked="" type="checkbox"/>				

I, as property owner, approve the information contained within this application; and hereby authorize Robert W. DeWolfe to act in my behalf as my AGENT in the processing of this application and to furnish, upon request, supplemental information in support of this application.

I have reviewed the HDC Guidelines and the Certificate of Completeness Application and certify that the submitted application is complete.

Community Church of Sandwich
 (Signature of Property Owner)
Robert W. DeWolfe, Chair of the Board of Trustees

