

**CITY OF RUIDOSO DOWNS  
GOVERNING BODY, REGULAR MEETING  
123 DOWNS DRIVE, RUIDOSO DOWNS, NEW MEXICO 88346  
NOVEMBER 28, 2022**

The City Council of the City of Ruidoso Downs met in a regular session on Monday, November 28, 2022. Mayor Holman called the regular meeting to order at 2:00 p.m. and asked Councilor Lacewell to lead in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Councilor Walker, Councilor Lundquist, Councilor Miller, Councilor Lacewell

**Municipal Employees Present:**

Alejandra L. Giron, City Clerk/Treasurer  
Joe Commander, Police Chief  
Mary Castaneda, Finance Director  
Robert Knight, Deputy Police Chief  
Nick Malone, Police Officer  
Nickolas Hanshaw, Police Officer  
Joey Jarvis, Public Works Director  
Andrea Herrera, Planning Services Director  
Bruce Baker, Assistant Fire Chief

**Municipal Employees Present by Phone:**

John Underwood, City Attorney

**Guests Present: 3**

**APPROVAL OF AGENDA**

**Motion: Moved by** Councilor Lundquist to approve the Agenda as presented; **Seconded by** Councilor Miller.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Aye= 4).

**Aye:** Councilor Miller, Councilor Walker, Councilor Lundquist, Councilor Lacewell.

**APPROVAL OF CONSENT AGENDA**

(All matters listed under Item 5 will be enacted by one motion.)

**A. \*APPROVAL OF GOVERNING BODY MINUTES**

\*November 14, 2022, Regular Meeting Minutes

**B. \*APPROVAL OF ACCOUNTS PAYABLES**

\*Paid Invoice Report for Oct. 18, 2022 - Nov. 21, 2022

**C. \*APPROVAL OF MONTHLY REPORTS**



- \*Police Department Report
- \*Municipal Court Report
- \*Planning & Zoning Department-GIS Report

**D. \*COMMITTEE REPORTS**

- \*Consolidated Dispatch Joint Board October Report.
- \*Greentree Solid Waste Authority Committee October Report

**Motion: Moved by** Councilor Miller to approve the Consent Agenda as presented; **Seconded by** Councilor Walker.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Aye= 4).

**Aye:** Councilor Miller, Councilor Walker, Councilor Lundquist, Councilor Lacewell.

**PUBLIC INPUT**

Pam Williams made comments.

**COUNCILORS COMMENTS**

Councilor Miller acknowledged the 75<sup>th</sup> Anniversary of the City of Ruidoso Downs is this year.

**MAYORS COMMENTS**

Public Works

Public Works Director stated the department has begun work on Second Street is being paid by a DOT grant, has replaced and installed an altitude valve at Redman tank, and they all went to a safety class per Osha's requirements. They have begun thinning trees on Sierra Lane to widen it. They picked up 14 bags of trash alongside the highway in the city. They have given notice to the residents in English and Spanish on East Circle to not flush disposable wipes down the drain as it clogs the pipes and has caused the guys to go out after hours to unclog them and use a lot of overtime.

Planning & Zoning

The Planning Services Director stated the department had six building permits in October. They also had two approved cases that were the AP's smoke shop, to sell cannabis products, and the other a lady who wanted to add a vacation rental in an airstream on her property.

Police Department

Deputy Police Chief stated the department had 112 citations issued and 12 arrests in October. They participated in two trunk-or-treats. As a result of the attendance, the previous Chiefs had an idea to have one large trunk or treat for the area hosted by the fraternal order of police instead of doing multiple small ones.



### Fire Department

Assistant Fire Chief stated the department's year-to-date is 411 fire calls, 83 of the calls have been aircraft stand-by, and 223 of the calls have been medical. They have reduced the number of medical calls they respond to. EMS is aware that the department operates like the County operates, which is to have EMS respond first and if they need additional help then they will call the dept. The Fire Department currently has 10 members. The department has continued to actively assist the Planning & Zoning department with the fire inspections for the business licenses.

### UNFINISHED BUSINESS

**A. Discussion and Possible Action on Approval to Increase the Police Department Budget with the funds Made from the Sale of the Police Canine in the amount of \$15,000.00.**

Deputy Police Chief requested an increase of \$15,000.00 to the Police Department's budget in order for them to purchase new radar systems and to outfit the canine hauler with a people hauler to have more functional vehicles for the fleet.

Councilor Lacewell suggested the \$15,000.00 be added to the General fund, not the Police Department's budget.

Councilor Walker suggested approving the increase due to the Police department needing vehicles.

Police Chief stated they have four radars that do not work and they need the increase for the equipment.

Councilor Miller stated the increase to the Police Department budget should increase for the safety of the city's officers.

Councilor Lacewell asked where the money originated from.

The Finance Director stated the money was taken out of the Police Department's budget from the building maintenance repair line and dispatch line and moved into the canine line. The money was from the prior fiscal year and the \$15,000.00 would be considered new revenue in their current fiscal year.

Police Officer Malone stated the equipment is needed and the newest police officer has been trained with semi-working equipment.

**Motion: Moved by Councilor Lacewell to approve the increase to the Police Department Budget with the funds Made from the Sale of the Police Canine in the amount of \$15,000.00; Seconded by Councilor Lundquist.**



**Vote:** Motion carried by unanimous roll call vote (**summary:** Aye= 4).

**Aye:** Councilor Miller, Councilor Walker, Councilor Lundquist, Councilor Lacewell.

### **NEW BUSINESS**

#### **A. Discussion and Possible Action on Approval of Prior Fiscal Year 2021-2022**

**Expenditure for T&T Trailers in the amount of \$5,824.00.**

Public Works Director stated this invoice was for a Utility bed for our truck. They received the bed but it didn't fit and informed the Finance Department to not pay the invoice until they received the correct bed, which took a few months. After they received the correct bed, he didn't notify the Finance dept. to pay the invoice. The funds are available to pay it.

**Motion: Moved by Councilor Miller to approve Prior Fiscal Year 2021-2022 Expenditure for T&T Trailers in the amount of \$5,824.00 as presented; **Seconded by Councilor Lundquist.****

**Vote:** Motion carried by unanimous roll call vote (**summary:** Aye= 4).

**Aye:** Councilor Miller, Councilor Walker, Councilor Lundquist, Councilor Lacewell.

#### **B. Discussion and Possible Action on Approval of the Agreement between the Southeastern NM Economic Development District/Council of Governments and the City of Ruidoso Downs for administrative services in the amount of \$36,460.00.**

Public Works Director stated the Southern NM Economic Development District/Council of Governments is usually our fiscal agent for the grants. This agreement is for the Colonias project.

Finance Director stated when the Southern NM Economic Development District/Council of Governments provides services as the city's fiscal agent we do not receive audit findings.

**Motion: Moved by Councilor Miller to approve the Agreement between the Southeastern NM Economic Development District/Council of Governments and the City of Ruidoso Downs for administrative services in the amount of \$36,460.00; **Seconded by Councilor Walker.****

**Vote:** Motion carried by unanimous roll call vote (**summary:** Aye= 4).

**Aye:** Councilor Miller, Councilor Walker, Councilor Lundquist, Councilor Lacewell.

### **ADJOURNMENT**

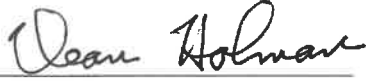
There being no further business to come before the Governing Body, Mayor Holman adjourned the regular meeting at 4:34 p.m.



**MINUTES ARE DRAFT UNTIL APPROVED:**

Passed and Approved on this 12<sup>th</sup> day of December 2022.

**APPROVED:**



Dean Holman, Mayor

**ATTEST:**



Alejandra L. Giron, MMC  
City Clerk/Treasurer

