

**CITY OF RUIDOSO DOWNS  
GOVERNING BODY, WORKSHOP  
123 DOWNS DRIVE, RUIDOSO DOWNS, NEW MEXICO 88346  
MARCH 29, 2023**

The City of Ruidoso Downs Council met in a workshop session on Wednesday, March 29, 2023. Mayor Holman called the workshop meeting to order at 9:00 a.m. and asked Councilor Lundquist to lead in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Councilor Walker, Councilor Lundquist, Councilor Miller, Councilor Lacewell

**Municipal Employees Present:**

Alejandra L. Giron, City Clerk/Treasurer  
Mary Castaneda, Finance Director  
Blythe Gilmore, Finance Clerk I  
Donna Miller, Human Resource Specialist  
Andrea Herrera, Planning Services Director  
Joey Jarvis, Public Works Director  
Joe Commander, Police Chief  
Robert Knight, Deputy Police Chief  
Roy Burkham, Fire Chief  
Bruce Baker, Assistant Fire Chief  
Lori Plant, Municipal Judge  
Corrina Vinson, Court Administrator

**Guests Present: 1**

**Municipal Employees Present by Zoom:**

John Underwood, City Attorney

**Guests Present by Zoom:**

Lauren Truitt, Attorney

**Guest Speakers Present:**

Crystal Sifuentes, Lodgers' Tax Committee  
Chairperson

**AGENDA ITEMS**

**A. Discussion on Fiscal Year 2024 Budget**

The Public Works Director requested the proposed budget for the following Departments.

**Parks & Recreation**

The budget requested was suggested to be left as is.

**Street**

The budget requested was suggested to be left as is other than the following cuts and increases.

Materials & Supplies was decreased from \$45,000.00 to \$34,000.00

Postage & Shipping was decreased from \$500.00 to \$250.00



Telephone & Communications was decreased from \$600.00 to \$500.00  
Cap Out Street Light Poles was decreased from \$17,600.00 to \$10,000.00  
Cap Out Equipment was decreased from \$34,500.00 to \$20,000.00

### **Garage**

The budget requested was suggested to be left as is other than the following cuts and increases.

Vehicle Maintenance & Repair was decreased from \$1,000.00 to \$500.00  
Postage & Shipping was decreased from \$200.00 to \$0  
Cap Out Equipment was decreased from \$37,500.00 to \$23,000.00

### **Sewer**

The budget requested was suggested to be left as is other than the following cuts and increases.

Materials & Supplies was decreased from \$20,000.00 to \$10,000.00  
Telephone & Communications increased from \$0 to \$1,200.00  
Cap Out Improvements decreased from \$10,000.00 to \$6,000.00  
Transfers increased from \$13,881.00 to \$19,000.00

The Lodgers' Tax Committee Chairperson requested the proposed budget.

### **Lodgers' Tax**

The budget requested was suggested to be left as is.

Mayor Holman called for a brief recess at 10:46 a.m. and reconvened the meeting back at 11:00 a.m.

The Municipal Judge requested the proposed budget.

### **Municipal Court**

The budget requested was suggested to be left as is other than the following cuts and increases.

Part-time Positions- Courts decreased from \$35,000.00 to \$26,000.00. The \$26,000.00 will be moved from the Corrections Fund into the Part-time Positions- Courts fund.  
Travel Mileage or Per-Diem decreased from \$3,000.00 to \$2,800.00  
Building Maintenance & Repair will be funded \$2,600.00 from the Corrections fund.  
Materials & Supplies decreased from \$5,200.00 to \$2,500.00  
Postage & Shipping decreased from \$3,500.00 to \$1,500.00  
Training decreased from \$1,500.00 to \$700.00  
Uniforms decreased from \$1,000.00 to \$800.00  
Telephone & Communications decreased from \$3,500.00 to \$1,400.00  
Utilities from \$4,500.00 decreased from \$4,500.00 to \$2,600.00



Other-Alternate Judge decreased from \$800.00 to \$700.00  
Contracts & Professional Fees decreased from \$3,800.00 to \$1,500.00

Mayor Holman called for a lunch break at 12:19 p.m. and reconvened the meeting back at 12:58 p.m.

The Deputy Police Chief requested the proposed budget for the following Departments.

**Police**

The budget requested was suggested to be left as is other than the following cuts and increases.

Travel-Mileage or Per-Diem decreased from \$10,000.00 to \$6,000.00  
Vehicle Maintenance & Repair decreased from \$15,000.00 to \$12,000.00  
Materials & Supplies decreased from \$40,000.00 to \$10,000.00  
Postage & Shipping decreased from \$1,000.00 to \$750.00  
Training decreased from \$10,000.00 to \$6,000.00  
Uniforms decreased from \$5,000.00 to \$3,000.00  
Telephone & Communications decreased from \$10,000.00 to \$7,000.00  
Utilities decreased from \$15,000.00 to \$12,000.00  
Other-Ammunition decreased from \$10,000.00 to \$5,000.00  
Dues/Advertising/Subscriptions decreased from \$1,000.00 to \$400.00  
New Equipment for Vehicle decreased from \$76,000.00 to \$17,000.00  
Cap Out-Vehicles decreased from \$52,000.00 to \$0  
Cap Out-Cameras decreased from \$60,000.00 to \$40,000.00

**Animal Control**

The budget requested was suggested to be left as is other than the following cuts and increases.

Travel-Mileage and Per-Diem decreased from \$2,000.00 to \$1,000.00  
Vehicle Maintenance & Repair decreased from \$5,000.00 to \$2,500.00  
Equipment Maintenance & Repair decreased from \$1,000.00 to \$500.00  
Materials & Supplies decreased from \$2,000.00 to \$1,000.00  
Postage & Shipping decreased from \$500.00 to \$250.00  
Training decreased from \$2,000.00 to \$1,500.00  
Vehicle Fuel Costs decreased from \$15,000.00 to \$6,000.00  
Uniforms decreased from \$1,000.00 to \$500.00  
Telephone & Communications decreased from \$2,000.00 to \$1,200.00  
Dues/Advertising/Subscriptions decreased from \$500.00 to \$200.00

Mayor Holman called for a brief recess at 2:14 p.m. and reconvened the meeting back at 2:25 p.m.



The Planning Services Director requested the proposed budget.

**Planning & Zoning**

The budget requested was suggested to be left as is other than the following cuts and increases.

- Travel-Mileage or Per-Diem decreased from \$1,800.00 to \$1,000.00
- Refund-Political Sign Deposits decreased from \$400.00 to \$200.00
- Building Maintenance & Repair increased from \$0 to \$100.00
- Training decreased from \$1,000.00 to \$500.00
- Vehicle Fuel Costs decreased from \$400.00 to \$200.00
- Telephone & Communications decreased from \$4,200.00 to \$1,500.00
- Dues/Advertising/Subscriptions decreased from \$1,500.00 to \$1,000.00

The City Clerk/Treasurer and the Finance Director requested the proposed budget for the following departments.

**Legislative**

The budget requested was suggested to be left as is other than the following cuts and increases.

- Equipment Maintenance & Repair decreased from \$7,000.00 to \$6,000.00
- Materials & Supplies increased from \$600.00 to \$800.00
- Postage & Shipping decreased from \$50.00 to \$0
- Training decreased from \$8,000.00 to \$4,000.00
- Uniforms decreased from \$500.00 to \$300.00
- Telephone & Communications increased from \$500.00 to \$600.00
- Cap Out-Furniture decreased from \$2,000.00 to \$1,500.00

**Finance & Administration**

The budget requested was suggested to be left as is other than the following cuts and increases.

- Travel-Mileage or Per-Diem decreased from \$12,000.00 to \$8,000.00
- Equipment Maintenance & Repair decreased from \$51,000.00 to \$45,000.00
- Materials & Supplies decreased from \$24,000.00 to \$18,000.00
- Merchant Fees decreased from \$8,000.00 to \$6,500.00
- Vehicle Fuel Costs decreased from \$1,550.00 to \$600.00
- Telephone & Communications decreased from \$7,500.00 to \$3,000.00
- Dues/Advertising/Subscriptions decreased from \$8,500.00 to \$6,000.00

**Non-Departmental-1**

The budget requested was suggested to be left as is other than the following cuts and increases.

- Boys & Girls Club was decreased from \$7,000.00 to \$5,000.00



The Fire Chief requested the proposed budget.

**Fire**

The budget requested was suggested to be left as is other than the following cuts and increases.

Vehicle Maintenance & Repair decreased from \$1,000.00 to \$500.00

Materials & Supplies decreased from \$3,500.00 to \$1,500.00

Postage & Shipping decreased from \$100.00 to \$50.00

Vehicle Operation Costs decreased from \$3,000.00 to \$0

Telephone & Communications decreased from \$5,700.00 to \$1,000.00

Utilities increased from \$10,400.00 to \$13,000.00

**Fire Protection**

The budget requested was suggested to be left as is other than the following cuts and increases.

Travel-Mileage and Per Diem increased from \$1,000.00 to \$3,000.00

Training increased from \$500.00 to \$700.00

Vehicle Operation Costs increased from \$6,500.00 to \$7,500.00

**ADJOURNMENT**

There being no further business to come before the Governing Body, Mayor Holman adjourned the workshop meeting at 4:07 p.m.

**MINUTES ARE DRAFT UNTIL APPROVED ON:**

Passed and Approved on this 10<sup>th</sup> day of April 2023.

**APPROVED:**



Dean Holman, Mayor



Alejandra L. Giron, MMC  
City Clerk/Treasurer

