

Royalton Fire District 1 Prudential Committee Meeting Minutes

Wednesday, September 14, 2022, 7:00 pm

Zoom and In-person at the RFD1 office, 55 North Street (We did not activate zoom because no one logged into the meeting. We closed the zoom option at 8 pm.)

Present: Theron Manning, Don Lovejoy, John Dettwiler, Chad Barnaby, Judy Hayward, and Wayne Manning.

Theron Manning, chair, called the meeting to order at 7:03 pm

Agenda- We reviewed the agenda and added the following: TRORC Survey, Fire Truck, Delinquencies, and 802 Pizza arcade allocation question.

Don Lovejoy made a motion approve the agenda and John Dettwiler made a second to the motion. The motion passed unanimously.

Public Comments- There were none

Rescue Squad- Corinne Ingraham is not able to be here tonight so this report was passed over.

Minutes of August 24, 2022-The minutes were reviewed. Judy Hayward had one correction, clarifying that it was the tenant that applied for the water allocation. Don Lovejoy made a motion to accept the minutes as corrected and John Dettwiler made a second to the motion. The motion passed unanimously.

Old Business

By-laws Judy emailed the by-laws to the Prudential Committee for review. We will ask Vermont League of Cities and Towns if they have a template. Judy will check.

Allocation Applications: There is no update from Bison Rock. Judy emailed the property manager for the building owner and asked if they have any documentation for the 50-seat restaurant. She has not heard back from her. The tenant, the proprietor of Carlita's Cocina, applied for the allocation. The owner needs to be part of the discussion because the water bill, if unpaid, becomes a lien on the owner's property. Judy and Theron will send a letter to the property owner's manager and copy the tenant asking them to meet with us.

Two Rivers has requested a map of our lines as part of the Future of Royalton Project. Wayne said there is one and that the listers should have a copy. Judy forwarded a request to John Dettwiler, our point of contact for this survey process, requesting some additional information. The 9.22.meeting will be first public hearing about the Future of Royalton project. One of the questions involves fire flow, and we need to know what triggers an engineering study to determine needed fire flow.

Fire Truck. Don Lovejoy will donate a for sale sign and Judy will talk to Paul about a price.

Judy reviewed the list of delinquencies. We have eight they may need the attention of an attorney. Judy will look into getting one hired.

802 Pizza wants to know if they need to apply for an allocation. We should send the form and go through the allocation process. Judy and Theron will follow-up. 802 Pizza plans to apply for a permit to the Fire Marshall for the arcade project.

Chairman's Remarks- Theron Manning

Water Treatment Plant Project

Wayne Manning, water superintendent is concerned that we don't need a new water line under the plant and that the exiting line could be modified. He raised this subject today on the job site and stated that he did not ask them to stop work, but he asked them to complete the hook up of the sewer line before they left. Theron would like to find out why the water line needs to be changed and will attend the weekly meeting tomorrow at the job site. .

Water Superintendent Report -Wayne Manning did not have any additional items to report on tonight.

Administrative Assistant Report – Judy Hayward reported that she is working on the emergency notification list. We will use a combination of methods to notify customers. Chad suggested that Judy should contact the WR Valley School to see how it manages notifications. She will reach out to Paul Brock and Victoria Paquin about the Budget for FY 24 planning for this fall. The Audit will take place the week of November 30, 2022, if the auditor needs to make an on-site visit.

Judy Hayward made motion to authorize borrowing up to \$150,000 if needed to pay the 3rd payment request for the Water Treatment plant project and Chad Barnaby made a second. The motion passed unanimously. We have not needed the line of credit to pay bills for the project yet.

John Dettwiler made a motion to approve the work orders and Chad made a second to the motion. The motion was approved unanimously. The amounts were the following: Water \$5,691.75; Water Construction \$19,653.88; Fire \$5,345.57; and Rescue 9,084.69

8:40 PM- Don Lovejoy made a motion to adjourn with a second from John Dettwiler. The motion passed unanimously.

Respectfully submitted,

Judy L. Hayward, Administrative Assistant