

Royalton Fire District 1 Prudential Committee Meeting Minutes

Wednesday, November 30, 2022, 7:00 pm

Zoom and In-person at the RFD1 office, 55 North Street

Present: John Dettwiler, Judy Hayward, Paul Brock, Don Lovejoy, and Theron Manning for the Prudential Committee and Fire Chief Paul Brock

Theron Manning, Chair, called the meeting to order at 7:02 pm.

Review Agenda: The agenda was accepted as is.

No public comments

Minutes of November 16, 2022: The minutes were reviewed, and Don Lovejoy made a motion to approve with a second to the motion from John Dettwiler. The motion was passed unanimously.

Old Business

By-laws: Judy will send a copy of the model ordinance to the Prudential Committee for its review.

Rules and Regulations: Theron drafted a dormancy clause for the rules and regulations. Judy will update the document including the signature page and circulate it to the Prudential Committee and post it online.

Chairman's Remarks

Theron noted that there were more change orders forthcoming for the water treatment project.

Water Superintendent Report – passed over since Wayne was not present

Administrative Assistant Report

Judy noted that revenue is coming in well from the fall billing.

The Audit for FY 22 seems to be going well.

The Annual Meeting notices will be in the Dec. 1 and Dec. 8 editions of the Herald of Randolph. The Meeting is January 9, 2023.

FY 24 Budget Review

Paul joined the meeting to discuss his budget proposal. He did not go over budget in total. The only major purchase will be a thermal imaging camera. They are researching the price carefully. The range is \$5,000-\$10,000 whereas the one they bought 15 years ago was \$15,000. The cameras are cheaper but better. They may need to replace some fire hoses as well. Paul continues to look at grants. He anticipates asking the Town for an increase.

This is the busiest year ever. Paul expects to surpass the number of calls for the year of Tropical Storm Irene.

Paul is concerned about how people are heating and fires. He is concerned about carbon monoxide poisoning as well.

Paul feels that he is well staffed with volunteers at this time. Daytime coverage is good right now.

Paul is going to be an instructor for State training- he is attending the train the trainer program in January. There is a new classification for exterior firefighting first and then interior training will take place later. Exterior firefighting can be done in 50-60 hours and then count the hours to the full certification for both interior and exterior. Mutual Aid for other towns is only 5 percent of the calls. Car accidents are still the largest part of the response.

Judy had circulated the water budget to the Prudential Committee. The biggest increases are in fuel and utility costs. She anticipates the water treatment plant project will extend into FY 24 and has transferred some of the costs for that to the FY 24 budget. Revenue is on track for FY 23 and expenses are in line at five months of activity. She used FY 22 and FY 23 to date for planning the FY 24 budget. She has budgeted \$100,000 for an asset management grant to plan water department capital improvements. The Prudential Committee agreed with the budget, and she will finalize it and post it.

The Work Orders for Water, Fire and Rescue were reviewed. John Dettwiler made a motion to pay the bills and Don Lovejoy made a second to the motion. The motion was approved unanimously.

Judy made a motion to adjourn; it was approved unanimously, and we adjourned at 8 pm.

NEXT MEETING IS DECEMBER 21 AT 7 PM

Respectfully submitted,

Judy L. Hayward

Administrative Assistant/Bookkeeper