

## **Royalton Fire District 1 Prudential Committee Meeting Minutes**

**Wednesday, July 27, 2022**

**Zoom and In-person at the RFD1 office, 55 North Street, 7:00 PM**

**Present: John Dettwiler, Don Lovejoy, Theron Manning, Wayne Manning, Chad Barnaby, Judy Hayward, and Corrine Ingraham**

At 7:03 PM, Theron Manning called the Meeting to order.

**Review Agenda:** We should discuss the request from the Town for some planning information. John Dettwiler made a motion to update the agenda and Don Lovejoy made a second to the motion. **The motion passed unanimously.**

**Public Comments:** none

### **Minutes of July 13, 2022**

Minutes discussion: No word from the Machins regarding their allocation. The radio station is moving its equipment this coming weekend. There will be a small equipment shed and they will place the antenna at the end of the chemical building. Theron recommends that we extend the lease for one year, \$2,000 rent for one year. The sense of the meeting was that the lease and the amount of rent is fair. They really need the spot for the frequency. Don Lovejoy made a motion to approve the minutes and John Dettwiler made a second to the motion. **The motion passed unanimously.**

**Rescue Squad:** Corinne Ingraham, Advisory Board chair, made the report. Budget: overall for FY22, \$49,000 more revenue than the budget. Rescue Squad had 469 calls. The group is stable and growing. Duck Race fundraiser is August 20. Looking at different options for the race. The advisory board is doing a pizza night for the staff for a week- each night a different advisor will drop of pizza for the crew working that evening. The ambulance didn't start one night, so the battery was replaced. The problem was finally diagnosed as a loose starter wire. There will be a smoking policy and designated area. Ambulance subscription letters went out. Corinne has asked each of the three selectboards for \$25,000 each to start planning for the new rescue building. They need an architect and have asked for a quote. Tunbridge was immediately on board. Sharon is voting tonight, and she received a good reception from Royalton. They have reached out to Leahy's office and Sen. Sanders' staff who can help them with some grant applications.

**Chairman's Remarks:** Theron Manning

Water Treatment Plant Project- Work is progressing. No additional change orders at this time. We declined to add the snow guards to the roof.

Allocation Discussion—Chris Babcock purchased the former feed store and has submitted an allocation application for one, two-bedroom apartment. He asked if we could connect the water. There is an outstanding balance owed and he is willing to pay that on a payment plan. Theron talked to Wayne and the water line was disconnected not only due to nonpayment by a previous owner, but due to frozen pipes. The line is not connected to anything. A new water main will be needed. We also agreed that all applicants for new service need to get State permits.

Theron noted that water consumption dropped dramatically after the Caron Circle leaks were fixed.

**Water Superintendent Report:** Wayne did not have anything to add tonight.

**Administrative Assistant Report:**

Delinquencies Update- Judy mailed 8 of the 14 letters last week and we received over \$6,000 in payments, but we still have \$25,000 to collect.

Pumper sale update- Paul sent Judy a number of Facebook links, she and the Prudential Committee think it would be better to set up an account for the district and advertise from that rather than using her personal account. Judy will check with Chief Brock to see if he heard back from Larry Dingee about any possible interest.

Judy signed the Audit engagement letter and has requested an October 2022 review.

**Water Survey for the Town for Planning**

Two Rivers Ottawaquechee Commission has requested the following:

- Maps of the municipal water and wastewater networks
- Current average daily demand for both the water treatment and the wastewater treatment plants
- Current excess capacity for both the water treatment and the wastewater treatment plants
- We understand that improvements are underway for the water system; it would be helpful to know what the project capacity changes will be.
- We also need to discuss fire flow reserve requirements for future build out scenarios.

The listers may have updated the maps. Theron will check. Judy will send the water reports for the last year to TROC. We will let them know that we have to do some checking to explain capacity. Capacity will be driven by the size of the water mains and the fire flow will be improved with greater capacity for storage at the water treatment plant after the project is complete.

Work Orders John Dettwiler made a motion to pay the bills. Don Lovejoy made a second to the motion. **The motion passed unanimously.**

Don Lovejoy noted that the three owners are sharing the cost of felling the maple tree behind the fire station It was down in about 4 hours.

Executive Session- personnel- We entered executive session at 8 pm and emerged at 8:15 pm

Old Business- None

Judy made a motion to adjourn which we did at 8:25 pm

Respectfully submitted,

Judy L. Hayward, Administrative Assistant