

Royalton Fire District 1 Prudential Committee Meeting Minutes

Wednesday, March 8, 2023, 7:00 pm

Zoom and In-person at the RFD1 office, 55 North Street

Present: Theron Manning, Ryan Britch, Wayne Manning, Don Lovejoy, John Dettwiler, and Judy Hayward

Theron called the meeting to order at 7 pm.

No changes were made to the agenda.

Public Comments -none

The minutes of February 22, 2023 were reviewed. John Dettwiler made a motion to approve the minutes and Ryan Britch made a second to the motion. **The motion passed unanimously.**

Rescue Squad Report – passed over

Old Business

Set date and time for touring the plant. We will visit the plant this Saturday, March 11 at 9:30 am so we can look at the progress to date. Judy will warn this as a special meeting.

We need to formulate a plan for Recognizing Senator Sanders. Judy has reached out to Shirley Jefferson at the Law School to see if we can hold a joint event.

USDA Loan update We submitted the report.

Ryan has a friend who is an engineer with Army Corps who might be willing to take a look at the Lake John Dam study for us.

Chairman's Remarks- Theron Manning

We discussed shoveling out the hydrants. Judy will ask Paul if he has help for this.

Water Treatment Plant Project

Theron asked Wayne if we got all the furniture. Wayne thought we did not but then he found one item. There may be a missing L-Shaped computer table. Theron gave Judy the inventory list.

Need some legal review of some of the free accounts to see if they can billed for the capital improvement on shared basis.

Theron asked Wayne about preparing a manual of procedure, so we have something to give to Lane Simons.

Water Superintendent Report- Shaun brought in some materials. He is supposed to Contact electrician and mechanical contractors for the heat pump installation date..

Administrative Assistant Report

Fall Billing/ Delinquency Update -We have received a number of payments in response to the certified letters.

FY 22 Audit Reports- Judy handed out bound copies to the Prudential Committee.

Judy needs to prepare a letter to Senator Sanders thanking him and his staff for the Congressional Designated Appropriation

Vote for bank signatures. Judy Hayward made a motion to authorize each Prudential Committee member to sign checks and that two signatures are required on all checks. Theron Manning, John Dettwiler, Don Lovejoy, Ryan Britch and Judy Hayward are authorized signers.

The motion carried unanimously.

Work Orders Judy read the work orders. Theron Manning made a motion to pay the bills and John Dettwiler made a second to the motion. The motion carried unanimously.

We adjourned the meeting at 7:55 pm Motion by Judy Hayward to adjourn. **The motion passed unanimously.**

Respectfully submitted,

Judy L. Hayward

Administrative Assistant/Bookkeeper

Addendum: On March 11, 2023 at 9:30 am, the Prudential Committee toured the Water Treatment Plant to examine the work done to date on the project. We warned this as a meeting since all of us were able to make it. Present: TM, RB, WM, DL, JD and JH.