

Town of Royalton
Selectboard Meeting Minutes DRAFT
5/24/2022 6:30 PM
Virtual/In-person Meeting

Royalton Selectboard: John Dumville, Tim Murphy, Jerry Barcelow, Chris Noble

Town Staff & Committee Members: Victoria Paquin (Town Administrator), Rita Hull (Treasurer),

Public: Jo Levasseur

Meeting called to order @ 8:30 AM

Approve the Agenda: The agenda was approved with the addition of appointing Diane Wood to the Conservation Commission.

Public Comments: Tim notes that public comments will be accepted during the public comment portion, and less so during the remainder of the meeting. There were no comments from the public this evening.

Driveway Permit: John moved to approve the driveway permit application 22-02 as submitted. Chris seconded and the motion carried.

Health Officer: The health officer was not present at the meeting this evening.

Town Administrator: Victoria asks whether the board has reviewed the traffic study recommendation to reduce the speed limit between Royalton Village and the underpass near Vesper rd. to 40 MPH from 45 MPH. Discussion continued regarding the boundaries of the traffic study. Victoria will draft a letter to the Traffic Advisor in support of the lowered speed limit.

Victoria suggests that it may be appropriate to invite a representative from the railroad to speak with the board regarding safety at the at grade crossings. Royalton has a number of crossings in town and we would like to better understand what we can do to positively impact the safety of these crossings. The board agrees that this is a good idea. Victoria will draft a letter to the railroad.

The board reviewed the draft purchasing policy from VLCT. Discussion was had regarding how restrictive we would like the policy to be. Chris moves that Victoria should proceed with drafting the policy to reflect the town's current practices. Jerry seconds and the motion carries. Victoria will bring a draft for the next meeting.

Victoria presented the employee review template as received from David Barker. John moved to adopt the employee review form as provided. Tim seconded and the motion carried. The board discussed who would be responsible for which reviews to be conducted.

Buildings & Grounds: Walter presented a contract for maintenance of all the heating systems within the town. This cost has been figured into the FY 23 budget. John moved to approve the contract with Alliance with himself authorized to sign. Chris seconded and the motion carried.

The board and Walter discussed the public WiFi on the South Royalton Green and at the Academy Building. Equipment replacement may be needed in the near future.

There was some discussion regarding maintenance of trees. Walter is working on a five year plan to get the trees into better shape without going over budget.

There was a reminder that the Academy Building lease agreements should be reviewed.

Police Department: Loretta requests permission to hire a part time employee at a rate of \$17.00 per hour. John moved to authorize the hire as requested. Chris seconded and the motion carried. Discussion continued regarding the need for the new hire to complete the police academy and training with our department.

Loretta thanks the Fire Department for assisting her with traffic control during VLS graduation.

Warrants: Chris moved to authorize Jerry to review and approve the warrants. John seconded and the motion carried.

Minutes May 10th & May 18th: Jerry moved to approve the minutes as presented. John seconded and the motion carried.

Other Business: Victoria notes that one or two board members are needed for the strategic planning steering group. Tim and John volunteered. There will be public meetings for review and input from the rest of the board if they so choose.

Meeting adjourned 7:42 PM

Respectfully submitted
Victoria Paquin