

**Town of Royalton  
Selectboard Meeting Minutes DRAFT  
4/25/2023 6:30 PM  
Virtual / In-person Meeting**

**Royalton Selectboard:** John Dumville, Stuart Levasseur, Jerry Barcelow, Chris Noble, Tim Murphy

**Town Staff & Committee Members:** Victoria Paquin (Town Administrator), Loretta Stalnaker (Police Chief), Rita Hull (Treasurer), Brad Salzman (Emergency Mgmt Director), Demi Boles (Road Foreman), John Leighton (Transfer Station Mgr)

**Public:** Jo Levasseur, Kari Millstein, Kate George

Meeting called to order @ 6:30 PM

**Approve the Agenda:** John moved to approve the agenda with the addition of an alcohol permit for Crossroads. Jerry seconded and the motion carried.

**Public Comment:** There was no public comment this evening.

**Ron Benson – Vehicle Damage:** The Bensons were not present at the meeting. The board held this segment until later in the agenda. When the item was discussed, the board determined that they would not agree to pay damages at this time due to the unclear nature of the incident.

**Royalton Police Dept:** Loretta presented the board with an updated Use of Force Policy. This policy has been updated by the state legislature and is required to be adopted to obtain grants or utilize the police academy. John moved to adopt the policy as presented. Tim seconded and the motion carried.

Loretta updated the board regarding VSP's transition to digital radios. RPD will need a couple of additional portable radios as only three of our current portable radios are digital compatible. We're still waiting on the antenna to be able to transition dispatching service.

**Highway Dept:** Demi would like to have trees cleared from above the gravel pit. He has obtained a quote for the work to be done. Jerry moved to approve the tree clearing for up to \$4,900 provided that the Conservation Committee and the Forester are consulted. Tim seconded and the motion carried.

Jerry moved to participate in the state's Grant in Aid program in FY 24. John seconded and the motion carried.

Overweight permits were reviewed and approved.

There are additional areas of steel needing repair on Bridge St. Bridge. A meeting will be scheduled with VTrans bridge inspection and ECI to review the recommendations and a change order will be developed.

**Emergency Mgmt Director:** Jerry moved to adopt the local emergency management plan as edited. John seconded and the motion carried.

**Royalton Transfer Station:** John reports that we are required to have a customer facing digital display for the scale. Tim moved to approve the installation of the read out at a cost of \$2,010. Stuart seconded and the motion carried.

John reports that Endyne has contacted him regarding a monitoring well that was damaged and could not be sampled from last year. John has pushed the sampling date back to the end of May and will work to locate the well and determine the necessary repairs before the sampling date.

**Alcohol Permits:** John moved to approve the alcohol permits for the South Royalton Coop annual meeting on the Green, Aladdin, McCullough's quikstop and Crossroads. Jerry seconded and the motion carried.

**Approval of Minutes:** John moved to approve the minutes as presented. Jerry seconded and the motion carried.

**Approval of Warrants:** The warrants were reviewed and approved.

**Other Business:** There was no other business this evening.

A motion to enter executive session was made by Jerry at 7:39 PM for a personnel matter. John seconded and the motion carried. The executive session concluded at 7:55 PM. No Action was taken.

Adjourned 7:56 PM  
Respectfully Submitted,  
Victoria Paquin  
Royalton Town Administrator