

Town of Royalton
Selectboard Meeting Minutes DRAFT
3/12/2024 6:30 PM
Virtual / In-person Meeting

Royalton Selectboard: Stuart Levasseur, Tim Murphy, John Dumville, Patrick Dakin, Nell Gwin

Town Staff & Committee Members: Victoria Paquin (Town Administrator), Rita Hull (Treasurer), Loretta Stalnaker (Police Chief), Todd Ballentine (Constable), Geo Honigford (Planning Commission)

Public: Jo Levasseur

Approve the Agenda: The meeting was called to order at 6:33 PM. John moved to approve the agenda. Patrick seconded and the motion carried.

Public Comment: Jo Levasseur expressed her discontent at the maintenance of the roads. There have been several days at a stretch when her road was impassible. She is concerned that if there was an emergency, services would not be able to reach residents. Tim noted that he has been in high communication with Demi and also talks with the fire chief. We have been hauling stone from Lebanon and working as much as possible to get the roads into better shape. The radiator on the grader is not functioning, and it will be the 25th of March before a replacement radiator is received.

Election of Officers: John moved to appoint Tim as the chair and Stuart as the vice chair. Patrick stated that Tim has experience in the role, but that he thinks the organization would be well served by sharing the responsibility among members. Patrick nominated Stuart as the chair and Tim as the vice chair. John seconded. There was some discussion over whether the roles should be voted one at a time. A call for any other nominations was made. The motion carried.

Nell nominated Patrick to be the Clerk. Tim seconded and the motion carried.

Rules of Procedure: The Rules of Procedure were reviewed as presented. There was discussion on the regular meeting time and whether it might be adjusted. There was also discussion on communication avenues and whether it would be worthwhile to add more posting locations. It was determined that the posting locations would remain the same, but that it would be good to consider posting in other locations as well if someone has the availability to do so. Patrick moved to adopt the rules of procedure as presented. Tim seconded and the motion carried.

Selectboard Liaisons: John moved to appoint the slate of selectboard liaisons as determined. Patrick seconded and the motion carried. Liaison appointments:

Tim: Highway, Wastewater, Public Safety Committee

Stuart: Transfer Station, Town Administrator, Treasurer, Royalton Fire District #1

John: Buildings & Grounds, Cemetery Commission, Trustee of Public Funds, Royalton Memorial Library

Patrick: Police Department, Recreation Commission, White River Unified District

Nell: Planning Commission, Conservation Commission, Vermont Law School

Appointments: The listers will advertise for interest in the vacant lister position.

John moved to appoint Patrick to the revolving loan fund committee for one year. Tim seconded and the motion carried.

John moved to appoint Judy Hayward to the revolving loan fund committee for a two year term. Patrick seconded and the motion carried.

John moved to appoint Bushrod Powers to the revolving loan fund committee for a one year term. Patrick seconded and the motion carried.

John moved to appoint Todd Ballentine as first constable for one year of a two year term. Tim seconded and the motion carried.

John moved to affirm the appointment of Don Lovejoy as fire warden. Patrick seconded and the motion carried.

Planning Commission: Geo noted that there was a need to renew an appointment to the planning commission for Becky Folk, David Brandeau and Liz Roma. There is also a request to add a new member - Blas R. Montezano III. There was some discussion regarding the appointment of the new member.

John moved to appoint all of the members as requested. Patrick seconded and the motion carried.

Geo reported that the flood hazard ordinance has been reviewed by the state and the planning commission is ready to schedule public meetings. Stuart suggested that the board take the time to review the ordinance, and have any questions prepared ahead of the next meeting. Geo also noted that the planning commission will have recommendations for the class four roads ready soon.

Highway Department: John moved to submit the municipal stormwater permit. Patrick seconded and the motion carried.

The overweight permits were reviewed and approved.

John moved to adopt the special weight posting for mud season. Nell seconded and the motion carried.

The board reviewed and accepted the quote for sweeping of the paved roads in the village.

Tim noted that the Act 250 permit for gravel extraction needs to be renewed. In addition, we are getting ready to repave North road and Tim would like to review guardrails.

Approval of Warrants: The warrants were reviewed and approved as presented.

Approval of Minutes: Tim moved to approve the minutes of the last meeting. John seconded and the motion carried.

Other / Old Business: Tim reports that there is some interest in establishing a town nurse in Royalton. In addition, there is a possibility to share a medical equipment library with Tunbridge. It was suggested that more information be gathered.

Patrick and Stuart will work on updates to the personnel policy.

Stuart is willing to work on putting out a newsletter / increasing communication with the public.

There was some discussion on requesting other committees, boards and department heads to check in with the selectboard on a more regular basis.

Tim moved to adjourn at 8:20 PM. Patrick seconded and the motion carried.

Respectfully submitted,

Victoria Paquin
Royalton Town Administrator

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