

Town of Royalton
Selectboard Meeting Minutes DRAFT
1/9/2024 6:30 PM
Virtual / In-person Meeting

Royalton Selectboard: Stuart Levasseur, Chris Noble, Jerry Barcelow, Tim Murphy, John Dumville

Town Staff & Committee Members: Victoria Paquin (Town Administrator), Rita Hull (Treasurer), Loretta Stalnaker (Police Chief), Brad Salzman (EMD)

Public: Jo Levasseur, Kathy Hassey

Approve the Agenda: John moved to approve the agenda. Jerry seconded and the motion carried.

Public Comment: There were no public comments this evening.

WRV Energy Committee: Kathy Hassey was present to discuss the status of the request for a multi-town energy coordinator. At this time, the other interested towns have withdrawn and the idea will be tabled for now. The energy committee will be having additional meetings to determine next steps.

Police Department: Loretta requested an update to the personnel policy that allows for holiday time to be counted towards hours worked. The current policy is difficult to navigate with the police department's schedule especially when it comes to grant work. The board suggested that Loretta and Victoria draft the changes for the board to review.

Loretta requested permission to hire a part time employee to send to the police academy in March. The individual has significant relevant experience in policing, but is not a certified officer in Vermont. The board agreed to the hire by consensus.

Royalton Transfer Station: The transfer station items were tabled until the next meeting.

Highway Department: *Jerry moved to sign and submit the certificate of highway miles. Stuart seconded and the motion carried.*

The town received an invoice from Allegiance trucking for repairs that were needed to a vehicle that was taken in trade when a truck was purchased. The board would like additional information before paying the invoice.

There was some discussion regarding use of town equipment to plow and sand private property. It was noted that there are school bus and / or town truck turn arounds on private property that are being maintained.

Tim suggests a standard operating procedure for events that may be FEMA incidents – taking photos of damage, record keeping etc.

Alcohol Permit: *Jerry moved to approve the liquor license for Dollar General. John seconded and the motion carried.*

Budget Review: The general fund and highway fund budgets were reviewed.

Town Meeting Needs: Stuart has prepared his section on the transfer station for the town report.

Approval of Warrants: The warrants were reviewed. John noted a bill from the cleaning company for shoveling at the town office. Tim suggested that we pay the invoice but ensure that it does not happen again. *John moved to approve the warrants as presented. Jerry seconded and the motion carried.*

Approval of Minutes: *Jerry moved to approve the minutes. John seconded and the motion carried.*

Other / Old Business: *Jerry moved to approve \$1,000 from the betterment fund to the Royalton Historical Society. Stuart seconded and the motion carried.*

Jerry moved to enter executive session to discuss a contract at 7:39 PM. Tim seconded and the motion carried. Executive session concluded at 8:05 PM.

Chris moved to authorize Tim to resolve the discrepancy between a submitted invoice and the town's calculation of amount due. Jerry seconded and the motion carried.

Jerry moved to adjourn at 8:10 PM. Tim seconded and the motion carried.

Respectfully submitted,

Victoria Paquin
Royalton Town Administrator