

Royalton Fire District 1 Prudential Committee Meeting Minutes

Wednesday, January 25, 2023, 7:00 pm

Zoom and In-person at the RFD1 office, 55 North Street

Present: Theron Manning, Wayne Manning, Don Lovejoy, John Dettwiler, Judy Hayward, and Ryan Britch

Theron Manning, Chair, called the meeting to order.

Review Agenda Add Radio station and election of officers Judy Hayward made a motion to approve the agenda as amended. Don Lovejoy made a second to the motion. The motion was approved unanimously.

Public Comments none

Minutes of December 21, 2022, John Dettwiler made a motion to approve the minutes and Don Lovejoy made a second to the motion. The motion was approved unanimously.

Rescue Squad Report Passed over.

Old Business

By-laws and Rules and Regulations- We signed the approved Rules and Regulations since the Rules and Regulations were approved at the January 9 annual meeting.

Chairman's Remarks- Theron Manning

Theron welcomed Ryan Britch to the Prudential Committee.

Theron spoke with Robert Halper about 596 S Windsor Street and who owns the water line- TM explained to him that the PC agreed to provide water to the private line. 5, on one side, 3 on the other and also the mobile home park from Valley Home Center and beyond. Mr. Halper seemed satisfied with the conversation.

Water Treatment Plant Project

Vote on Amended Engineering Contract

The contract has been negotiated from a proposed \$42,000 increase to a \$25,000 increase. They don't need to be there every day. John Dettwiler made a motion to amend the engineering contract (No.3) and Don Lovejoy made a second to the motion The motion passed unanimously.

Theron feels we need to know when the winter shut down scheduled.

Theron explained that we have a meeting about the USDA Loan for Lake John with USDA soon. They will expect us to proceed with the project or we will pay back any funds we have used.

Judy will send the meeting link to everyone.

Water Superintendent Report – Wayne did not have anything for the meeting tonight. Judy distributed the Water Usage Report- Since the leaks were fixed, we have seen a significant reduction in water usage and our billing more closely reflects water production.

Administrative Assistant Report

Fall Billing/ Delinquency Update – Judy reported that many overdue bills are paid or that customers are requesting payment plans. She reported that TD Bank had contacted her about an upcoming foreclosure sale for the Fairview Terrace property that is delinquent. The bank was inquiring about the current balance for a potential buyer. It looks like we might get paid if the property is sold.

FY 22 Audit Update- The audit draft is in review. Judy expects that we can approve it.

Budget to Actuals for Fire and Water for FY 23 through December 31, 2022, were distributed. Everything seems to be on track. The water pump electric bill has dropped significantly since the two major leaks were fixed.

Judy will draft a Letter to Senator Sanders thanking him for the Congressionally designated grant for the Water Treatment Plant and she thinks we should host an event to recognize the gift. We might coordinate with the Law School because it received funding as well. She will reach out to Lorraine Atwood at VLS.

Judy hopes to resume work on the Emergency Notification List Update

Work Orders John made a motion to pay the bills with a second to the motion by Don Lovejoy. Motion passed unanimously.

Ryan Britch made a motion to adjourn with a second to the motion by Judy Hayward and the meeting adjourned at 8:30 pm with a unanimous vote.

Respectfully submitted,

Judy L. Hayward

Administrative Assistant