

## Royalton Fire District 1 Prudential Committee Meeting Minutes

Wednesday, August 24, 2022, 7:00 pm

Zoom and In-person at the RFD1 office, 55 North Street

Present: Theron Manning, John Dettwiler, Judy Hayward, Wayne Manning, and Chad Barnaby

### Agenda

Theron Manning called the meeting to order at 7:03 pm.

Review Agenda Items to add include the following: Gov. Scott Press Conference and 2<sup>nd</sup> Water Plant Project reimbursement. Motion to add these items to the agenda was made by John Dettwiler with a second to the motion by Chad Barnaby. **The motion carried unanimously.**

Public Comments None

Minutes of August 10, 2022 - John Dettwiler made a motion to approve the minutes with a second to the motion by Chad Barnaby. **Motion carried unanimously.**

Old Business

**By-laws** The Vermont League of Cities and Towns can review our by-laws and look at by-laws' updates. Theron suggested that everyone read the bylaws before we send them for review. We should review our Rules and Regulations as well.

Allocation Applications: Machin allocation: we have signed off at 230 S. Windsor Street and sent a letter of approval with an invoice for the allocation fee.

Bison Rock – there is no update.

Site Visit: Carlita's Cochina— Our rules do not list a period of dormancy. We should see the original allocation or permit for the 50-seat restaurant. Judy will send a letter to Linc Farrington, the property manager for the owner. The owner submitted an allocation application. The application fee was not included. Judy will request that the owner send a check.

Theron wondered if we should have some type of official identification when we make inspections. Judy will investigate.

Our rules and by-laws need to reflect a period of dormancy and when changes in use trigger a review of allocation. There may be a way to reserve the right to review the usage after a period of time. The river is low, and we need to be careful about usage. More treatment and the system will work harder to clean the water. Once the new system is in place, we will be in a better position to grant allocations for increased use.

Survey by Two Rivers—Theron checked with Naomi Johnson, Dufresne Group, and the capacity will double with adding the 3<sup>rd</sup> storage unit. Judy sent the water consumption report for FY 22 and an email to the contact at TRORC letting her know that the capacity will double.

Radio Tower lease-Judy thought she sent a draft to Theron. He will check.

82 North Windsor- Recent sale closed. Judy received the final payment and the new owners' contact information

Fire Truck – Don suggested getting a for sale sign. Judy learned that we have a Facebook page already and she has asked Victoria's assistance in gaining access to it. Once done, she will ask Paul Brock to send her invitations for the Facebook groups interested in acquiring fire trucks.

Chairman's Remarks- Theron Manning

Governor Scott would like to hold a press conference on August 30 on the South Royalton Green. We discussed the need for a podium, table and chairs. Theron hopes the Prudential Committee can attend. It will take place from Noon-1:30 pm including a tour for the Governor.

There is a lot of digging at this time so the Governor will see a lot of work in progress.

We have not received approval from Cynthia Parks for the second payment reimbursement request. We don't believe we can approve a check until she approves the payment.

We have not received the first reimbursement from the State yet. Judy said it is in process.

Water Superintendent Report –Wayne had nothing to report tonight.

Administrative Assistant Report

Judy asked the VLCT lawyer for assistance in working on the delinquencies. We will need to hire a lawyer for this process. Theron asked Judy to prepare a list of delinquencies for review at the next meeting.

Judy Hayward made a motion to remove Katherine Boardman and Wayne Manning as signers on the Blanch Eaton CD and to add all of the Prudential Committee members to the signers list. John Dettwiler made a second to the motion. **The motion carried unanimously.**

Work Orders were reviewed, and John Dettwiler made a motion to pay the bills with a second to the motion made by Chad Barnaby. **The motion carried unanimously.**

Executive Session- personnel matter. We went into executive session at 8:20 pm and concluded the session at 8:50 pm

A motion to adjourn was made at 8:51 pm by Judy Hayward. The motion carried unanimously.

Respectfully submitted,

Judy L Hayward

Administrative Assistant