

Town of Royalton
Selectboard Meeting Minutes DRAFT
8/8/2023 6:30 PM
Virtual / In-person Meeting

Royalton Selectboard: Stuart Levasseur, Chris Noble, Jerry Barcelow, Tim Murphy

Town Staff & Committee Members: Victoria Paquin (Town Administrator), Rita Hull (Treasurer), Demi Boles (Road Foreman), David Barker (Health Officer), Brad Salzmann (Emergency Management Director), Kristen Cronan (Rec Dept), Walter Hastings (Royalton Lister)

Public: Theron Manning, Ian MacKenzie, Jo Levasseur

Agenda: Jerry moved to approve the agenda as presented. Tim seconded and the motion carried.

Public Comment: There were no public comments this evening.

Planning Commission: Stuart spoke on behalf of the Planning Commission. Requested that the board appoint Liz Roma and Francie Slater to fill two pending vacancies on the board – his seat and one that will be vacated by Sarah Danly. Jerry moved to appoint Liz Roma and Francie Slater to fill the vacant seats on the planning commission. Tim seconded and the motion carried with Stuart abstained.

Stuart reports that TRORC has offered to fund the effort to work on a subdivision ordinance for the town. The planning grant that was applied for to complete this work was not awarded. There was discussion regarding the intent of the effort and what the outcome would be. The outcome would be a draft ordinance for the selectboard to review. Stuart reminded the board that planning commission meetings are public meetings, and all would be welcome to attend and participate in the drafting process. Jerry moved to allow the planning commission to work with TRORC to explore a subdivision ordinance and create a draft for consideration by the selectboard. Tim seconded and the motion carried.

Royalton Listers: Walter reports that the town has received a notice of reappraisal from the state. We are required to conduct the reappraisal due to our COD being above 20%. The listers will present a reappraisal plan by December. Tim moved to sign the acknowledgement. Stuart seconded and the motion carried.

Royalton Police Dept: Loretta reports that she has met with the Tunbridge Fair Board and they are moving forward toward a contract. It was clarified that the contract will not result in a loss of coverage for Royalton during the event.

Road & Flood Recovery Updates: Tim reports that Pike has offered roughly 600 yards of asphalt millings to the town, however, we would need to truck it from Williamstown / Barre. It is not feasible at this time. A new pit is going to open on Route 107. There was significant discussion about the current status of the operation and legal requirements / materials testing.

Jerry moved to approve the road crew to work 5 ten hour days to facilitate road repair. Tim seconded and the motion carried. A need to have a meeting to identify roads to be put out to bid for contractor repairs was discussed. Kristen Cronan noted that the repairs to Carpenter Field need to be put out to bid – volunteerism to clean up the debris is not a suitable avenue for recovery. Jerry moved to put out an RFP to repair the fields. Stuart seconded and the motion carried.

Health Officer: David provided information to the board about the requirements to issue a health order. The property owner needs to be given a notice of intent to issue the order, and then the order can be issued. There was discussion on issuing orders for a property on Pleasant St. and a property on N. Windsor St. Jerry moved to approve the issuance of the orders and direct delivery as per statutes. Tim seconded and the motion carried.

Minutes: Stuart moved to approve the minutes as presented. Chris seconded and the motion carried.

Warrants: The warrants were reviewed and approved as presented.

Other Business: Jerry noted floating items that the board still needs to address: Constable's request for compensation, employee evaluations, town manager discussion – we need to keep track and not lose items.

Adjourned 8:08 PM

Respectfully submitted,
Victoria Paquin
Royalton Town Administrator