

# Royalton Cemetery Mowing Summer 2024

## Request for Proposal

**Bids Due – Friday May 10, 2024 by 12:00 PM**

**Deliver to 2460 VT Route 14 or mail to PO Box 680 S. Royalton VT 05068**

The Royalton Cemetery Commissioners are responsible for the care and maintenance of town owned cemeteries in town. There are two types of cemeteries in town: historic/inactive cemeteries and active cemeteries.

1. There are six historic (inactive) cemeteries which are small, shaded, and remote. These small burial lots are simply string trimmed once a year in early June and any fallen tree limbs removed and fences repaired.
2. There are three active cemeteries which require more work. The annual May Spring and late October Fall clean-up involves removing any fallen tree debris, leaf removal, decayed flower removal. Any needs for fence repair or minor grounds repair should be reported to the town office. The cemeteries are to be mowed an average of every 14 days depending on the weather. The first mowing is to be done before Memorial Day. **Using string trimmers around stones is not allowed** because of the damage this does to stones. Clippings and grass should be removed from the headstones and footstones after mowing. There is also additional work throughout the season, when requested by the Commissioners, to cut back brush and to bring in topsoil and grass seed to fill in sunken graves. Additional work requested may be conducted for an additional predetermined fee.
3. The Cemetery Commissioners are to be told if the groundskeepers notice any vandalism or damage in the cemeteries. Cemetery invoices shall be submitted to the attention of the cemetery commissioner's c/o the Town of Royalton for approval before payment. Invoices for work shall specify the cemetery and cost. The Commissioners will also notify the groundskeepers when there are burials scheduled so that the groundskeepers will not be working during a burial service.

### **Historic inactive cemeteries**

1. Perrin Lot #1 near 220 Russ Hill Rd
2. Perrin Lot #2 near 1543 Gee Hill Rd,
3. Howard Lot near 179 Upper Lea Rd,
4. Lindley Lot near 3152 Johnson Hill Rd
5. Freeman Lot near 2842 Johnson Hill Rd
6. Metcalf Cemetery near Rix 935 Rd.

Cost to Maintain \_\_\_\_\_

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### Active cemeteries

1. Howe-Hickey Cemetery 4551 North Rd

Cost per mowing: \_\_\_\_\_

2. Branchview Cemetery 959 Vt Rt 110

Cost per mowing: \_\_\_\_\_

3. Havens Cemetery 66 Haven Cemetery Rd.

Cost per mowing: \_\_\_\_\_

Cost of all properties per week: \_\_\_\_\_

Total Cost of Spring cleanup of all properties: \_\_\_\_\_

Total Cost of Fall cleanup of all properties: \_\_\_\_\_

Do you carry workers comp insurance for your business? (Circle One) Yes No

### Contact Information

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Contract Person \_\_\_\_\_

Company Telephone Number \_\_\_\_\_

Cell Telephone Number \_\_\_\_\_