

ROYALTON ACADEMY BUILDING
Rental Information- Please Read Carefully

Contact:

Rita Hull

Walter Hastings

802-763-7441 email treasurer@royaltonvt.gov

802-763-2202 email walter.hastings@royaltonvt.gov

Rental Fee:

\$ 30.00 per hour/2-hour minimum

A \$100.00 security deposit is required with rental agreement form.

Fees shall be paid two weeks in advance. ***Deposit will be returned within**

15 days upon inspection of building.

Check should be made out to the "Royalton Academy Building."

Mail all payments to:

Royalton Town Treasurer

ATTN: Rita Hull

P.O. Box 680

South Royalton, VT 05068

Obligations of renter:

Decorations may be attached to woodwork only with scotch tape.
Use of thumb tacks is not allowed. Nothing can be applied to the walls.
Glitter, and smoke machines are prohibited.

At the end of the rental term the Lessor shall return the premises.
in a neat, orderly, and clean condition.

- Decorations and tape must be removed.
- No Glitter or confetti
- Tables and chairs shall be put back in order found.
- Wipe down tables.
- Remove all garbage that results from the event including in the restrooms.
- Lessee shall dust mop all floors, including the big room, hallway, kitchen and restrooms.
- Lessee shall be responsible for and liable to the Lessor for all repairs required because of damage caused by the Lessee or the Lessee's guests.

Follow CDC/VtDH guidelines for Covid-19 indoor safety.

Non-Liability of Lessor:

Lessee agrees to indemnify, defend and hold harmless from any legal liabilities for loss, including reasonable attorney's fees which may result from claims of bodily injury or death to persons or tangible property from arising out of, but only to the extent of the negligence of the Lessee during the use and occupancy of the premises by Lessee and Lessee's guests, excepting, however, claims of negligent acts or defaults of owner in respect to the physical condition of the rented premises not caused or contributed to by Lessor.

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Renters Name _____

Rental Date(s): _____

For: _____: Private or Public

Hours start: _____ am/pm end _____ am/pm Building Closes at 10:00 pm
Allow for set-up and clean-up times in your selection of times. _____ *Initial*

Date: _____
Signature of Lessee _____

Mailing Address: _____

Mailing Address: _____

Phone: _____ Email: _____

Please sign and return original with a check to Rita Hull, Town Treasurer

Initial _____ NO ALCOHOL in or on premises!

Initial _____ The Academy Building is Royalton's Emergency Shelter. In the event of an emergency requiring use of the building for this purpose, your rental may be cancelled. Notice of cancellation will be provided as soon as possible and rental fees will be refunded 100%.

*All common areas should be left in a neat and orderly fashion. If they are not, you will forfeit your deposit.

FOR OFFICE USE ONLY

Payment _____ Amount \$ _____ Date _____

Inspection results: Refund Hold _____

Returned deposit ck# _____ Date _____