

# ELECTRICAL PERMIT APPLICATION

## Richland Township

INSPECTOR:

Jay Wale  
(989) 643-5036

1180 N. Hemlock Road  
Hemlock, MI 48626  
Phone: (989) 642-2097  
Fax: (989) 642-5882

Bldg. Permit # \_\_\_\_\_

Elec. Permit # \_\_\_\_\_

Date \_\_\_\_\_

Request Number # \_\_\_\_\_

Parcel # 22-12-2- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

### I. Job Location

NAME OF OWNER/AGENT		PHONE #	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?		
			<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not Required
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		NAME OF CITY, VILLAGE, OR TOWNSHIP IN WHICH JOB IS LOCATED		COUNTY:	
		<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF: <b>RICHLAND</b>		<b>SAGINAW</b>	

### II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS	NAME OF CONTRACTOR OF RECORD	COMPANY NAME			STATE LICENSE NUMBER	EXPIRATION DATE
<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner						
ADDRESS (Street Number and Name)		CITY	STATE	ZIP	STATE REG. NUMBER	LOCAL LIC. JURISDICTION
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		LOCAL LIC. NUMBER	EXPIRATION DATE	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		UIA NUMBER (or reason for exemption)				

### III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> State Owned	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Service Only	<input type="checkbox"/> School	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)

### IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not more than 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

What is the rating of the service or feeder in ampere? \_\_\_\_\_

What is the building size in square footage? \_\_\_\_\_

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BCC Plan Review Submission No. \_\_\_\_\_ ( ) Plans Not Required

### V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowners signature indicates compliance with section VI Homeowner Affidavit)	DATE

### VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

### VII. Fee Clarification

Item #17, Mobile Home Unit Site:

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.

When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

Complete Application on Back Side

**VIII. Fee Chart** – Enter the number of items being installed, multiply by the unit price for total fee.

	Fee	# Items	Total		Fee	# Items	Total
<b>1. Application Fee (non-refundable)</b>	<b>\$60.00</b>	<b>1</b>	<b>\$60.00</b>	K.V.A. & H.P., Wind Turbines, *** EVSE and **** PV Modules			
Service				19. Units up to 20 K.V.A. or H.P./Per PV Module	\$8.00		
2. Through 200 Amp.	\$15.00			20. Units 21 to 50 K.V.A. or H.P.	\$15.00		
3. Over 200 Amp. thru 600 Amp.	\$20.00			21. Units 51 K.V.A. or H.P. & over	\$20.00		
4. Over 600 Amp. thru 800 Amp	\$25.00			Fire Alarm Systems (not smoke detectors)			
5. Over 800 Amp thru 1200 Amp.	\$30.00			22. Up to 10 devices	\$60.00		
6. Over 1200 Amp. (GFI only)	\$75.00			23. 11 to 20 devices	\$100.00		
7. Circuits	\$7.00			24. Over 20 devices	\$200.00		
8. Lighting Fixtures/Outlets - per 25	\$8.00			Data / Telecommunication Outlets			
9. Dishwasher	\$7.00			31. 1 – 19 devices	\$50.00		
10. Furnace – Unit Heater	\$7.00			32. 20 – 300 devices	\$100.00		
11. Electrical – Heating Units (baseboard)	\$6.00			33. Over 300 devices	\$300.00		
12. Power Outlets (ranges, dryers, etc.)	\$10.00			25. Energy Retrofit – Temp. Control	\$75.00		
Signs				26. Conduit only or grounding only	\$45.00		
13. Unit	\$15.00			Inspections			
14. Letter	\$20.00			27. Special/Safety Insp (includes cert. fee)	\$60.00		
15. Neon – each 25 feet	\$30.00			28. Additional Inspection	\$60.00		
16. Feeders-Bus Ducts, etc. – per 50'	\$8.00			29. Inspection	\$60.00	1	\$60.00
17. Mobile Home Park Site*	\$8.00						
18. Recreational Vehicle park Site	\$6.00						

- \* See VII Fee Clarification Item #17 above
- \*\*\* EVSE – Electrical Vehicle Supply Equipment
- \*\*\*\* PV Modules – Photovoltaic Additions to Existing Application - \$25.00

<b>Total Fee</b> (Must include the \$60.00 Non-refundable application fee)	
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Failure to obtain permit prior to starting, A late fee of 100% of the Normal permit fee, but not less than \$120.00.

ADDITIONS TO EXISTING APPLICATION +\$25.00  
 \*\*\* PLAN REVIEW \$100.00 or 15% of Permit Fee

**MAKE CHECKS PAYABLE TO: RICHLAND TOWNSHIP**  
 1180 N HEMLOCK RD  
 HEMLOCK MI 48626

**IX. Instructions for Completing Application**

**General:** Electrical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

**BRIEF DESCRIPTION OF WORK/PROJECT BEING DONE:**

Validation Area

Date Passed \_\_\_\_\_

Service \_\_\_\_\_

Rough-In \_\_\_\_\_

Final \_\_\_\_\_

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act you may make your needs known to this agency.